

REPUBLIC OF LIBERIA  
**PUBLIC PROCUREMENT & CONCESSIONS COMMISSION**  
EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA  
WEBSITE: www.ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. PPCC/RL/CEO/067/26'

January 30, 2026

Dr. Linda A. Birch  
**CHIEF MEDICAL OFFICER**  
John F. Kennedy Memorial Medical Center  
Monrovia, Liberia

Dear Dr. Birch:

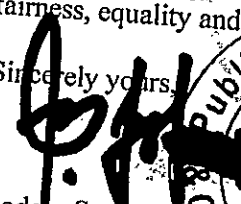
Subj: **REQUEST FOR APPROVAL OF SPECIAL PROJECT PROCUREMENT PLAN FOR THE RENOVATION AND TRANSFORMATION OF TNIMA FOR FISCAL YEAR 2026.**

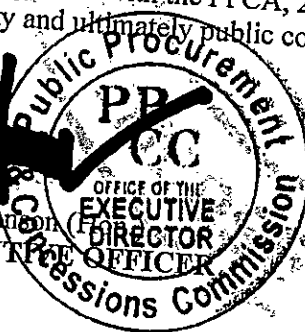
We present our compliments and wish to acknowledge receipt of your communication dated January 9, 2026, which sought the approval of the Commission for John F. Kennedy Memorial Medical Center (JFKMMC) Special Project Procurement Plan for Fiscal Year 2026.

The Commission notes your assertion and observed that the JFKMMC mentioned the projected is funded by the Ministry of Health (MOH). However, the JFK did not submit an approved budget to support this claim in keeping with Section 72 (a, b) of the PPCA, 2026. Therefore, the Commission requests that the JFK kindly submit an approved budget to support said request. Going forward, the Commission requests the JFK to utilize the E-GP platform for the conduct of all procurement approvals and activities.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,

  
Bodger Scott Johnson  
**CHIEF EXECUTIVE OFFICER**





January 9, 2026

**Hon. Bodger Scott Johnson**  
**Executive Director**  
Public Procurement & Concessions Commission  
Executive Mansion Grounds  
Capitol Hill  
Monrovia, Liberia

Dear Hon. Johnson:

**Subject: Request for Special Project #002-2026 Approval.**

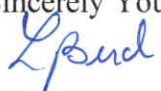
Please accept our compliments and best wishes.

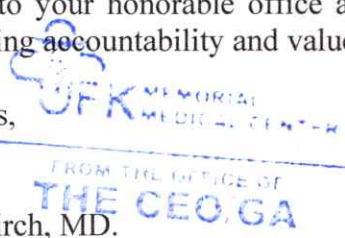
Kindly be informed that the Medical Center received funding from the Ministry of Health under "grant 5993" to undertake "Special Projects" at the Center. In this light, we are pleased to present to your honorable office, our Special Project #002-2026 Procurement Plan for the calendar year (2026).

In accordance with Section 40 (2) and (3) of the Amended and Restated Public Procurement and Concessions Act, we kindly request approval of our Plan to enable us enhance best practices.

Again, thanks to your honorable office as you continue to guide the procurement process towards achieving accountability and value for money.

Sincerely Yours,

  
Dr. Linda A. Birch, MD.  
Chief Executive Officer (CEO)  
John F. Kennedy Medical Center  
Cell#: +231-776-535-462  
Email: [aramintabirch2018@gmail.com](mailto:aramintabirch2018@gmail.com)



  
01/14/2026  
TIME 3:43PM

**Attached:** Special Project Procurement Plan, Explanatory Notes and Grant Agreement.

**JOHN F. KENNEDY MEDICAL CENTER**  
**SPECIAL PROJECT #002 PROCUREMENT PLAN**  
Source of Funding: Ministry of Health & Fees for Service  
Budget Period: January-December 2026

| 1       | 2        | 3                           | 4                                                                        | 5                      | 6      | 7                    | 8                  | 9                             | 10                    | 11                               | 12                                  | 13                             | 14                                  | 15                                  | 16                       | 17                             | 18                                            | 19                         | 20      |
|---------|----------|-----------------------------|--------------------------------------------------------------------------|------------------------|--------|----------------------|--------------------|-------------------------------|-----------------------|----------------------------------|-------------------------------------|--------------------------------|-------------------------------------|-------------------------------------|--------------------------|--------------------------------|-----------------------------------------------|----------------------------|---------|
|         | ITEM NO. | BASIC DATA                  |                                                                          |                        |        |                      |                    | IMPLEMENTATION DATES          |                       |                                  |                                     |                                |                                     |                                     |                          |                                |                                               |                            |         |
|         |          | PACKAGE NUMBER (CODE)       | CONTRACT PACKAGE                                                         | BUSINESS ACTIVITY CODE | QTY    | ESTIMATED COST (USD) | PROCUREMENT METHOD | TECHNICAL SPECS/BOQ /DRAWINGS | PREP. OF BID DOCUMENT | PC APPROVAL - BID DOC/TECH SPECS | BID INVITATION & RELEASE OF BID DOC | BID SUBMISSION /PUBLIC OPENING | SUBMISSION OF BID EVALUATION REPORT | PC APPROVAL - BID EVALUATION REPORT | CONTRACT AWARD & SIGNING | ADVANCE PAYMENT (MOBILIZATION) | DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION) | ACCEPTANCE & FINAL PAYMENT | REMARKS |
| PLANNED | 1        | IFB No: JFK/SP/NCB/001/2026 | Renovation & Transformation of TNIMA Dormitory to Classrooms and Offices | G-4100                 | 1 Firm | \$ 980,000.00        | NCB                | 1/2/26                        | 1/7/26                | 1/16/26                          | 1/20/26                             | 2/20/26                        | 2/25/26                             | 3/3/26                              | 3/10/26                  | N/A                            | 12/22/26                                      | 12/31/26                   |         |
| UPDATE  |          |                             |                                                                          |                        |        |                      |                    |                               |                       |                                  |                                     |                                |                                     |                                     |                          |                                |                                               |                            |         |
| ACTUAL  |          |                             |                                                                          |                        |        |                      |                    |                               |                       |                                  |                                     |                                |                                     |                                     |                          |                                |                                               |                            |         |
| TOTAL   |          |                             |                                                                          |                        |        | \$980,000.00         |                    |                               |                       |                                  |                                     |                                |                                     |                                     |                          |                                |                                               |                            |         |

Prepared by:

  
Telewoda T. Kennedy / Procurement Director

Date:

Jan 9, 2026

Approved by:

  
Dr. Linda A. Birch C.E.O / Chair, Proc. Committee

Date:

09/01/26

Name of Entity: JOHN F. KENNEDY MEDICAL CENTER  
Special Project #002 Procurement Plan Explanatory Note  
Budget Period: January-December 2026

| CORE BUDGET |                            |                                                                          |                                                                                                                                 |
|-------------|----------------------------|--------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|
| Item No     | Contract Package Code      | Contract Package                                                         | Content of Contract Package                                                                                                     |
| 1.          | IFB NO.JFK/SP/NCB/001/2026 | Renovation & Transformation of TNIMA Dormitory to Classrooms and Offices | This Contract Package is intended to carry out massive renovation and Transformation of TNIMA Dormitory to Classrooms & Offices |

Prepared By: 

Telewoda T. Kennedy  
Procurement Director

Date: Jan 9, 2026

Approved By: 

Dr. Linda A. Brich  
Head of Entity/Chairman Proc. Committee

Date: 09/01/26