REPUBLIC OF LIBERIA
PUBLIC PROCUREMENT & CONCESSIONS COMMISSION
EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA
WEBSITE: www.ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

PP CC
Public Procurement & Concessions Commission

Ref. **PPCC/RL/CEO/223/26'**

March 6, 2026

Hon. Amos B. Tweh
MANAGING DIRECTOR
Liberia Petroleum Refining Company
Bushrod Island
Republic of Liberia

Dear Hon. Tweh:

Subj: **RECEIPT AND APPROVAL OF ANNUAL PROCUREMENT PLAN AND REDUCTION IN LEAD TIME FOR RE-CURRENT PACKAGES AND REQUEST FOR NO OBJECTION TO EMPLOY THE SINGLE SOURCE METHOD OF PROCUREMENT TO HIRE FIRMS FOR THE TANK FARM CONSTRUCTION AND PRODUCTS STORAGE TERMINAL (PST) MODERNIZATION AND RENOVATION WORKS AT GOT AND PST FOR FISCAL YEAR 2026**

The Public Procurement and Concessions Commission (PPCC) presents its compliments and acknowledges receipt of your communication **Ref: ABT-LPRC/037/2026** dated **February 25, 2026**, through which the Liberia Petroleum Refining Company submitted its Annual Procurement Plan (APP) covering the period January–December 2026 for review and approval, consistent with the provisions of **Section 40 and Regulation 18(3)** of the Public Procurement and Concessions Act. In the said communication, your institution further requested the Commission's consideration and approval for the following:

- A request to reduce the standard lead time for the publication of bidding opportunities for certain recurrent contract packages from four (4) weeks to two (2) weeks, in order to facilitate the timely procurement and award of contracts whose previous agreements have expired. The recurrent packages referenced include:

  - Supply of Petroleum Products
  - Employees Rice Supplies
  - Medical Insurance Coverage
  - Vehicle Insurance Coverage
  - Scratch Cards Supply
  - Stationery and Office Supplies
  - Refreshment (Food Stuff) Supplies

- A request for No-Objection to apply the Sole Source procurement method for the construction of new petroleum storage tanks and modernization works at the Product Storage Terminal (PST), including tank farm expansion and associated infrastructure works, in accordance with **Section 55(a) & (b)** of the PPC Act.

- A request for No-Objection to apply the Sole Source procurement method for Vessel Inspection and Gantry Monitoring services with Universal (LIB) Surveyors Inc., which your institution indicated has participated in the entity's bidding processes for vessel inspection services over the past ten (10) years.

The Commission further notes that the estimated total cost for the Petroleum Storage Tank Construction Project is USD 31 Million, of which USD 4.5 Million has been allocated in the entity's FY2026 budget, while additional financing options are being explored for subsequent phases of the project.

In continuation of the review, the Commission confirms that the following documents were submitted and as part of the evaluation process:

- Transmittal letter
- Procurement Plan submitted through the e-GP System
- Procurement Plan explanatory notes
- Photographs of existing tanks
- List of Procurement Committee Members and Procurement Unit personnel
- LPRC Annual Budget
- Previous No-Objection granting award of the earlier tank construction contract
- Copy of previous contract
- Past performance report
- Bidder's quotation and qualification documents, including tax clearance, business registration certificate, licenses, and other applicable sector documentation

Following a thorough review of the submission, the Commission notes that the request for the reduction in the lead time for publication is premised on the expiration of existing recurrent contracts and the need to ensure continuity of essential operational services. The Commission also acknowledges that the packages listed constitute routine operational supplies and services critical to the continued functioning of the institution.

With respect to the request for the application of the Sole Source procurement method for the petroleum storage tank construction and modernization works, the Commission notes the justifications provided by LPRC regarding the proposed contractor, **Lutech Engineering and Project Management Consultant FZC JV**. The firm previously executed the **PST Rehabilitation Project**, including the construction of modern storage tanks and the loading gantry at the Product Storage Terminal, and constructed **Tank 12**, which is currently operational and performing satisfactorily. Additionally, the firm presently holds the tank farm maintenance contract, which provides it with familiarity with the facility's mechanical systems, safety procedures, and operational environment.

The Commission further acknowledges the sensitive nature of petroleum storage infrastructure, where limiting exposure to multiple contractors may help safeguard operational security while also allowing for faster project implementation, considering the contractor's existing mobilization of resources, equipment, and technical personnel on site. The proposed project scope includes, among other things below:

- Coastal defense works
- Construction of a ten-foot bond wall
- Land reclamation of approximately thirty (30) meters into the sea
- Paving of the entire PST facility and the new tank farm
- Construction of four (4) new petroleum storage tanks with a total capacity of approximately **50,000 metric tons**
- Construction of a three-floor multipurpose building
- Expansion of the existing gantry and additional loading bays

In view of the foregoing and consistent with the applicable provisions of the Public Procurement and Concessions Act of 2026, the Commission is pleased to convey the following decisions:

- Approval of the LPRC Annual Procurement Plan for FY2026, as submitted through the E-GP System.
- Grant of No-Objection for the reduction in lead time from four (4) weeks to two (2) weeks for the publication of bidding opportunities relating to the recurrent contract packages listed above, in order to ensure continuity of essential operational services and supplies.
- Grant of No-Objection for the use of the Sole Source procurement method for the construction of petroleum storage tanks and associated modernization works at the Product Storage Terminal (PST).

- Grant of No-Objection for the use of the Sole Source procurement method for Vessel Inspection and Gantry Monitoring services with Universal (LIB) Surveyors Inc.

However, the Commission encourages the Liberia Petroleum Refining Company to ensure that contract negotiations, documentation, implementation, and performance monitoring are conducted strictly in accordance with the Public Procurement and Concessions Act, of 2026, and its accompanying regulations, in order to safeguard transparency, value for money, and accountability in the execution of these procurement activities.

The Public Procurement and Concessions Commission reiterates the importance of full compliance with the PPCA, 2010 and 2026, as we collectively strive to promote transparency, accountability, fairness, and public confidence in the national procurement and concessions system.

Sincerely yours,

PPCC
PUBLIC PROCUREMENT
& CONCESSIONS COMMISSION
OFFICE OF THE
EXECUTIVE DIRECTOR

Bodger Scott Johnson (Hon.)
CHIEF EXECUTIVE OFFICER

Republic of Liberia
Liberia Petroleum Refining Company
P.O. Box 10-0090 - 1000 Monrovia, 10 Liberia - West Africa
Bushrod Island, Monrovia, Liberia.

LPRC
Office of the
Managing Director

Ref: ABT-LPRC/037/2026

February 25, 2026

Mr. Bodger Scott Johnson
Executive Director
Public Procurement & Concessions Commission
Executive Mansion Grounds
Capitol Hill
Monrovia, Liberia

Dear Mr. Johnson,

Subject: Submission of LPRC's Annual Procurement Plans, Request for Reduction in the Leadtime for Re-current Contract Packages and Request for No-Objection to use Single Source Method to hire firms for the Tank Farm Construction and Products Storage Terminal (PST) modernization and Renovation Works at GOT and PST

The Management of the Liberia Petroleum Refining Company (LPRC) hereby submits, for your review and necessary approval, the Annual Procurement Plans-APPs for (Non- SBA Core Budget, SBA & Consultancy) for the period January 2026 to December 2026 consistent with section 40(3) of the Public Procurement Concessions Act (PPCA) of 2010.

LPRC also requests a reduction in the standard four (4) weeks lead time for publication of bidding opportunities for our Re-current Contract Packages to two (2) weeks to enable the company hire the qualify entities intime as all of our re-current contract packages have expired. Those contract packages are listed below:

1. Supply of Petroleum Products
2. Employees Rice Supplies
3. Medical Insurance Coverage
4. Vehicle Insurance Coverage
5. Scratch Cards Supply
6. Stationery and Office Supplies
7. Refreshment (Food Stuff) Supplies

Received:
Theophilus S.B. Kollie
Feb. 26, 2026
Time: 9:53 AM

We are also pleased to respectfully request "**No-Objection**" of the Public Procurement and Concessions Commission (PPCC) to single-source contract packages as it relates to Tank Farm Construction and PST modernization and Vessel Inspection and Gantry Monitoring consistent with section 55 (a & b) of PPC Act.

Justifications for use of Single Source Method for New Tank Farm Construction and PST Modernization

Lutech Engineering and Project Management Consultant, FZC, JV has an extensive and proven construction history with the Liberia Petroleum Refining Company (LPRC), having successfully executed the PST Rehabilitation Project, which included the construction of all modern storage tanks and the loading gantry at the Product Storage Terminal. Their consistent delivery of high-quality work demonstrates a deep understanding of LPRC's operational requirements, engineering standards, and safety expectations.

Notably, Lutech constructed LPRC's most recent tank, Tank 12, which was completed to specification and has since operated reliably. In addition to this track record, Lutech currently holds the tank farm maintenance contract. This ongoing engagement means they are fully familiar with the facility's mechanical systems, safety protocols, and security restrictions. Given the sensitive and high-risk nature of petroleum storage facilities, minimizing exposure to multiple external contractors is prudent. Allowing a contractor without familiarity with the tank farm environment could introduce unnecessary security vulnerabilities and operational disruptions.

Furthermore, selecting a different contractor for the new tank project would likely hinder timely project completion. Lutech already has established mobilization at the site, including equipment, tools, and experienced personnel with specialized knowledge of LPRC's infrastructure. Switching to a new contractor would require additional time for mobilization, site orientation, regulatory compliance processes, and safety clearances, all of which would delay commencement and increase the risk of schedule overruns.

Given their proven technical expertise, intimate knowledge of LPRC's tank farm, established security clearance, and immediate availability of resources, Lutech remains the most qualified and strategically advantageous contractor to undertake the construction of the new tank. Their continued engagement ensures operational continuity, maintains security integrity, and supports efficient, timely delivery of the project.

The total cost of the project is estimated at 31 Million USD. However, LPRC has allocated 4.5million in its 2026 budget while at the same time concluding other financing options to accelerate the completion of the project.

The New Tank Farm & Modernization of the PST project include:

a. A solid Costal defense project
b. 10ft Bon wall construction

c. Land reclamation of 30m into the sea
d. Paving of the entire LPRC PST and the new Tank Farm
e. Construction of 4 new tanks with the total capacity of 50,000MT of mix petroleum products, with backloading capabilities
f. The construction of a three floor multipurpose building
g. Expansion of the current gantry and the construction of additional loading bays

Justifications for use of Single Source Method for Vessel Inspection and Gantry Monitoring

The firm, Universal (Lib) Surveyors Inc., has for the past ten (10) years been the only company to participate in our bidding process for Vessel Inspection. This company has over the years performed exceptionally well in the discharge of their duties with no experience of loss of product to LPRC. We believe an open competitive process, which is the best way in hiring the firm, will only delay our time as our experience in time past indicate that no company beside them participated in the bidding process.

We have attached for your attention the following documents:

1. LPRC 2026 Approved Budget
2. LPRC Board of Directors Resolution approving the 2026 Budget
3. Cash Plan for January 2026 to December 2026
4. Procurement Committee Members Listing for January 2026 to December 2026
5. Procurement Unit Staff Listing and
6. Procurement Committee Resolution endorsing the Annual Procurement Plans.

We anticipate your timely review and approval.

Kind regards,

Amos B. Tweh
MANAGING DIRECTOR/CHAIRMAN- PROCUREMENT COMMITTEE

Attachments: