



REPUBLIC OF LIBERIA  
**PUBLIC PROCUREMENT & CONCESSIONS COMMISSION**  
EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA  
WEBSITE: www.ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. PPCC/RL/CEO/00196/26'

February 26, 2026

Hon. R. Roland Bailea  
**DIRECTOR**  
Maryland Vocational Training Institute  
Monrovia, Liberia

Dear Hon. Bailea:

Subj: **APPROVAL OF MARYLAND VOCATIONAL TRAINING INSTITUTE ANNUAL CORE AND SBA PROCUREMENT PLAN FOR FISCAL YEAR 2026.**

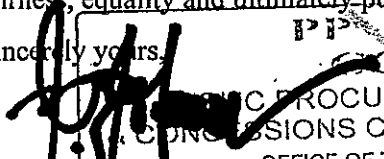
We present our compliments and wish to acknowledge receipt of your communication dated February 10, 2026, which sought the approval of the Commission for the Maryland Vocational Training Institute (MVTI) Annual Core and SBA Procurement Plan for Fiscal Year 2026.

Following thorough review, the Commission hereby approves Maryland Vocational Training Institute (MVTL) Annual Core and SBA Procurement Plan for Fiscal Year 2026 in accordance with *Section 40 (3)* of the PPCA, 2026; and informs Maryland Vocational Training Institute that its Annual Core and SBA Procurement Plans Procurement Plan for 2026 will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved procurement plan. The Commission counsels that you observe *Section 40 (5) of the PPCA, 2026, which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission."*

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such, a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2026, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,

  
PUBLIC PROCUREMENT  
& CONCESSIONS COMMISSION  
OFFICE OF THE  
Bodger Scott Johnson (Hon.) **DIRECTOR**  
~~CHIEF EXECUTIVE OFFICER~~

REPUBLIC OF LIBERIA

# Maryland Vocational Training Institute (MVTI)

Zone 1A, Pleebo City, Maryland County, Southeastern Liberia



The office of the Director  
Cell: 0886573330/07778573330  
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February 10<sup>th</sup>, 2026

Hon Bodger Scott Johnson,  
**Executive Director**  
Public Procurement and Concessions Commission  
(PPCC) Capitol Hill,  
**MONROVIA, LIBERIA**

## REF: Submission of 2026 Procurement Plan for Approval

Dear Hon Johnson:

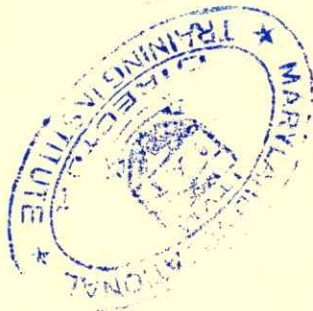
We bring you warmest felicitation from Maryland Vocational Training Institute, Pleebo City, Maryland County and write through this medium to seek your approval to our 2026 Procurement Plan to enable MVTI adjust to the current Procurement realities:

The Maryland Vocational Training institute in the 2026 national budget is allotted **United States Three Hundred Thousand Dollars (US\$300,000.00)** for its annual operations for both compensation and goods and services for **fiscal year 2026, with budget code (346)** as stated.

Attached is the **Budget ceilings FY - 2026, Procurement and Cash plans** for your reference.

Respectfully yours,

R. Roland Bailea  
**Director**



RECEIVED:  
Theophilus S. B. Koko  
Feb. 20, 2026  
Time: 11:43 AM



MARYLAND VOCATIONAL TRAINING INSTITUTE  
 SBA BUDGET PROCUREMENT PLAN  
 Source of Funding: Government Of Liberia  
 January 2, 2026 to December 31, 2026

1	2	3	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
	ITEM	BASIC DATA						IMPLEMENTATION DATES											
	M	PACKAGE NUMBER (CODE)	Contract Package	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION / PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	
PLANNE UPDATE	1	IFB NO.MVTI/GOL/RFQ/001/2026	Petroleum Product (Diesel, Gas & Lubs)	G-4661	1500gal	\$ 7,500.00	RFQ	6-Jan-26	13-Jan-26	20-Jan-26	26-Feb-26	5-Mar-26	12-Mar-26	19-Mar-26	26-Mar-26	N/A	Nov.27, 2026	Dec.31, 2026	
PLANNE UPDATE	2	IFB NO.MVTI/GOL/RFQ/002/2026	Motorbikes Repairs &	G-4540	Assorte	\$ 775.00	RFQ	6-Jan-26	13-Jan-26	20-Jan-26	26-Feb-26	5-Mar-26	12-Mar-26	19-Mar-26	26-Mar-26	N/A	Nov.27, 2026	Dec.31, 2026	
PLANNE UPDATE	3	IFB NO.MVTI/GOL/RFQ/003/2026	Office furniture & fixtures	G-4659	Assorte	\$ 5,000.00	RFQ	6-Jan-26	13-Jan-26	20-Jan-26	26-Feb-26	5-Mar-26	12-Mar-26	19-Mar-26	26-Mar-26	N/A	Nov.27, 2026	Dec.31, 2026	
PLANNE UPDATE	4	IFB NO. MVTI/GOL/RFQ/004/2026	Cleaning Materials	G-4773	Assorte	\$ 1,200.00	RFQ	6-Jan-26	13-Jan-26	20-Jan-26	26-Feb-26	5-Mar-26	12-Mar-26	19-Mar-26	26-Mar-26	N/A	Nov.27, 2026	Dec.31, 2026	
PLANNE UPDATE	5	IFB NO. MVTI/GOL/RFQ/005/2026	Electrical Training Kits	G4759	Assorte	\$ 2,970.00	RFQ	6-Jan-26	13-Jan-26	20-Jan-26	26-Feb-26	5-Mar-26	12-Mar-26	19-Mar-26	26-Mar-26	N/A	Nov.27, 2026	Dec.31, 2026	
PLANNE UPDATE	6	IFB NO.MVTI/GOL/RFQ/006/2026	Home Economics(Catering)	G4759	Assorte	\$ 8,500.00	RFQ	6-Jan-26	13-Jan-26	20-Jan-26	26-Feb-26	5-Mar-26	12-Mar-26	19-Mar-26	26-Mar-26	N/A	Nov.27, 2026	Dec.31, 2026	
PLANNE UPDATE	7	IFB NO.MVTI/GOL/RFQ/007/2026	Tailoring & Fashion Design	G4771	Assorte	\$ 2,700.00	RFQ	6-Jan-26	13-Jan-26	20-Jan-26	26-Feb-26	5-Mar-26	12-Mar-26	19-Mar-26	26-Mar-26	N/A	Nov.27, 2026	Dec.31, 2026	
PLANNE UPDATE	8	IFB NO.MVTI/GOL/RFQ/008/2026	R&A Training Kits	G4759	Assorte	\$ 2,970.00	RFQ	6-Jan-26	13-Jan-26	20-Jan-26	26-Feb-26	5-Mar-26	12-Mar-26	19-Mar-26	26-Mar-26	N/A	Nov.27, 2026	Dec.31, 2026	
PLANNE UPDATE	9	IFB NO.MVTI/GOL/RFQ/009/2026	Stationary and Supplies	G-4761	Assorte	\$ 3,000.00	RFQ	6-Jan-26	13-Jan-26	20-Jan-26	26-Feb-26	5-Mar-26	12-Mar-26	19-Mar-26	26-Mar-26	N/A	Nov.27, 2026	Dec.31, 2026	
PLANNE UPDATE	10	IFB No. MVTI/ GOL/RFQ/010/2026	Motobike Purchase	G-4540	1Pcs	\$ 950.00	RFQ	6-Jan-26	13-Jan-26	20-Jan-26	26-Feb-26	5-Mar-26	12-Mar-26	19-Mar-26	26-Mar-26	N/A	Nov.27, 2026	Dec.31, 2026	
PLANNE UPDATE	11	IFB NO.NVTI.GOL/RFQ/011/2026	Educational Materials	G-4761	Assorte	\$ 9,500.00	RFQ	6-Jan-26	13-Jan-26	20-Jan-26	26-Feb-26	5-Mar-26	12-Mar-26	19-Mar-26	26-Mar-26	N/A	Nov.27, 2026	Dec.31, 2026	
PLANNE UPDATE	12	IFB NO.MVTI/GOL/RFQ/0012/2026	Vehicle Repair and Maintenance	G4520	Assorte	\$ 2,500.00	RFQ	6-Jan-26	13-Jan-26	20-Jan-26	26-Feb-26	5-Mar-26	12-Mar-26	19-Mar-26	26-Mar-26	N/A	Nov.27, 2026	Dec.31, 2026	
			Total			\$ 47,565.00													

Prepared by:

Tito Koah  
 Procurement Officer



*[Handwritten Signature]*  
 02/26/26

Approved by:

R. Roland Bailea  
 Director/Procurement Committee



MARYLAND VOCATIONAL TRAINING INSTITUTE

SBA BUDGET PROCUREMENT PLAN FY 2026

Source of Funding: Government Of Liberia

Annual budget Period: January 1, 2026 to December 31, 2026

Explanatory Rating

No.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	MVTI Board Approval	
PLANNED	1	IFB NO.MVTI/GOL/SBA/RFQ/001/2026	Petroleum Product (Diesel, Gas & Lubs)	G - 4661	1500gal	\$ 7,500.00	This contract package is from the GOL Budget line operation fund for Petroleum products USD\$7500.00 for 1500 gallons of which Bikes, Generator and vehicle to be used for the operation of the institute.
PLANNED	2	IFB NO.MVTI/GOL/SBA/RFQ/002/2026	Motorbikes Repairs & Maintenance	G - 4540	5Pcs	\$ 775.00	This contract package is from the GOL Budget line operation fund for Repair and maintenance USD\$775.00 of which four motorbikes (Bajaj Bike Tc 125) will be used for the operation of the institute.
PLANNED	3	IFB NO.MVTI/GOL/RFQ/003/2026	Office furniture & fixtures	G - 4659	Assorted	\$ 5,000.00	This contract package is from the GOL Budget line operation fund for Assorted school chairs & desks and Office Furnitures USD\$5,000.00 of which each item will be used for the operation of the institute.
PLANNED	4	IFB NO. MVTI/GOL/RFQ/004/2026	Cleaning Materials	G - 4773	Assorted	\$ 1,200.00	This contract package is from the GOL Budget line operation fund for cleaning materials (detergent) \$1,200.00 to be used for the campus and office cleaning .
PLANNED	5	IFB NO.MVTI/GOL/RFQ/005/2026	Home Economics(Catering) Training Kits	G4759	Assorted	\$ 8,500.00	(Catering: Whisk, Baking Tray, pastry wheel cutter, etc.) Training Kits costing the amount \$8,500 to be used to enhance the practical skills of student attending the institute .
PLANNED	6	IFB NO.MVTI/GOL/RFQ/006/2026	Tailoring & Fashion Design Training Kits	G4771	Assorted	\$ 2,700.00	& Fashion Design Training Kits ( Designed Sewing Machine, Designed Ziza Machine, Cutting Board etc.) amounting \$2,700.00 to be used to enhance the practical skills of student attending the institute .
PLANNED	7	IFB NO.MVTI/GOL/RFQ/007/2026	R&A Training Kits	G4759	Assorted	\$ 2,970.00	Air Conditioner Training Kits (Cylinder, Dispenser, Brass Powder Cup, etc.) amounting \$2,970.00 to be used to enhance the practical skills of student attending the institute .
PLANNED	8	IFB NO. MVTI/GOL/RFQ/008/2026	Electrical Training Kits	G4759	Assorted	\$ 2,970.00	This contract package is from GOL Budget line operation fund for Electrical Training Kits ( Panel Box, Utility Cups, Junction box, etc.) amounting \$2,970.00 to be used to enhance the practical skills of student attending the institute .
PLANNED	9	IFB NO.MVTI/GOL/RFQ/009/2026	Stationary and Supplies	G4761	Assorted	\$ 3,000.00	This contract package is from the GOL Budget line operation fund for Assorted Stationery and Supplies USD\$2,500.00 Assorted Materials will be used for the operation of the institute.
PLANNED	10	IFB No. MVTI/ GOL/RFQ/0010/2026	Motobike Purchase	G4540	1Pcs	\$ 950.00	This contract package is from the GOL Budget line operation fund for re parts \$950.00 to be used for the operation of the institute.
PLANNED	11	IFB NO.NVTI.GOL/RFQ/0011/2026	Educational Materials	G4761	Assorted	\$ 9,500.00	This contract package is from the GOL Budget line training fund for \$10,000.00 to be used for teaching.
PLANNED	12	IFB NO.MVTI/GOL/RB/0012/2026	Vehhicle Repair and Maintenance	G4520	Assorted	\$ 2,500.00	This contract package is from the GOL Budget line operation fund for Vehicle spare parts \$2,500.00 to be used for vehicle maintiance .
		<b>Total</b>				<b>\$ 47,565.00</b>	

Prepared by:   
Tito Koah  
Procurement Officer

Approved by:   
R. Roland Bailea  
Director/Procurement Committee Chair

  
02/26/26

