



REPUBLIC OF LIBERIA
PUBLIC PROCUREMENT & CONCESSIONS COMMISSION
EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA
WEBSITE: www.ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/RL/CEO/0032/26'**

January 16, 2026

Dr. Louise M. Kpoto

MINISTER

Ministry of Health

Oldest Congo Town

Paynesville, Liberia

Dear Dr. Kpoto:

Subj: **PROVISIONAL APPROVAL OF SINOE COUNTY HEALTH TEAM DRAFT
PROCUREMENT PLAN FOR THE FISCAL YEAR 2026**

We present our compliments and wish to acknowledge receipt of your letter, which sought the approval of the Commission for the Ministry of Health's Sinoe County Health Team Draft Procurement Plans for FY 2026, in accordance with **Section 40(3)** of the PPC Act. The Commission, however, wishes to inform you that your plan has been Provisionally Approved pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan, culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the President approves the budget and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement.

Upon passage of the FY 2026 National Budget, you are required to submit a revised/updated procurement plan, a detailed budget for GC's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2026, and the staff of your Procurement Unit.

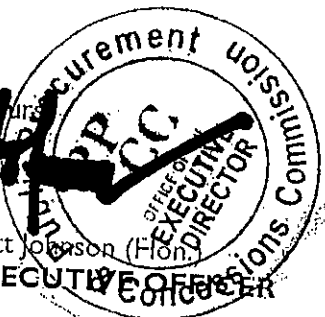
Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year 2025, as stated. The said submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2026.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily compliant with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality, and ultimately public confidence in our procurement and concessions processes.

Sincerely yours

Bodier Scott Johnson (Hon.)

CHIEF EXECUTIVE OFFICER





REPUBLIC OF LIBERIA
MINISTRY OF HEALTH

P.O. BOX 10-9009
1000 MONROVIA 10, LIBERIA
WEST AFRICA

Office of the Minister

MOH/RL/LMK-M/1846/'26

January 6, 2026

Dear Hon. Johnson:

**Submission of the Sinoe County Health Team Plan, Explanatory Notes, and Budget Summary for
FY: 2026 with Funding from the Government of Liberia**

I am pleased to present my compliments and submit the above-mentioned Procurement Plan along with the attached narratives and budget summary for your approval for FY: 2026.

This plan is meant for the procurement of various items intended for the smooth operation of SCHT.

The attached plan is consistent with the Amended Public Procurement & Concessions Act of 2010, Part-IV, Section 40(3) which states,

"After review and any modification by the Procurement Committee, the Procurement Committee shall furnish a copy of the annual procurement plan to the Commission for approval."

Attached is documentary evidence of budget to authenticate the availability of funds for the above-mentioned activities.

Thank you as I look forward to a speedy response to enhance the process.

Sincerely yours,

Louise M. Kpoto, MD, MPH, MMed-OBGYN, PhD, FWACS, FLCPS
Minister of Health, Procurement Committee Chairperson

Hon. Bodger Scott Johnson
Executive Director
Public Procurement & Concessions Commission
Capitol Hill
Monrovia, Liberia

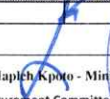


John Suro
01/08/2026
TIME 11:39AM

MINISTRY OF HEALTH
SINOE COUNTY HEALTH TEAM PROCUREMENT PLAN (SBA BUDGET)
FUNDING SOURCE: GOL
FISCAL YEAR: JANUARY - DECEMBER 2026

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
ITEM NO.	BASIC DATA						IMPLEMENTATION DATES												REMARKS/Responsible person
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT		
PLANNED	1	IFB No. MOH/SCHT/GOL/SBA/RB/001/2026	Petroleum Products	G-4661	2400gallons @5.00	\$ 12,000.00	RB	12-Jan-26	19-Jan-26	26-Jan-26	2-Feb-26	2-Mar-26	9-Mar-26	16-Mar-26	23-Mar-26	N/A	30-Nov-26	31-Dec-26	
UPDATE																			
ACTUAL																			
PLANNED	2	IFB No. MOH/SCHT/GOL/SBA/RFQ/001/2026	Stationery & Supplies	G-4761	Assorted	\$ 4,000.00	RFQ	12-Jan-26	19-Jan-26	26-Jan-26	2-Feb-26	9-Feb-26	16-Feb-26	23-Feb-26	2-Mar-26	N/A	30-Nov-26	31-Dec-26	
UPDATE																			
ACTUAL																			
PLANNED	3	IFB No. MOH/SCHT/GOL/SBA/RFQ/002/2025	Repair & Maintenance - Civil	F-4100	Assorted	\$ 20,000.00	RFQ	12-Jan-26	19-Jan-26	26-Jan-26	2-Feb-26	9-Feb-26	16-Feb-26	23-Feb-26	2-Mar-26	N/A	30-Nov-26	31-Dec-26	
UPDATE																			
ACTUAL																			
PLANNED	4	IFB No. MOH/SCHT/GOL/SBA/RFQ/003/2025	Communication Cards	J-6190	1600pcs @5.00	\$ 8,000.00	RFQ	12-Jan-26	19-Jan-26	26-Jan-26	2-Feb-26	9-Feb-26	16-Feb-26	23-Feb-26	2-Mar-26	N/A	30-Nov-26	31-Dec-26	
UPDATE																			
ACTUAL																			
GRAND TOTAL						\$ 44,000.00													

Signed by: 
Jacob L. N. Wayne / Procurement Director

Approved by: 
Dr. Louise Maples Kpoto - Minister
Procurement Committee Chairperson




01/13/26



MINISTRY OF HEALTH
SINOE COUNTY HEALTH TEAM PROCUREMENT PLAN EXPLANATORY NOTES
Fiscal Year: January - December 2026

SBA BUDGET (GOODS)

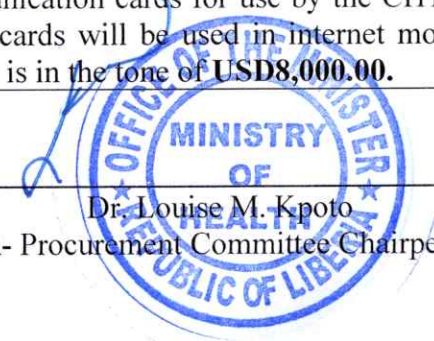
Item No.	Package Code	Contract Package	Description of Package
1	IFB No. MOH/SCHT/GOL/RB/001/2026	Petroleum Product (Diesel, Gas & Lubricant)	This line item refers to the acquisition of Petroleum products and lubricant for SCHAT vehicles, motorbikes & generators. US\$12,000,000 will be apportioned to the procurement of petroleum product (2,400 gallons) @ (5.00 USD per gallons). The reason for selecting restricted bid is that there is limited supplier for petroleum products.
2	IFB No. MOH/SCHT/GOL/R/FQ001/2026	Stationery & Office Supplies	This contract package refers to the purchase of assorted stationery and office supplies for use by the CHT. The allotted budget is in the tone of USD4,000.00.
3	IFB No. MOH/SCHT/GOL/R/FQ/003/2026	Repair & Maintenance – civil	This line item is meant to do minor works on damaged facilitates at the CHT and other health centers within the county. Work to be done are repairing broken doors, window screens, etc. The allotted budget is in the tone of USD20,000.00 .
4	IFB No. MOH/SCHT/GOL/R/FQ/004/2026	Communication Cards	This line item is intended to procure 1600pcs of communication cards for use by the CHT and other health facilitates within the county. Some of the cards will be used in internet modem, phones, etc. The allotted budget for this contract package is in the tone of USD8,000.00 .

Signed by: 
 Jacob L.N. Wapoe/ **Procurement Director**


 01/03/26


 01/19/26

Approved by: 
 Dr. Louise M. Kpoto
MINISTER- Procurement Committee Chairperson



MINISTRY OF HEALTH
SINOE COUNTY HEALTH TEAM PROCUREMENT PLAN (NON-SBA PROCUREMENT PLAN)
FUNDING SOURCE: GOL
FISCAL YEAR: JANUARY - DECEMBER 2026

0	2	3	4	5	7	8	9	10	11	12	13	14	15	16	17	18	19								
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES																	
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS/Responsible person						
PLANNED	1	IFB No. MOH/SCHT/GOL/RFQ/001/2026	Event Catering	I-5621	1 Firm	\$ 2,000.00	RFQ	12-Jan-26	19-Jan-26	26-Jan-26	2-Feb-26	9-Feb-26	16-Feb-26	23-Feb-26	2-Mar-26	N/A	30-Nov-26	31-Dec-26							
UPDATE																									
ACTUAL																									
PLANNED	2	IFB No. MOH/SCHT/GOL/RB/001/2026	Repair & Maintenance - Vehicle	G-4520	Assorted	\$ 12,000.00	RB	12-Jan-26	19-Jan-26	26-Jan-26	2-Feb-26	2-Mar-26	9-Mar-26	16-Mar-26	23-Mar-26	N/A	30-Nov-26	31-Dec-26							
UPDATE																									
ACTUAL																									
PLANNED	3	IFB No. MOH/SCHT/GOL/RFQ/002/2026	Furniture & Fixtures	G-4759	Assorted	\$ 6,000.00	RFQ	12-Jan-26	19-Jan-26	26-Jan-26	2-Feb-26	9-Feb-26	16-Feb-26	23-Feb-26	2-Mar-26	N/A	30-Nov-26	31-Dec-26							
UPDATE																									
ACTUAL																									
PLANNED	4	IFB No. MOH/SCHT/GOL/RFQ/003/2026	ICT Equipment (Computer Laptop)	G-4741	3pcs	\$ 5,000.00	RFQ	12-Jan-26	19-Jan-26	26-Jan-26	2-Feb-26	9-Feb-26	16-Feb-26	23-Feb-26	2-Mar-26	N/A	30-Nov-26	31-Dec-26							
UPDATE																									
ACTUAL																									
PLANNED	5	IFB No. MOH/SCHT/GOL/RFQ/004/2026	Machinery & Other Equipment	G-4659	Assorted	\$ 3,000.00	RFQ	12-Jan-26	19-Jan-26	26-Jan-26	2-Feb-26	9-Feb-26	16-Feb-26	23-Feb-26	2-Mar-26	N/A	30-Nov-26	31-Dec-26							
UPDATE																									
ACTUAL																									
PLANNED	6	IFB No. MOH/SCHT/GOL/RFQ/005/2026	Cleaning Materials	G-4772	Assorted	\$ 4,000.00	RFQ	12-Jan-26	19-Jan-26	26-Jan-26	2-Feb-26	9-Feb-26	16-Feb-26	23-Feb-26	2-Mar-26	N/A	30-Nov-26	31-Dec-26							
UPDATE																									
ACTUAL																									
						GRAND TOTAL	\$ 32,000.00																		

Signed by: 
Jacob N. Wagne, Procurement Director



Bill H
01/15/26

Approved by: 
Dr. Louise Mapah Kpoto - Minister
Procurement Committee Chairperson



MINISTRY OF HEALTH
SINOE COUNTY HEALTH TEAM PROCUREMENT PLAN EXPLANATORY NOTES
Fiscal Year: January - December 2026

NON-SBA (GOODS)

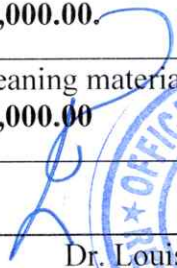
Item	Package Code	Contract Package	Description of Package
1.	IFB No. MOH/SCHT/GOL/RFQ/001/2026	Event Catering	This line item is intended to hire the services of a firm that will provide feeding for the CHT during meetings, workshops and Training. USD 2,000.00 will be allocated from the budget line Event Catering Services.
2.	IFB No. MOH/SCHT/GOL/RFQ/002/2026	Repair & Maintenance – Vehicles	This contract package refers to maintenance of ambulance and utility vehicle for the county health team. USDS12,000.00 will be apportioned to the procurement of assorted vehicles spare parts.
3.	IFB No. MOH/SCHT/GOL/RFQ/003/2026	Furniture & Fixtures	This contract package refers to the Purchase of furniture for use by the CHT, such as chairs, benches, tables and etc. USDS6,000.00 will be apportioned to the procurement of furniture and fixtures for the county health team.
4.	IFB No. MOH/SCHT/GOL/RFQ/004/2026	ICT Equipment (Computer Laptop & Printers)	This line item is meant for the acquisition of assorted ICT Equipment such as laptops, printers' projector, etc. drugs for use by the CHT and other health facilitates within the county. The allotted budget for this package is in the tone of USD5,000.00 .
5.	IFB No. MOH/SCHT/GOL/RFQ/005/2026	Machinery & Other Equipment	This line item is meant for the acquisition of assorted office equipment for use by the CHT. The allotted budget for this package is in the tone of USD3,000.00 .
6.	IFB No. MOH/SCHT/GOL/RFQ/006/2026	Cleaning Materials	This contract package is meant to purchase assorted cleaning materials for use by the CHT. The allotted budget for this package is in the tone of USD4,000.00

Signed by: 
 Jacob L.N. Wapoe/Procurement Director




 01/15/26



Approved by: 
 Dr. Louise M. Kpoto
 MINISTER- Procurement Committee Chairperson

