



REPUBLIC OF LIBERIA
PUBLIC PROCUREMENT & CONCESSIONS COMMISSION
EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA
WEBSITE: www.ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. PPCC/RL/CEO/00193/26'

February 23, 2026

Dr. Louise M. Kpoto
MINISTER
Ministry of Health
Monrovia, Liberia

Dear Dr. Kpoto:

Subj: **APPROVAL OF KARLOKEN HEALTH CENTER ANNUAL CORE AND SBA PROCUREMENT PLAN FOR FISCAL YEAR 2026.**

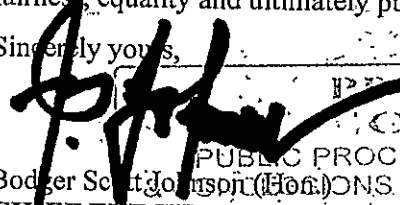
We present our compliments and wish to acknowledge receipt of your communication dated January 30 2026, which sought the approval of the Commission for the Karloken Health Center Annual Core and SBA Procurement Plan for Fiscal Year 2026.

Following thorough review, the Commission hereby approves Karloken Health Center Annual Core and SBA Procurement Plan for Fiscal Year 2026 in accordance with *Section 40 (3)* of the PPCA, 2026, and informs the Ministry of Health that the Karloken Health Center Annual Core and SBA Procurement Plans Procurement Plan for 2026 will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved procurement plan. The Commission counsels that you observe *Section 40 (5) of the PPCA, 2010, which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission."*

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such, a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,


Bodger Scott Johnson (HON.)
CHIEF EXECUTIVE OFFICER
EXECUTIVE DIRECTOR



REPUBLIC OF LIBERIA
MINISTRY OF HEALTH

P.O. BOX 10-9009
1000 MONROVIA 10, LIBERIA
WEST AFRICA

Office of the Minister

MOH/RL/LMK-M/1964/'26

February 12, 2026

Dear Hon. Johnson:

Submission of Karloken Health Center GOL Procurement Plan

I am pleased to present my compliments and to submit the Karloken Health Center GOL **Procurement Plan** for your approval for FY 2026.

The Ministry of Health through the Karloken Health Center is requesting the Commission's No Objection to allow the Health Center execute the procurement packages in line with the various thresholds.

The Government of Liberia allotted **One Hundred Twenty Thousand** United States Dollars (\$120,000.00) to the Karloken Health Center for the FY: 2026; of that amount, **One Hundred Two Thousand Thousand** United States Dollars (**US\$102,000.00**) was allotted towards procurable activities.

The attached plan is consistent with the Amended Public Procurement & Concessions Act of 2010, Part-IV Section 40(3),

"After review and any revisions by the Procurement Committee, the Procurement Committee shall furnish a copy of the annual procurement plan to the Commission for approval".

Attached is documentary evidence of budgets to authenticate the availability of funds for these activities through FY 2026 National Budget.

Thank you for your continuous support.

Sincerely yours,

Martha C. Morris
DMA, Acting Minister

D.P. MCM
Louise M. Kpoto, MD, MPH, MMed-OBGYN, PhD, FWACS, FLCS
Minister for Health, Procurement Committee Chairperson

Hon. Bodger Scott Johnson
Chief Executive Officer
Public Procurement & Concessions Commission
Capitol Hill,
Monrovia, Liberia

John C. Johnson

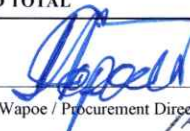
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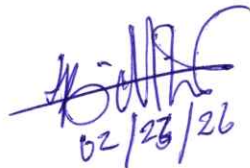
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MINISTRY OF HEALTH
KARLOKEN HEALTH CENTER PROCUREMENT PLAN (SBA BUDGET)
FUNDING SOURCE: GOL
FISCAL YEAR: January - DECEMBER 2026

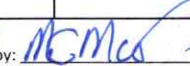
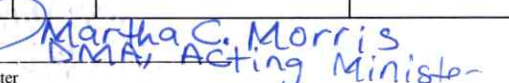
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	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES											REMARKS/Response person
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/B	PREP. OF BID DOCUME	PC APPROVAL - BID	BID INVITATION &	BID SUBMISSION/PUBLI	SUBMISSION OF BID	PC APPROVAL -	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECT	ACCEPTANCE & FINAL PAYMENT	
PLANNED	1	IFB No. MOH/GOL/MLCHT/KAR/SBA/RFQ/001/2026	Repair & Maintenance Mtbike (Spare Parts)	G-4540	Assorted	\$ 1,000.00	RFQ	9-Feb-26	13-Feb-26	20-Feb-26	27-Feb-26	6-Mar-26	9-Mar-26	16-Mar-26	23-Mar-26	N/A	6-Apr-26	6-May-26	
UPDATE																			
ACTUAL																			
PLANNED	2	IFB No. MOH/GOL/MLCHT/KAR/SBA/RFQ/002/2026	Cleaning Materials	G-4773		\$ 2,000.00	RFQ	9-Feb-26	13-Feb-26	20-Feb-26	27-Feb-26	6-Mar-26	9-Mar-26	16-Mar-26	23-Mar-26	N/A	6-Apr-26	6-May-26	
UPDATE																			
ACTUAL																			
PLANNED	3	IFB No. MOH/GOL/MLCHT/KAR/SBA/RFQ/003/2026	Electricity/Utility Bill	D-3510	1 Firm	\$ 2,000.00	SSS	9-Feb-26	13-Feb-26	20-Feb-26	27-Feb-26	6-Mar-26	9-Mar-26	16-Mar-26	23-Mar-26	N/A	6-Apr-26	6-May-26	
UPDATE																			
ACTUAL																			
PLANNED	4	IFB No. MOH/GOL/MLCHT/KAR/SBA/RFQ/004/2026	Essential Drugs & Medical Consumable	G-4773	Assorted	\$ 1,500.00	RFQ	9-Feb-26	13-Feb-26	20-Feb-26	27-Feb-26	6-Mar-26	9-Mar-26	16-Mar-26	23-Mar-26	N/A	6-Apr-26	6-May-26	
UPDATE																			
ACTUAL																			
PLANNED	5	IFB No. MOH/GOL/MLCHT/KAR/SBA/RFQ/005/2026	Petroleum Products & Lubricant	G-4661	500 gallons	\$ 3,000.00	RFQ	9-Feb-26	13-Feb-26	20-Feb-26	27-Feb-26	6-Mar-26	9-Mar-26	16-Mar-26	23-Mar-26	N/A	6-Apr-26	6-May-26	
UPDATE																			
ACTUAL																			
	GRAND TOTAL					\$ 9,500.00													

Signed by: 
 Jacob L.N. Wapoe / Procurement Director




 02/26/26



Approved by:  
 Dr. Louise M. Kpoto - Minister
 Proc. Committee Chairperson

MINISTRY OF HEALTH
KARLOKEN HEALTH CENTER PROCUREMENT PLAN (NON-SBA BUDGET)
FUNDING SOURCE: GOL/PBF
FISCAL YEAR: JANUARY - DECEMBER 2026

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
ITEM NO.	BASIC DATA						IMPLEMENTATION DATES											
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS/Responsible person
PLANNED	1 IFB No. MOH/GOL/MLCHT/KAR/Rfq/001/2026	Stationery Supplies	G-4761	Assorted	\$ 2,000.00	RFQ	9-Feb-26	13-Feb-26	20-Feb-26	27-Feb-26	6-Mar-26	9-Mar-26	16-Mar-26	23-Mar-26	N/A	6-Apr-26	6-May-26	
UPDATE																		
ACTUAL																		
PLANNED	2 IFB No. MOH/GOL/MLCHT/KAR/RB/001/2026	Building Material	G-4663	Assorted	\$ 15,000.00	RB	9-Feb-26	27-Feb-26	2-Mar-26	17-Mar-26	16-Apr-26	20-Apr-26	20-May-26	19-Jun-26	N/A	17-Jul-26	11-Aug-26	
UPDATE																		
ACTUAL																		
PLANNED	3 IFB No. MOH/GOL/MLCHT/KAR/Rfq/004/2026	Office Equipment	G-4759	Assorted	\$ 5,000.00	RFQ	9-Feb-26	13-Feb-26	20-Feb-26	27-Feb-26	6-Mar-26	9-Mar-26	16-Mar-26	23-Mar-26	N/A	6-Apr-26	6-May-26	
UPDATE																		
ACTUAL																		
GRAND TOTAL					\$ 22,000.00													

Signed by: 
Jacob L. N. Wapoo, Procurement Director

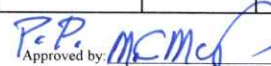


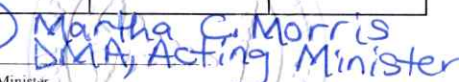

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Approved By: _____


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Approved by: 
Dr. Louise M. Kpoto - Minister
Proc. Committee Chairperson

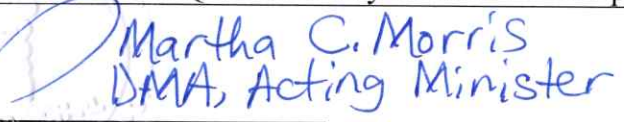

Martha C. Morris
DMA, Acting Minister

MINISTRY OF HEALTH
KARLOKEN HEALTH CENTER PROCUREMENT PLAN EXPLANATORY NOTES

Fiscal Year: January - December 2026

Item	Package Code	Contract Package	Description of Package
1.	IFB No. MOH/GOL/MLCHT/KAR/RFQ/001/2026	Stationery Supplies	This contract package is intended for the procurement of stationery supplies such as Realm of sheet, Flip chat, Pens, Cartridges, Box folders, Ledgers, Markers, Stipples machine/pin etc. The Ministry intends to use Request for Quotations (RFQ) procurement method in keeping with the Public Procurement and Concessions Act (PPCA) 2010, Section 53(1) of the PPCA states that the RFQ method may be used for the procurement of goods, works, or services when the items are readily available, commercially standard, and the estimated contract price does not exceed the applicable threshold. Further, Section 54(1) states: <i>"Quotation shall be requested in writing from as many bidders as practicable but at least three (3) bidders."</i>
2.	IFB No. MOH/GOL/MCHT/KAR/RB/001/2026	Building Material	This contract package is intended for the procurement of building material such as Plumbing, Electrical, Roofing, Doors, and Locks etc. At The Health Center. The Ministry intends to use Restrictive Bidding (RB) method in accordance with PPCA Act 2010 Section 51(2) which states: <i>"When restricted bidding is employed on the grounds referred to in Section 50(1)(b), the procuring entity shall solicit bids from at least five (5) bidders."</i>
3.	IFB No. MOH/GOL/MCHT/KAR/RFQ/002/2026	Essential Drugs	This contract package is intended for the procurement of essential drugs such as amoxicillin, azithromycin, ciprofloxacin, ceftriaxone, metronidazole; metformin, insulin, and glibenclamide etc. The Ministry intends to use Request for Quotations (RFQ) procurement method in keeping with the Public Procurement and Concessions Act (PPCA) 2010, Section 53(1) of the PPCA states that the RFQ method may be used for the procurement of

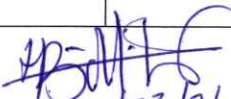
Signed by: 
Jacob L. N Wapoe  **Procurement Director**

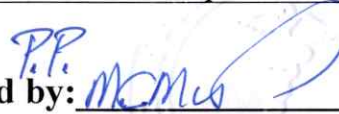
Approved by:  
Dr. Louie M. L Kpoto MD, MPH, MMed-OBGYN, PhD
Procurement Committee Chairperson

			goods, works, or services when the items are readily available, commercially standard, and the estimated contract price does not exceed the applicable threshold. Further, Section 54(1) states: “Quotation shall be requested in writing from as many bidders as practicable but at least three (3) bidders.
4.	IFB No. MOH/GOL/MCHT/KAR/RFQ/003/2026 	Motorbike-Repair & Maintenance (spare parts)	This contract package is intended for the procurement of office equipment such as Piston, Air filter, Clutch plate, Spark plug, Brake pad, Front fork, Tire, Seat, Muffler, Handlebar The Ministry intends to use Request for Quotations (RFQ) procurement method in keeping with the Public Procurement and Concessions Act (PPCA) 2010, Section 53(1) of the PPCA states that the RFQ method may be used for the procurement of goods, works, or services when the items are readily available, commercially standard, and the estimated contract price does not exceed the applicable threshold. Further, Section 54(1) states: “Quotation shall be requested in writing from as many bidders as practicable but at least three (3) bidders.
5.	IFB No. MOH/GOL/MCHT/KAR/RB/004/2026	Office Equipment	This contract package is intended for the procurement of office equipment such as Laptops Printers, desks, air conditioner, chairs etc. The Ministry intends to use Request for Quotations (RFQ) procurement method in keeping with the Public Procurement and Concessions Act (PPCA) 2010, Section 53(1) of the PPCA states that the RFQ method may be used for the procurement of goods, works, or services when the items are readily available, commercially standard, and the estimated contract price does not exceed the applicable threshold. Further, Section 54(1) states: “Quotation shall be requested in writing from as many bidders as practicable but at least three (3) bidders.
6.	IFB No. MOH/GOL/MLCHT/KAR/SBA/RFQ/001/2026	Petroleum Products	This contract package is intended for the petroleum products for vehicle & motorbike for the CHT. The total value of petroleum product is \$3,000.00 at a unit price of \$6.00 for 500

Signed by: 
Jacob L. N Wapoe / Procurement Director




02/23/26

Approved by: 
Martha C. Morris
DMA, Acting Minister
Dr. Louie M. L Kpoto MD, MPH, MMed-OBGYN, PhD
Procurement Committee Chairperson

			gallons. The Ministry intends to use Request for Quotations (RFQ) procurement method in keeping with the Public Procurement and Concessions Act (PPCA) 2010, Section 53(1) of the PPCA states that the RFQ method may be used for the procurement of goods, works, or services when the items are readily available, commercially standard, and the estimated contract price does not exceed the applicable threshold. Further, Section 54(1) states: <i>"Quotation shall be requested in writing from as many bidders as practicable but at least three (3) bidders."</i>
7.	IFB No.MOH/GOL/MLCHT/KAR/SBA/RFQ/002/2026 	Cleaning Materials	This contract package is intended for the procurement of office equipment such as brooms, dustpans, mops, buckets, vacuum cleaners, floor wipers, scrub brushes, microfiber cloths, dusters, sponges, and paper towels, trash bins, garbage bags, and bin liners etc. The Ministry intends to use Request for Quotations (RFQ) procurement method in keeping with the Public Procurement and Concessions Act (PPCA) 2010, Section 53(1) of the PPCA states that the RFQ method may be used for the procurement of goods, works, or services when the items are readily available, commercially standard, and the estimated contract price does not exceed the applicable threshold. Further, Section 54(1) states: <i>"Quotation shall be requested in writing from as many bidders as practicable but at least three (3) bidders."</i>
8.	IFB No.MOH/GOL/MLCHT/KAR/SBA/RFQ/003/2026	Electricity/Utility Bill	This contract package is intended for the procurement of electricity/utility bill payments required to support uninterrupted power supply and utility services at the CHT's facility. The Ministry intends to use the Sole Source procurement method in accordance with the Public Procurement and Concessions Act (PPCA) 2010, Section 55 (a), which states: <i>"When only one (1) supplier has the exclusive right to manufacture the goods, carry out the works, or perform the services to be procured and no suitable alternative is available;"</i>

Signed by:

Jacob L. N Wapoe / Procurement Director



Bill
02/23/26

Approved by: *P.P.*

Dr. Louie M. L Kpoto MD, MPH, MMed-OBGYN, PhD
Procurement Committee Chairperson

Martha C. Morris
DMA, Acting Minister

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Public Procurement & Concessions Commission
EXECUTIVE DIRECTOR

[Handwritten signature]
02/23/26

Signed by: *[Handwritten signature]*
Jacob L. N Wapoe /Procurement Director



Approved by: *[Handwritten signature]* Martha C. Morris
SMA, Acting Minister
Dr. Louie M. L Kpoto MD, MPH, MMed-OBGYN, PhD
Procurement Committee Chairperson