



REPUBLIC OF LIBERIA
PUBLIC PROCUREMENT & CONCESSIONS COMMISSION
EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA
WEBSITE: www.ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. PPCC/RL/CEO/069/26'

January 30, 2026

Dr. Linda A. Birch
CHIEF MEDICAL OFFICER
John F. Kennedy Memorial Medical Center
Monrovia, Liberia

Dear Dr. Birch:

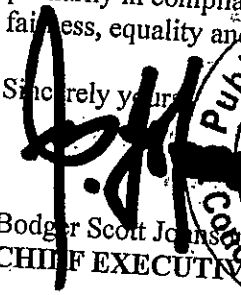
Subj: **REQUEST FOR APPROVAL OF ANNUAL PROCUREMENT PLAN FOR FISCAL YEAR 2026.**

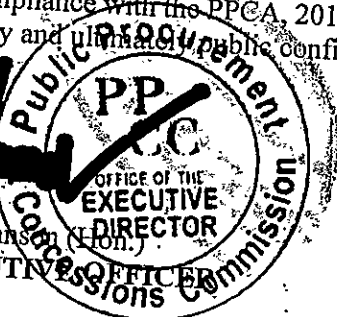
We present our compliments and wish to acknowledge receipt of your communication on the E-GP platform, which sought the approval of the Commission for John F. Kennedy Memorial Medical Center (JFKMMC) Annual Procurement Plan for Fiscal Year 2026.

The Commission notes your assertion and observed that the approved budget submitted by the JFK is not consistent with the proposed Annual Procurement Plan submitted, which is contrary to the requirements of Section 72 (a) (b) and (c) of the PPCA, 2026. Therefore, the Commission cannot approve the JFK's Annual procurement Plan. Hence the Commission request that the John F. Kennedy Memorial Medical Center kindly revise the procurement plan consistent with its approved budget and resubmit same for approval.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,


Bodger Scott Johnson (Hon.)
CHIEF EXECUTIVE OFFICER



Mr. Telewoda T. Kennedy, Procurement Director, briefed the committee on the newly introduced e-Procurement Portal developed by the Public Procurement and Concession Commission (PPCC). He explained that the platform digitizes all procurement processes and allows procurement activities to be conducted transparently on an open, online system.

4. Presentation of the 2026 Annual Procurement Plan

Following the briefing, Mr. Kennedy presented the Annual Procurement Plan for Fiscal Year 2026 to the committee for review.

During the review, Dr. Linda A. Birch observed that the amount allocated for Repair and Maintenance Civil Works was insufficient and recommended that the allocation be increased.

5. Deliberations and Decisions

After discussions, the committee unanimously agreed to:

- Transfer an amount of US\$150,000.00 from the contract package “HMIS Networking Equipment” to Civil Works (Repair and Maintenance) to adequately address infrastructure needs.

Following further deliberations, the committee approved the revised 2026 Annual Procurement Plan and agreed that it should be submitted on the PPCC e-Procurement Portal for onward approval by the PPCC.

6. Adjournment

There being no further business, the meeting was adjourned after a general consensus of the members.

Prepared by: _____

Mr. Telewoda T. Kennedy

Procurement Director / Non-Member Secretary

Reviewed and Approved by: _____

Dr. Linda A. Birch

Chief Executive Officer

