



REPUBLIC OF LIBERIA
PUBLIC PROCUREMENT & CONCESSIONS COMMISSION
EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA
WEBSITE: www.ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. PPCC/RL/CEO/0133/26'

February 6, 2026

Hon. Jeffery N. Yates
HEAD OF SECRETARIAT
Liberia Extractive Industries Transparency Initiatives
Monrovia, Liberia

Dear Hon. Yates:

Subj: **PROVISIONAL APPROVAL OF LIBERIA EXTRACTIVE INDUSTRIES
TRANSPARENCY INITIATIVES ANNUAL CORE AND SBA PROCUREMENT
PLAN FOR FISCAL YEAR 2026**

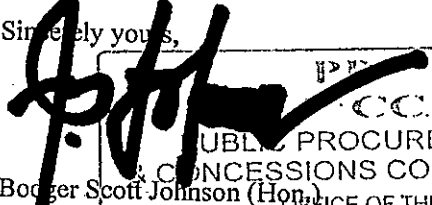
We present our compliments and wish to acknowledge receipt of your communication dated January 30, 2026, which sought the approval of Liberia Extractive Industries Transparency Initiatives (LEITI) Annual Core and SBA Procurement Plan for 2026 in accordance with Section 40 (3) of the PPC Act.

Following thorough review, The Commission wishes to inform you that the Liberia Extractive Industries Transparency Initiatives Annual Core and SBA Procurement Plan for 2026 has been **Provisionally Approved** pending the passage of the national budget for FY 2026. Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement.

Upon passage of the Fiscal Year 2026 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for **Liberia Extractive Industries Transparency Initiatives** allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for Fiscal Year 2026 as well as staff of your Procurement Unit in case of any budgetary changes. Please be reminded to duly submit your contract award information for all procurement contracts awarded in the 2025 Fiscal Year, for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for Fiscal Year 2026.

The public Procurement and Concession Commission admonishes and deems it a priority that you remain in Compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence procumbent and concession processes.

Sincerely yours,


Bogger Scott Johnson (Hon.)
CHIEF EXECUTIVE OFFICER
OFFICE OF THE
EXECUTIVE DIRECTOR



**LIBERIA EXTRACTIVE INDUSTRIES
TRANSPARENCY INITIATIVE**

"OFFICE OF THE SECRETARIAT"

Josephine Q Gelesca
Jan. 27, 2026
12:56pm

January 23, 2026

*Hon. Bodger Scott Johnson
Executive Director
Public Procurement & Concessions Commissions
Executive Mansion Grounds
Capitol Hill
Monrovia, Liberia*

REF: SUBMISSION OF 2026 PROCUREMENT PLAN FOR APPROVAL

Dear Hon. Johnson:

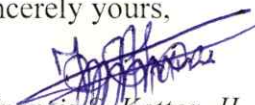
In keeping with Sections 40 subsections(1)(2) and (3) respectively of the Public Procurement and Concessions Commission Act of 2010, the Procurement Committee of the Liberia Extractive Industries Transparency Initiatives (LEITI) herewith submits to the Commission through your office its annual procurement plan for fiscal year 2026 for approval..

Please see attached copies of the entity's cash plan, procurement unit and procurement committee listings respectively.

Thanks for your kind consideration .

Kind Regards.

Sincerely yours,


Francis S. Kettor, II
Procurement Committee Secretary

Approved :


Jeffrey N. Yates
Head of Secretariat
Chairman, Procurement Committee

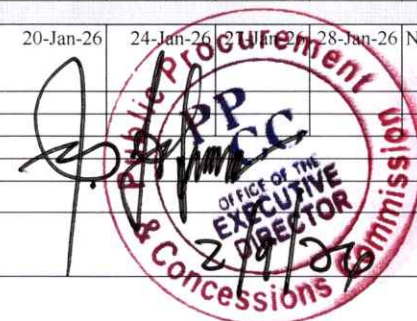
LIBERIA EXTRACTIVE INDUSTRIES TRANSPARENCY INITIATIVE

SBA Core Budget Procurement Plan

Funding Source: GOL National Budget

Fiscal year: JANUARY 1, 2026 to December 31, 2026

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
ITEM NO.	BASIC DATA						IMPLEMENTATION DATES												Approval Status and Comments
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID	BID INVITATION & RELEASE	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION	PC APPROVAL - BID EVALUATION	CONTRACT AWARD &	ADVANCE PAYMENT	DELIVERY, INSPECTION (SUBSTANTIAL)	ACCEPTANCE & FINAL PAYMENT		
PLANNED	1	IFB.NO./LEITI/SBA/RB/ 001/2026	Fuel and Lubricants- Vehicles & Generator (Fuel and Gasoline)	G-4661	16,507gals @ 4.18	\$69,000.00	RB	5-Jan-26	8-Jan-26	8-Jan-26	9-Jan-29	23-Jan-26	26-Jan-26	27-Jan-26	28-Jan-26	N/A	30-Dec-26	31-Dec-26	
UPDATE																			
ACTUAL																			
PLANNED	2	IFB.NO./LEITI/SBA/RB/ 002/2026	Stationery	G-4761	Assorted	\$15,189.00	RB	5-Jan-26	8-Jan-26	8-Jan-26	9-Jan-29	6-Feb-26	10-Feb-26	12-Feb-26	13-Feb-26	N/A	30-Dec-26	31-Dec-26	
UPDATE																			
ACTUAL																			
PLANNED	3	IFB.NO./LEITI/ SBA/RFQ/ 001/2026	Scratch Cards	J-6110	154 pks(Assorted)	\$7,800.00	RFQ	3-Jan-26	06/01/206	8-Jan-26	13-Jan-26	20-Jan-26	24-Jan-26	27-Jan-26	28-Jan-26	N/A	30-Dec-26	31-Dec-26	
UPDATE																			
ACTUAL																			
PLANNED	4	IFB.NO:LEITI/SBA/RFQ/002/2026	Guard and Security Services	N-8010	1 Firm	\$7,200.00	RFQ	5-Jan-26	06/01/206	8-Jan-26	13-Jan-26	20-Jan-26	24-Jan-26	27-Jan-26	28-Jan-26	N/A	30-Dec-26	31-Dec-26	
UPDATE																			
ACTUAL																			
PLANNED	5	IFB.NO:LEITI/SBA/RB/003/2026	Transport Equipment-Vehicle	G-4510	1-Vehicle	\$ 45,000.00	RB	5-Jan-26	06/01/206	8-Jan-26	9-Jan-29	6-Feb-26	10-Feb-26	12-Feb-26	13-Feb-26	N/A	30-Dec-26	31-Dec-26	
UPDATE																			
ACTUAL																			
PLANNED	6	IFB.NO:LEITI/SBA/RFQ/003/2026	Cleaning Materials & Services	N-8129	Assorted	\$ 7,200.00	RFQ	5-Jan-26	06/01/206	8-Jan-26	13-Jan-26	20-Jan-26	24-Jan-26	27-Jan-26	28-Jan-26	N/A	30-Dec-26	31-Dec-26	
UPDATE																			
ACTUAL																			
PLANNED	7	IFB.NO:LEITI/SBA/RFQ/004/2026	Repairs & Maintenance -Vehicles	G-4520	1 Firm	\$10,000.00	RFQ	5-Jan-26	06/01/206	8-Jan-26	13-Jan-26	20-Jan-26	24-Jan-26	27-Jan-26	28-Jan-26	N/A	30-Dec-26	31-Dec-26	
UPDATE																			
ACTUAL																			
PLANNED	8	IFB.NO:LEITI/SBA/RFQ/005/2026	Repairs & Maintenance -Generator	G-4520	1 Firm	\$6,000.00	RFQ	5-Jan-26	06/01/206	8-Jan-26	13-Jan-26	20-Jan-26	24-Jan-26	27-Jan-26	28-Jan-26	N/A	30-Dec-26	31-Dec-26	
UPDATE																			
ACTUAL																			
GRAND TOTAL						\$167,389.00													
Prepared By:						Approved By:													
Francis S. Kettner / Procurement Officer						Jeffrey N. Yates/Chairperson Proc. Cmtee:													
Date: Feb. 5, 2026																			



[Signature]
D2/15/26

LIBERIA EXTRACTIVE INDUSTRIES TRANSPARENCY INITIATIVE

SBA Core Budget Procurement Plan

Funding Source: GOL National Budget

Fiscal year: JANUARY 1, 2026 to December 31, 2026

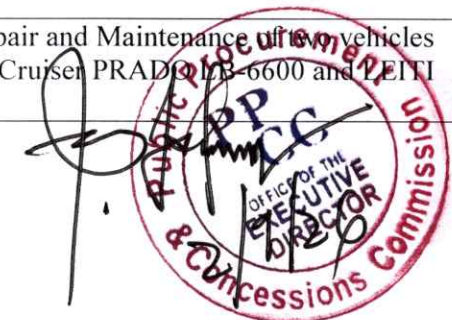
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	ITEM NO.	BASIC DATA											IMPLEMENTATION DATES																								
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOO/DRAWING	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TEC	BID INVITATION & RELEASE	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL)	ACCEPTANCE & FINAL PAYMENT	Approval Status and Comments																		
PLANNED	9	IFB.NO:LEITI/SBA/RFQ/006/2026	Repairs & Maintenance - Equipment	G-4520	1 Firms	\$6,000.00	RFQ	5-Jan-26	06/01/206	8-Jan-26	13-Jan-26	20-Jan-26	24-Jan-26	27-Jan-26	28-Jan-26	N/A	30-Dec-26	31-Dec-26																			
UPDATE																																					
ACTUAL																																					
PLANNED	10	IFB.NO:LEITI/SBA/RFQ/007/2026	Internet Service	J-6311	1 Firm	\$7,044.00	RFQ	5-Jan-26	06/01/206	8-Jan-26	13-Jan-26	20-Jan-26	24-Jan-26	27-Jan-26	28-Jan-26	N/A	30-Dec-26	31-Dec-26																			
UPDATE																																					
ACTUAL																																					
PLANNED	11	IFB.NO:LEITI/SBA/RB/004/2026	Printing, Binding & Publication	B-1811	1 Firm	\$140,000.00	RB	5-Jan-26	8-Jan-26	8-Jan-26	9-Jan-29	6-Feb-26	10-Feb-26	12-Feb-26	13-Feb-26	N/A	30-Dec-26	31-Dec-26																			
UPDATE																																					
ACTUAL																																					
PLANNED	12	IFB.NO:LEITI/SBA/RB/005/2026	ADVERTISING & PUBLIC RELATIONS	M-7310	1 Firm	\$62,000.00	RB	5-Jan-26	8-Jan-26	8-Jan-26	9-Jan-29	6-Feb-26	10-Feb-26	12-Feb-26	13-Feb-26	N/A	30-Dec-26	31-Dec-26																			
UPDATE																																					
ACTUAL																																					
PLANNED	13	IFB.NO:LEITI/SBA/RFQ/008/2026	Computer Supplies & ICT Services	G-4741	1 Firm	\$8,000.00	RFQ	5-Jan-26	06/01/206	8-Jan-26	13-Jan-26	20-Jan-26	24-Jan-26	27-Jan-26	28-Jan-26	N/A	30-Dec-26	31-Dec-26																			
UPDATE																																					
ACTUAL																																					
GRAND TOTAL						\$223,044.00																															
Prepared By:			Francis S. Ketter, Procurement Officer			Approved By:			Jeffrey N. Yates/Chairperson Proc. Cmttee:																												
Date: Feb 5, 2026																																					

H. B. A.
02/03/26

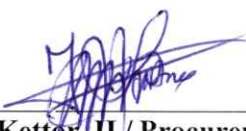
Liberia Extractive Industries Transparency Initiative (LEITI)
PROCUREMENT PLAN EXPLANATORY NOTE (SBA Core budget)
Source of Funding: GOL National Budget
Fiscal Year: 2026

ITEM NO.	PACKAGES NUMBER (CODE)	PROCUREMENT CONTRACT PACKAGE CONTENT	PROCUREMENT CONTRACT PACKAGE CONTENT
1.	IFB.NO. /LEITI/SBA/RB/ 001/2026	Fuel & Lubricants- Vehicles (Fuel & Gasoline)	This contract Package is intended to purchase 16,507.00 gallons of fuel and lubricants for Vehicles for LEITI Vehicles and Generator.
2	FB.NO. /LEITI/SBA/RB/ 002/2026	Stationery	This contract Package is intended for the procurement of assorted stationeries A4 Paper, Legal Sheets, Manila Folders (A4 size),Manila Folder (Large size),Box File ,Ledgers, Pen , Permanent Marker (Assorted), Brown Envelopes (A4 size), Brown Envelopes (A3 size), Brown Envelopes (A5 size), Regular Plain White Envelopes (Peal & Seal) White Board Marker (Assorted),Wall Clocks (Large), Paper FastenersCartridges ,Canon Printer MF 3010),Paper Clips (Small),Paper Clips (Large),Staple Machine (Large),Staple Pins, Canon 2204N Toner and Flip Charts
3	FB.NO. /LEITI/SBA/RFQ/ 001/2026	Scratch Card	This Contract Package is intended to purchase 154 pks of scratch cards for communication
4	FB.NO. /LEITI/SBA/RFQ/ 002/2026	Security Guard Service	This contract Package is intended to hire a reputable firm for the provision of security service (\$7,200.00) 24 hours a day, Seven days a week.
5	FB.NO. /LEITI/SBA/RB/ 003/2026	Transportation Equipment	This contract Package is intended to Purchase 1 Vehicle for LEITI Operation.
6	B.NO. /LEITI/SBA/RFQ/ 003/2026	Cleaning Materials & Services	This contract Package is intended to purchase cleaning materials and toiletries
7	IFB.NO. /LEITI/SBA/RFQ/ 004/2026	Repair and Maintenance Services - Vehicle	This contract Package is intended for the Repair and Maintenance of vehicles Toyota 4WD High-top – LEITI 3 and Land Cruiser PRADO 2.8-6600 and LEITI 4902 and the New Vehicle to be purchased

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02/05/26



8	IFB.NO. /LEITI/SBA/RFQ/ 005/2026	Repair and Maintenance Services – Generator	This contract Package is intended for the Repair and Maintenance of LEITI Standby 100 KVA Generator
9	IFB.NO. /LEITI/SBA/RFQ/ 006/2026	Repair and Maintenance Services - Equipment	This contract Package is intended for the Repair and Maintenance of LEITI Standby 100 KVA Generator
10	IFB.NO. /LEITI/SBA/RFQ/ 007/2026	Internal Service	This contract Package is intended for the procurement of Internet Data Package Service Subscription
11	FB.NO. /LEITI/SBA/RB/ 004/2026	Printing, Binding & Publication	This contract Package is intended for the procurement of Printing Services and Publication of LEITI Reports
12	FB.NO. /LEITI/SBA/RB/ 005/2026	Advertising & Public Relation	This contract Package is intended for the procurement of Five Units of Computers & ICT Services
13	IFB.NO. /LEITI/SBA/RFQ/ 008/2026	Computer Supplies & ICT Services	This contract Package is intended for the procurement of Five Units of Computers & ICT Services

Prepared by: 
Francis S. Kettor, II / Procurement Officer


02/05/26

Approved by: 
Jeffery N. Yates
HEAD OF SECRETARIAT
CHAIRMAN PROCUREMENT COMMITTEE



- Procurement Plan Template for Consultancy Services -

Name of Entity: Liberia Extractive Industries Transparency Initiatives

PROCUREMENT PLAN (Core budget)

Source of Funding: GOL National Budget

Budget Period/Fiscal year: January 1 – December 31, 2026

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO.	BASIC DATA					IMPLEMENTATION DATES												
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	No. of FIRMS/PERSONS	ESTIMATED COST (USD)	SELECTION METHOD	REQUEST FOR EXPRESSION OF INTEREST, if applicable					REQUEST FOR PROPOSALS AND APPROVAL OF AWARD							COMPLETION (FINAL REPORT) AND PAYMENT
							PREP. OF TOR & PC APPROVAL	PUBLICATION OF REOI	REOI CLOSING/ OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL- EVALUATION REPORT/SHORTLIST	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL - FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL-COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING	
PLANNED	1	RFP.NO./LEITI/ QCBS/ 001/2026	INDEPENDENT AUDIT CONSULTANCY	1 Firm	\$110,000.00	QCBS	5-Jan-26	9-Feb-26	23-Feb-26	24-Feb-26	25-Feb-26	2-March-26	3-March-26	6-March-26	13-March-26	20-March-26	27-March-26	30-March-26	30-DEC.-26
UPDATE																			
ACTUAL																			
PLANNED	2	RFP.NO./LEITI/ LCS/ 001/2026	POST AWARD PROCESS AUDIT	1 Firm	\$52,000.00	LCS	5-Jan-26	9-Feb-26	23-Feb-26	24-Feb-26	25-Feb-26	2-March-26	3-March-26	6-March-26	13-March-26	20-March-26	27-March-26	30-March-26	30-DEC.-26
UPDATE																			
ACTUAL																			
GRAND TOTAL					\$ 162,000.00														

Prepared by: _____

Francis S. Kettor, II /Procurement Officer

Approved by: _____

Jeffrey N. Yates, Proc. Committee Chairman

Date: _____

Feb 3, 2026

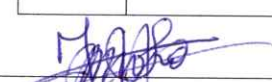
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Liberia Extractive Industries Transparency Initiative (LEITI)
CONSULTANCY PROCUREMENT PLAN EXPLANATORY NOTE (SBA Core budget)
Source of Funding: GOL National Budget
Fiscal Year: 2026

Prepared by:

ITEM NO.	PACKAGES NUMBER (CODE)	PROCUREMENT CONTRACT PACKAGE CONTENT	PROCUREMENT CONTRACT PACKAGE CONTENT
1	RFP. No./LEITI/QCBS/001/2026	INDEPENDENT AUDIT CONSULTANCY	This contract package is intended for the selection of an independent administrator for the production of LEITI 17 th and 18 th Report
2	RFP. No./LEITI/LCS/001/2026	POST AWARD PROCESS AUDIT	This contract package is intended for the selection of an independent administrator for the conduct of post award process audit in the extractive industries


Francis S. Kettor, II / Procurement Officer

Approved by: _____


Jeffery N. Yates
HEAD OF SECRETARIAT
CHAIRMAN PROCUREMENT COMMITTEE


62/05/26

