



REPUBLIC OF LIBERIA  
**PUBLIC PROCUREMENT & CONCESSIONS COMMISSION**  
 EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA  
 WEBSITE: www.ppsc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/RL/CEO/169/26'**

February 24, 2026

Dr. Jesse Noah Mongrue  
**PRESIDENT**  
 Nimba University  
 Sanniquellie City, Nimba County  
 Republic of Liberia

Dear Dr. Mongrue:

Subj: **APPROVAL OF ANNUAL PROCUREMENT PLAN FOR THE FISCAL YEAR 2026**

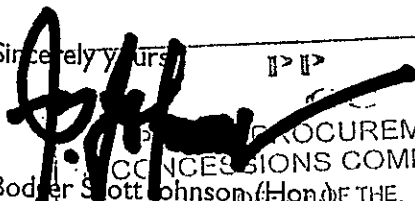
We present our compliments and wish to acknowledge receipt of your communication which sought the approval of the Commission for the Nimba University Annual Procurement Plan. Following a thorough review, the Commission hereby approves the Nimba University procurement plan for the fiscal year 2026 in accordance with **Section 40 (3)** of the PPCA, 2026. The Commission further informs the NU that the procurement plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP) and that the MFDP will process allotments in keeping with the approved procurement plan.

The Commission counsels that you observe **Section 40 (5) of the PPCA, 2026, which states "each Procuring Entity, shall, quarterly and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission."**

Please note that the Commission's full approval of a method on the procurement plan is deemed to be the approval of the Procuring Entity, and as such, the Procuring Entity will not be required to request the use of said approved method again.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily compliant with the PPCA, 2026, as we jointly aspire to achieve transparency, accountability, fairness, equality; and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,

  
 PUBLIC PROCUREMENT  
 & CONCESSIONS COMMISSION  
 Bodger Scott Johnson (Hon.) OF THE  
**CHIEF EXECUTIVE OFFICER**



# Nimba University

Sanniquellie City, Nimba County, Liberia, West Africa

[www.nu.edu.lr](http://www.nu.edu.lr)



Office of the President

January 26, 2026

Mr. Bodger Scott Johnson  
Executive Director  
Public Procurement and Concession Commission (PPCC)  
Executive mansion Ground  
Capitol Hill, Monrovia  
Liberia

Ref: **Request for Procurement Plan Approval**

Dear Director General Bodger Scott Johnson:

I am pleased to extend my compliments and warmest greetings to you from the Administration of the Nimba University (NU).

I write in compliance with section 40 Count (2) of the Public Procurement and Concessions Act (PPCA) of 2010, to submit the Nimba University Budget Procurement Plan for the Fiscal Year 2025 (January 1, 2026 to December 31, 2026) for your approval.

The Nimba University Procurement Plan of the below categories:

- Small Business Act (SBA) Procurement plan, and
- Non - SBA procurement plan

The total budget allotted for the goods and services is **USDS326,960.00(Three Hundred Twenty-Six Thousand Nine Hundred Sixty United states Dollars).**

Thank you for working with us to build a first class University that provides quality educational experiences for its students and the public.

Sincerely,

  
Jesse Noah Mongrue, Ed. D  
President



01/26/2026

Received:  
Theophilus S. B. Polle  
Feb. 12, 2026  
Time: 2:56 PM



**UNIVERSITY OF NORTHERN LIBERIA  
PROCUREMENT PLAN (SBA)  
SOURCE OF FUNDING: GOL  
FISCAL YEAR 2026**



1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES												
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS	
PLANNED	1	IFB NO. NU/SBA/RB/001/2026	Petroleum Product (Diesel & Gasoline)	G-4661	8,313.52 gals @4.21	\$55,898.00	RB	02/02/2026	02/04/2026	02/06/2026	02/09/2026	03/09/2026	03/17/2026	03/24/2026	04/03/2026	N/A	11/02/2026	12/30/2026		
UPDATE																				
ACTUAL																				
PLANNED	2	IFB NO. NU/SBA/RB/02/2026	Repair & Maintenance Vehicle	G-4520	1 firm	\$ 17,600.00	RB	02/02/2026	02/04/2026	02/06/2026	02/09/2026	03/09/2026	03/17/2026	03/24/2026	04/03/2026	N/A	11/02/2026	12/30/2026		
UPDATE																				
ACTUAL																				
PLANNED	3	IFB NO. NU/SBA/RB/03/2026	Repair & Maintenance Generator	F-4330	1 firm	\$10,426.00	RB	02/02/2026	02/04/2026	02/06/2026	02/09/2026	03/09/2026	03/17/2026	03/24/2026	04/03/2026	N/A	11/02/2026	12/30/2026		
UPDATE																				
ACTUAL																				
<b>Sub TOTAL</b>						<b>US\$ 83,924.00</b>														



Signed by:   
Joseph Kruah Dahn, Jr.  
AVP for Procurement

02/23/26

Approved by:  Date: 01/26/2026  
Jesse Noah Mongrue, Ed.D  
President and Chairman- Procurement Committee/ Head of Entity



**NIMBA UNIVERSITY  
PROCUREMENT PLAN (SBA)  
SOURCE OF FUNDING: GOL  
FISCAL YEAR 2026**



1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
ITEM NO.	BASIC DATA							IMPLEMENTATION DATES											
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS	
PLANNED	4	IFB NO. NU/SBA/NCB/001/2026	Cleaning Materials	G-4773	Assorted	\$24,000.00	NCB	02/02/2026	02/04/2026	02/06/2026	02/09/2026	03/09/2026	03/17/2026	03/24/2026	04/03/2026	N/A	11/02/2026	12/30/2026	
UPDATE																			
ACTUAL																			
PLANNED	5	IFB NO. NU/SBA/NCB/002/2026	Stationery	G-4761	Assorted	\$45,000.00	NCB	02/02/2026	02/04/2026	02/06/2026	02/09/2026	03/09/2026	03/17/2026	03/24/2026	04/03/2026	N/A	11/02/2026	12/30/2026	
UPDATE																			
ACTUAL																			
PLANNED	7	IFB NO. NU/SBA/RFQ/001/2026	Scratch Cards	J6120	1,000 Assorted scratch cards	\$9,500.00	RFQ	02/02/2026	02/04/2026	02/06/2026	02/09/2026	02/23/2026	03/05/2026	03/12/2026	03/26/2026	N/A	11/02/2026	12/30/2026	
UPDATE																			
ACTUAL																			
<b>Sub TOTAL</b>						<b>US\$ 78,500.00</b>													



Signed by:   
Joseph Kruah Dahn, Jr.  
AVP for Procurement

02/23/26

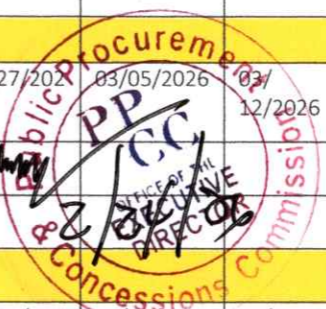
Approved by:  Date: 01/30/2026  
Jesse Noah Mongrue, Ed.D.  
President and Chairman- Procurement Committee/ Head of Entity



**LIBERIA UNIVERSITY**  
**PROCUREMENT PLAN (Core Budget)**  
**SOURCE OF FUNDING: GOL**  
**FISCAL YEAR 2026**



1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19		
ITEM NO.	BASIC DATA							IMPLEMENTATION DATES											REMARKS	
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT			
PLANNED	1	IFB NO:NU/NCB/001/2026	Educational Materials & supplies	G-4761	1 firm	\$ 52,500.00	NCB	02/02/2026	02/04/2026	02/06/2026	02/09/2026	03/09/2026	03/17/2026	03/24/2026	04/03/2026	N/A	11/02/2026	12/30/2026		
UPDATE																				
ACTUAL																				
PLANNED	2	IFB NO: NU/RFQ/001/2026	Internet Service Provider	G-4761	1 Firm	\$ 10,000.00	RFQ	02/02/2026	02/04/2026	02/06/2026	02/09/2026	02/27/2026	03/05/2026	03/12/2026	03/26/2026	N/A	11/02/2026	12/30/2026		
UPDATE																				
ACTUAL																				
PLANNED	3	IFB NO: NU/RB/001/2026	Drugs & Medical	G-4773	1 Firm	\$ 11,000.00	RB	02/02/2026	02/04/2026	02/06/2026	02/09/2026	03/09/2026	03/17/2026	03/24/2026	04/03/2026	N/A	11/02/2026	12/30/2026		
<b>Sub TOTAL</b>						<b>US\$ 73,500.00</b>														



Signed by:   
 Joseph Kruah Dahn, Jr.  
 AVP for Procurement

Approved by:  Date: 01/26/2026  
 Jesse Noah Mongrue, Ed.D  
 President and Chairman- Procurement Committee/ Head of Entity



**PROCUREMENT PLAN (Core Budget)**  
**SOURCE OF FUNDING: GOL**  
**FISCAL YEAR 2026**



ITEM NO.	BASIC DATA							IMPLEMENTATION DATES											REMARKS	
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT			
PLANNED	4	IFB NO. NU/SBA/RFO/002/2026	Printing & Binding	G-4761	1 Firm	\$37,000.00	NCB	02/02/2026	02/04/2026	02/06/2026	02/09/2026	03/09/2026	03/17/2026	03/24/2026	04/03/2026	N/A	11/02/2026	12/30/2026		
UPDATE																				
ACTUAL																				
PLANNED	5	IFB NO. NU/RB/002/2026	Laboratory Consumable	G-4772	1 firm	\$ 11,000.00	RB	02/02/2026	02/04/2026	02/06/2026	02/09/2026	03/09/2026	03/17/2026	03/24/2026	04/03/2026	N/A	11/02/2026	12/30/2026		
<b>Sub Total</b>						<b>US\$ 28,000.00</b>														
<b>Grand Total</b>						<b>USD\$263,924.00</b>														

Signed by: \_\_\_\_\_

Joseph Kruah Dahn, Jr.  
 AVP for Procurement

*#KDA*  
*02/23/26*

Approved by: \_\_\_\_\_

Jesse Noah Mongrue, Ed.D  
 President and Chairman- Procurement Committee/ Head of Entity

Date: \_\_\_\_\_

*01/26/2026*





**NIMBA UNIVERSITY  
PROCUREMENT PLAN  
EXPLANATORY NOTES  
SOURCE OF FUNDING: GOL  
FISCAL YEAR 2026**

ITEM NO.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	PACKAGE DESCRIPTION
1.	IFB No.NU/SBA/RB/001/2026	Petroleum Products (Diesel & Gasoline)	This contract package is intended to procure Petroleum Products as stated below: Diesel.....8,000 gals Gasoline.....5,277.4 gals
2.	IFB No.NU/SBA/RB/002/2026	Repairs & Maintenance Vehicle	This contract package is intended to hire a firm to provide regular repairs and maintenance on the entity vehicles.
3.	IFB No.NU/SBA/RB/003/2026	Repairs & Maintenance Generator	This contract package is intended to hire a firm to provide regular repairs and maintenance on the entity generator.
4.	IFB No.NU/SBA/RB/004/2026	Cleaning Materials	This contract package is intended to procure cleaning materials including: Clorox, Dettol, cleaning mob, detergent soap, broom, detergent
5.	IFB No. NU/SBA/NCB/001/2026	Stationery	This contract package is intended to procure assorted stationery materials to include: This Package is taken from the budget line office supplies and is intended to procure the items below: legal paper 215mm x 356mm_10 cartons, A4 paper 210mm x 297mm 12 cartons, brown envelopes A4 size _1 carton, manila folder legal size _4 cartons, manila folder A4 size _4 cartons, staple machine, gel pens assorted, ball point pen assorted colors, genuine ink and toner cartridges, etc.
6.	IFB No. NU/SBA/RFQ/001/2026	Scratch Cards	This contract package is intended to procure assorted Scratch cards to include: 1. Orange Scratch Cards: \$5,500.00; 2. Lonestar MTN Scratch Cards: \$4,000.00



Signed by:   
Joseph K. Dahn, Jr.  
AVP for Procurement

02/24/26

Approved by:   
Jesse Noah Mongrue, Ed. D  
President and Chairman- Procurement Committee/ Head of Entity


Date: 01/26/2026

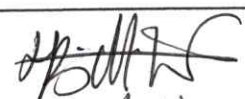


**NIMBA UNIVERISTY**  
**PROCUREMENT PLAN (Core Budget)**  
**SOURCE OF FUNDING: GOL**  
**FISCAL YEAR 2026**



ITEM NO.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	PACKAGE DESCRIPTION
1.	IFB No. NU/NCB/001/2026	Educational Materials and supplies	This contract package is intended to procure assorted educational materials for use by the University.
2.	IFB No. NU/RB/001/2026	Internet Service Provider	This contract package is intended to procure internet service from a company to provide quality Internet services this budget year for the use by the University.
3.	IFB No. NU/RB/003/2026	Drugs and Medical Consumable	This contract package is intended to procure Drugs and Medical Consumables for the use by the University.
4.	IFB No. NU/NCB/003/2026	Printing & Binding	This contract package is intended to procure Printing and Binding services this budget year by the University.
5.	IFB No. NU/RFQ/002/2026	Laboratory Consumables	This contract package is intended to procure Laboratory consumables for the use by the University.
6.	IFB No. NU/RFQ/003/2026	Water and Sewage	This contract package is intended to procure Water and Sewage supplies for the use by the University.
7.	IFB No. NU/RFQ/004/2026	Electricity	This contract package is intended to procure Electricity supplies for the use by the University.

Signed by:   
Joseph K. Dahn, Jr.  
AVP for Procurement

  
02/24/26

Approved by:   
Jesse Noah Mongrue, Ed.D.  
President and Chairman- Procurement Committee/ Head of Entity

Date: 01/26/2026

