



REPUBLIC OF LIBERIA
PUBLIC PROCUREMENT & CONCESSIONS COMMISSION
 EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA
 WEBSITE: www.ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. PPCC/RL/CEO/0102/26'

February 4, 2026

Dr. Louise M. Kpoto
MINISTER
 Ministry of Health
 Monrovia, Liberia

Dear Dr. Kpoto:

Subj: PROVISIONAL APPROVAL OF DAMBALLA HEALTH CENTER ANNUAL CORE AND SBA PROCUREMENT PLAN FOR FISCAL YEAR 2026


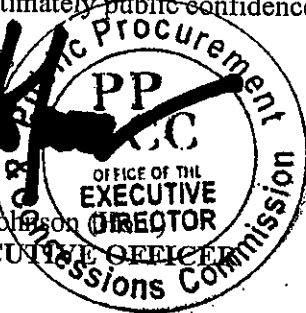
We present our compliments and wish to acknowledge receipt of your communication dated January 23, 2026, which sought the approval of Damballa Health Center Annual Core and SBA Procurement Plan for 2026 in accordance with Section 40 (3) of the PPC Act.

Following thorough review, The Commission wishes to inform you that the Damballa Health Center Annual Core and SBA Procurement Plan for 2026 has been Provisionally Approved pending the passage of the national budget for FY 2026. Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in framework agreements for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages MUST not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement.

Upon passage of the Fiscal Year 2026 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for **Damballa Health Center** allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for Fiscal Year 2026 as well as staff of your Procurement Unit in case of any budgetary changes. Please be reminded to duly submit your contract award information for all procurement contracts awarded in the 2025 Fiscal Year, for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for Fiscal Year 2026.

The public Procurement and Concession Commission admonishes and deems it a priority that you remain in Compliance with the PPCA, 2010; as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence procumbent and concession processes.

Sincerely yours,

Bodger Scott Johnson
 CHIEF EXECUTIVE OFFICER



REPUBLIC OF LIBERIA
MINISTRY OF HEALTH

P.O. BOX 10-9009
1000 MONROVIA 10, LIBERIA
WEST AFRICA

Office of the Minister
MOH/RL/LMK-M/1901/26

January 23, 2026

Dear Hon. Johnson:

Submission of Damballa Health Center (DHC) GOL Procurement Plan

I am pleased to present my compliments and to submit the Damballa Health Center GOL Procurement Plan for your approval for FY 2026.

The Ministry of Health has received funds from the Government of Liberia for the Procurement of Goods, Services and Works. The Ministry of Health through the Damballa Health Center is requesting the Commission's No Objection to allow the Ministry through the Damballa Health Center to execute the procurement packages in line with the various thresholds.

The Government of Liberia allotted Seventy-Five Thousand United States Dollars (US\$75,000.00) to the DHC for the FY: 2026.

The attached plan is consistent with the Amended Public Procurement & Concessions Act of 2010, Part-IV Section 40(3),

"After review and any revisions by the Procurement Committee, the Procurement Committee shall furnish a copy of the annual procurement plan to the Commission for approval".

Attached is the documentary evidence of budgets to authenticate the availability of funds for these activities through FY 2026 National Budget.

We look forward to a speedy response to enhance the process.

Sincerely yours,

Louise M. Kpoto, MD, MPH, MMed, CBCYN, PhD, FWACS, FLCS
Minister for Health, Procurement Committee Chairperson

Hon. Bodger Scott Johnson
Chief Executive Officer
Public Procurement & Concessions Commission
Capitol Hill,
Monrovia, Liberia



John Senuo
01/28/2026

Tim B. 12:06pm

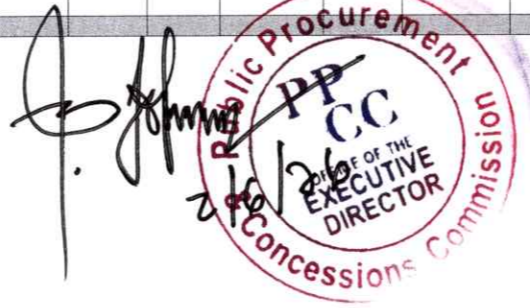
MINISTRY OF HEALTH
SBA PROCUREMENT PLAN DAMBALLA HEALTH CENTER
FUNDING SOURCE: Government of Liberia (GOL)
FISCAL YEAR: January - December 2025

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ITEM No.	BASIC DATA						IMPLEMENTATION DATES												
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TE	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUA	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL)	ACCEPTANCE & FINAL PAYMENT	REMARKS/Responsible person	
PLANNED	1	IFB No. MOH/DHC/GOL/SBA/RFQ/001/2026	Communication Cards	J-6190	400pcs	\$ 2,000.00	RFQ	22-Jan-26	29-Jan-26	6-Feb-26	13-Feb-26	20-Feb-26	27-Feb-26	6-Mar-26	13-Mar-26	N/A	30-Nov-26	31-Dec-26	
UPDATE																			
ACTUAL																			
PLANNED	2	IFB No. MOH/DHC/GOL/SBA/RFQ/002/2026	Repair & Maintenance-Motorbikes (Spare	G-4540	Assorted	\$ 1,400.00	RFQ	22-Jan-26	29-Jan-26	6-Feb-26	13-Feb-26	20-Feb-26	27-Feb-26	6-Mar-26	13-Mar-26	N/A	30-Nov-26	31-Dec-26	
UPDATE																			
ACTUAL																			
PLANNED	3	IFB No. MOH/DHC/GOL/SBA/RFQ/003/2026	Repair & Maintenance	G-4520	Assorted	\$ 3,000.00	RFQ	20-Jan-26	27-Jan-26	20-Jan-26	5-Feb-26	13-Feb-26	20-Feb-26	27-Feb-26	10-Mar-26	N/A	30-Nov-26	31-Dec-26	
UPDATE																			
ACTUAL																			
PLANNED	4	IFB No. MOH/DHC/GOL/SBA/RFQ/004/2026	Repair & Maintenance-Generators (Spare	C-3314	Assorted	\$ 1,400.00	RFQ	20-Jan-26	27-Jan-26	20-Jan-26	5-Feb-26	13-Feb-26	20-Feb-26	27-Feb-26	10-Mar-26	N/A	30-Nov-26	31-Dec-26	
UPDATE																			
ACTUAL																			
PLANNED	5	IFB No. MOH/DHC/GOL/SBA/RFQ/005/2026	Cleaning Materials	G-4772	Assorted	\$ 3,000.00	RFQ	20-Jan-26	27-Jan-26	20-Jan-26	5-Feb-26	13-Feb-26	20-Feb-26	27-Feb-26	10-Mar-26	N/A	30-Nov-26	31-Dec-26	
UPDATE																			
ACTUAL																			
PLANNED	6	IFB No. MOH/DHC/GOL/SBA/RFQ/006/2026	Small Tools/Equipment and Household	G-4759	Assorted	\$ 2,000.00	RFQ	22-Jan-26	29-Jan-26	6-Feb-26	13-Feb-26	20-Feb-26	27-Feb-26	6-Mar-26	13-Mar-26	N/A	30-Nov-26	31-Dec-26	
UPDATE																			
ACTUAL																			
GRAND TOTAL						\$ 12,800.00													

Signed By: Jacob N. Wagne Procurement Director



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Approved By: Dr. Louise M. Kpoto - Min. Chairperson Procurement Comm.

Date: Jan 27 2026





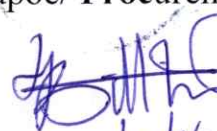
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MINISTRY OF HEALTH
DAMBALLA HEALTH CENTER (DHC) SBA PROCUREMENT PLAN EXPLANATORY NOTES
Founding Source: GOL (Government of Liberia)
Fiscal Year: January - December 31, 2026

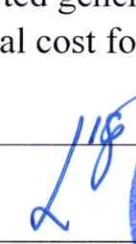
SBA BUDGET (GOODS)

Item No.	Package Code	Contract Package	Description of Package
1	IFB No. MOH/GCMCHT/GOL/SBA/RFQ/001/2025	Communication cards	This contract package refers to the Purchase of communication cards, (Lone star MTN & Orange) value is (400) pieces @ 5.00 USD per card. These communication cards will be apportioned to CHT staff using Netsuite and Health facility staff. The total cost for this contract package is US\$2,000.00
2	IFB No. MOH/GCMCHT/GOL/SBA/RFQ/002/2025	Rep & maintenance of Motorbikes	This contract package is intended to purchase assorted motorbike spare parts for Repair & maintenance expenses of motorbike that are assigned at the facility. Number of motorbikes is 3 units. Total cost for the contract package is \$1,400
3	IFB No. MOH/DHC/GOL/SBA/RFQ/003/2026	Repair & Maintenance-Vehicles	This contract package is intended to purchase assorted vehicle spare parts for the Repair and maintenance of Ambulance assigned at the Health facility. Total cost for the contract package \$3,000.00.
4	IFB No. MOH/GCMCHT/GOL/SBA/RFQ/004/2025	Rep & Maintenance Generator	This contract package is intended to purchase assorted generator spare parts for the Repair & maintenance generator at the facility. Total cost for the contract package is \$1,400.00.

Signed By:  
 Jacob L.N. Wapoe/ Procurement Director


 02/02/26

Approved by: 
 Dr Louise M. Kpoto,
 Minister, Procurement Committee Chairperson

Date: Jan 27 2026



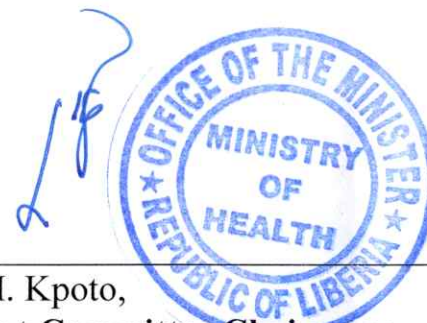
MINISTRY OF HEALTH
DAMBALLA HEALTH CENTER (DHC) SBA PROCUREMENT PLAN EXPLANATORY NOTES
Founding Source: GOL (Government of Liberia)
Fiscal Year: January - December 31, 2026

5	IFB No. MOH/DHC/GOL/SBA/RFQ/005/2026	Cleaning Materials	This contract package refers to the Purchase of cleaning materials, such as Tide soap, chloral, soft broom, floor mops, toilet tissue, insect killer, etc. to be use at the health facility for cleaning purposes. Total cost for the contract package \$3,000.00
6	IFB No. MOH/DHC/GOL/SBA/RFQ/006/2026	Small Tools/Equipment and Household Materials	This contract package is intended to cover the procurement of assorted IPC materials such as: (Hand Washing buckets, Waste Bins, and Mattresses with PVC cover etc. and assorted household materials for the health Facility. Total cost for the contract package \$2,000.00.

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02/02/26



Signed By: Jacob L.N. Wapoe
Procurement Director



Approved by: Dr Louise M. Kpoto
Minister, Procurement Committee Chairperson

Date: Jan 27 2026

**MINISTRY OF HEALTH
PROCUREMENT PLAN DAMBALLA HEALTH CENTER (DHC)
FUNDING SOURCE: Government of Liberia (GOL)
FISCAL YEAR: Jan 2026- December 2026**

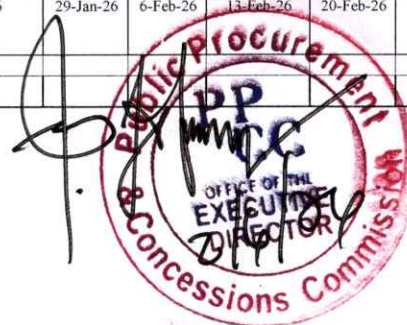
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ITEM No	BASIC DATA						IMPLEMENTATION DATES												
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS/Responsible person	
PLANNED	1	IFB No MOH/DHC/GOL/RFQ/001/2026	Petroleum Products	G-4661	1,200 gallons@5.00	\$ 6,000.00	RFQ	20-Jan-26	27-Jan-26	20-Jan-26	5-Feb-26	13-Feb-26	20-Feb-26	27-Feb-26	10-Mar-26	N/A	30-Nov-26	31-Dec-26	
UPDATE																			
ACTUAL																			
PLANNED	2	IFB No MOH/DHC/GOL/RFQ/002/2026	Stationery & Office Supplies	G-4761	Assorted	\$ 3,000.00	RFQ	20-Jan-26	27-Jan-26	20-Jan-26	5-Feb-26	13-Feb-26	20-Feb-26	27-Feb-26	10-Mar-26	N/A	30-Nov-26	31-Dec-26	
UPDATE																			
ACTUAL																			
PLANNED	3	IFB No MOH/DHC/GOL/RFQ/003/2026	ICT Equipment	G-4741	Assorted	\$ 1,000.00	RFQ	20-Jan-26	27-Jan-26	20-Jan-26	5-Feb-26	13-Feb-26	20-Feb-26	27-Feb-26	10-Mar-26	N/A	30-Nov-26	31-Dec-26	
UPDATE																			
ACTUAL																			
PLANNED	4	IFB No MOH/DHC/GOL/RFQ/004/2026	Fixture & Furniture	G-4759	Assorted	\$ 1,500.00	RFQ	22-Jan-26	29-Jan-26	6-Feb-26	13-Feb-26	20-Feb-26	27-Feb-26	6-Mar-26	13-Mar-26	N/A	30-Nov-26	31-Dec-26	
UPDATE																			
ACTUAL																			
PLANNED	5	IFB No MOH/DHC/GOL/RFQ/005/2026	Laboratory and Medical Equipment	G-4772	Assorted	\$ 4,000.00	RFQ	22-Jan-26	29-Jan-26	6-Feb-26	13-Feb-26	20-Feb-26	27-Feb-26	6-Mar-26	13-Mar-26	N/A	30-Nov-26	31-Dec-26	
UPDATE																			
ACTUAL																			
PLANNED	6	IFB No MOH/DHC/GOL/RFQ/006/2026	Laboratory Consumables Reagent	G-4772	Assorted	\$ 2,500.00	RFQ	22-Jan-26	29-Jan-26	6-Feb-26	13-Feb-26	20-Feb-26	27-Feb-26	6-Mar-26	13-Mar-26	N/A	30-Nov-26	31-Dec-26	
UPDATE																			
ACTUAL																			
PLANNED	7	IFB No MOH/DHC/GOL/RB/001/2026	Repair & Maintenance (Purchase of Building Materials)	F-4100	Assorted	\$ 13,000.00	RB	20-Jan-26	27-Jan-26	20-Jan-26	5-Feb-26	5-Mar-26	12-Mar-26	19-Mar-26	26-Mar-26	N/A	30-Nov-26	31-Dec-26	
UPDATE																			
ACTUAL																			
PLANNED	8	IFB No MOH/DHC/GOL/RFQ/007/2026	Purchase Generator	G-4659	1 Unit	\$ 5,000.00	RFQ	22-Jan-26	29-Jan-26	6-Feb-26	13-Feb-26	20-Feb-26	27-Feb-26	6-Mar-26	13-Mar-26	N/A	30-Nov-26	31-Dec-26	
UPDATE																			
ACTUAL																			
GRAND TOTAL						\$36,000.00													

Signed By:



Jacob LN. Wapoe / Procurement Director

Handwritten signature and date: 02/02/26



Approved By:

Dr. Louise M. Kpoto - Min. Chairperson Procurement Com.

Date:

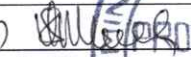
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MINISTRY OF HEALTH
DAMBALLA HEALTH CENTER NONSBA PROCUREMENT PLAN EXPLANATORY NOTES
Founding Source: GOL (GOVERNMENT OF LIBERIA)
Fiscal Year: January - December 31, 2026

NON-SBA (GOODS)

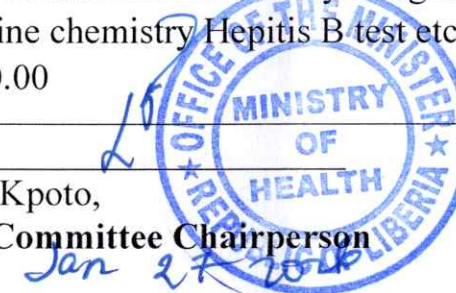
Item	Package Code	Contract Package	Description of Package
1.	IFB No. MOH/DHC/GOL/RFQ/001/2026	Petroleum Product (Diesel, & Gasoline)	This line item refers to the acquisition of Petroleum Products for Damballa Health Center. Diesel fuel for Ambulance 1 units, Generator, 10KVA (1units), Gasoline quarterly for Supervision and Vaccinators outreach activities, Total gallons is 1,200.00 @5.00 per gallon. Total cost for the contract package is \$6,000.00
2.	IFB No. MOH/DHC/GOL/RFQ/001/2026	Stationeries & Office Supplies	This contract package refers to the purchase of assorted stationeries materials, such as cartridges, A4 paper, pens, box file, markers, postal sheet, etc. It is intended to be use at the Health facilities for administrative activities. Total cost for the contract package is \$3.000.00
3	IFB No. MOH/ GCMCHT/GOL/RFQ/003/2026	ICT Equipment	This Contract package is intended for the purchase of One Laptop Computer for Procurement office and One Printer for HC, Total cost for the contract package is \$1,000.00.
4.	IFB No. MOH/DHC/GOL/RFQ/004/2026	Fixture and Furniture	This Contract package is intended for the purchase of Office chairs, Office Desks, Office cabinets etc for the Health Facilities Total cost for the package is \$1,500.00.
5	IFB No. MOH/DHC/GOL/RFQ/005/2026	Laboratory and medical Equipment	This contract package refers to the purchase of assorted Laboratory Equipment such as Slide Dryer, Microscope Sentifigue Machine for the Health facilities. Total cost for the contract package is \$4.000.00
6	IFB No. MOH/DHC/GOL/RFQ/006/2026	Laboratory Reagents and Consumables	This contract package refers to the purchase of assorted Laboratory Reagent such as glucose meter, Hemocue cuvette, urine chemistry Hepitis B test etc. Total cost for the contract package is \$2,500.00

Signed By: 
 Jacob L.N. Wapoo, Procurement Director


 02/02/26


 Approved by: _____
 Dr. Louise M. Kpoto,
 Minister, Procurement Committee Chairperson

Date _____


 2/5
 Jan 27 2026

MINISTRY OF HEALTH
DAMBALLA HEALTH CENTER (DHC) NON-SBA PROCUREMENT PLAN EXPLANATORY NOTES
Founding Source: GOL (Government of Liberia)
Fiscal Year: January - December 31, 2026

7	IFB No. MOH/DHC/GOL/RB/007/2026	Purchase of Building materials	This contract package is intended to procure assorted building materials for minor renovation works at the Health Facility. Materials such as (Ceilings, zinc, nails, paints, doors lacks, etc.) Total cost for contract the package is \$13,000.00.
8	IFB No. MOH/DHC/GOL/RFQ/008/2026	Purchase of Generator	This contract package is intended for the purchase of One 10 kva diesel Generator for the Health Facility use. Total cost for the contract package is \$5,000.00

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02/02/26

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Signed By: Jacob E.N. Wapoe Procurement Director

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Approved by: Dr Louise M. Kpoto,
Minister, Procurement Committee Chairperson

Date: Jan 27 2026