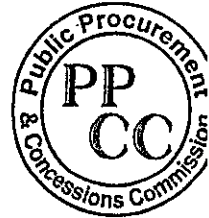




REPUBLIC OF LIBERIA  
**PUBLIC PROCUREMENT & CONCESSIONS COMMISSION**  
EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA  
WEBSITE: www.pccc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. PPCC/RL/CEO/140/26

February 10, 2026

Hon. Boakai A. M. Sirleaf  
**DIRECTOR GENERAL**  
National Food Assistance Agency  
Republic of Liberia

Dear Hon. Sirleaf:

Subject: RECEIPT AND APPROVAL OF NATIONAL FOOD ASSISTANCE AGENCY  
PROCUREMENT PLAN FOR FISCAL YEAR 2026

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the National Food Assistance Agency (NFAA) Procurement Plan for Fiscal Year 2026 in accordance with Section 40 of the PPCA, 2026. The Commission wishes to inform you that your Procurement Plan has been approved and will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), which will process the relevant allotments in line with the approved Procurement Plans.

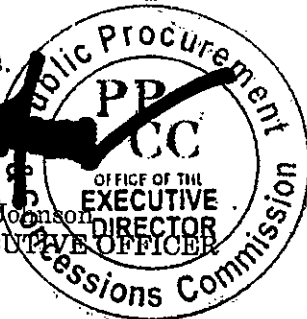
The Commission counsels that you observe Section 40(5) of the PPCA, 2026 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for finance should be notified in writing of any material changes in the procurement plan and provide with a copy of the updated procurement plan.

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2026, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards,

  
Bodger Scott Johnson  
CHIEF EXECUTIVE OFFICER





**REPUBLIC OF LIBERIA**  
**NATIONAL FOOD ASSISTANCE AGENCY**  
**GIBSON AVENUE, SINKOR**  
**1000 Monrovia 10 Liberia**  
[info@nfaa.gov.lr](mailto:info@nfaa.gov.lr)



Office of the Director General    Email: [dgnfaa@nfaa.gov.lr](mailto:dgnfaa@nfaa.gov.lr)    Cell #: 231-886-491629 / 0777-491629

**RL/NFAA-DG/BAMS/004 - '26**

February 4, 2026

Hon. Bodger Scott Johnson  
 EXECUTIVE DIRECTOR  
 Public Procurement and Concessions Commission (PPCC)  
 Executive Mansion Grounds, Capitol Hill  
 Republic of Liberia

Dear Hon. Johnson,

**Ref: Submission of Procurement Plan for Fiscal Year 2026 (January 2026-December 2026)**

On behalf of the above-mentioned agency, I extend my compliments and respectfully submit the Annual Procurement Plan for Fiscal Year 2026 for your review and approval. This submission is made in accordance with Section 40 of the Public Procurement and Concessions Act of 2010, which mandates procuring entities, based on their approved programs, to prepare an Annual Procurement Plan for goods, works, and services.

Enclosed for your consideration are the Explanatory Notes, approved spending plan, list of Procurement Committee Members, Procurement Unit Staff, and Procurement Committee Meeting Attendance.

While anticipating your timely approval, the National Food Assistance Agency reaffirms its commitment to full compliance with the PPCA, ensuring transparency, competition, and accountability throughout its procurement processes.

Sincerely yours,

Hon. Boskai A.M. Sirleaf  
 DIRECTOR GENERAL



*John Samu*  
*02/05/2026*



Date:	<i>02/05/2026</i>
Time:	<i>11:00 AM</i>
Signature:	
Initials:	



**REPUBLIC OF LIBERIA**  
**NATIONAL FOOD ASSISTANCE AGENCY**  
**GIBSON AVENUE, FIAMAH SINKOR**  
**1000 Monrovia 10 Liberia**  
[info@nfaa.gov.lr](mailto:info@nfaa.gov.lr)



**PROCUREMENT PLAN (NON-SBA)**  
**Source of Funding: GOL CORE BUDGET**  
**FISCAL YEAR: 2026s**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
ITEM NO.	BASIC DATA							IMPLEMENTATION DATES												REMARKS
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE (S)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT			
PLANNED	1	IFB NO. NFAA/RB/001/26	Petroleum Products	G4661	8,090.9 gal @4.4	35,600	RB	02/09/26	02/16/26	02/23/26	03/12/26	04/9/26	04/16/26	04/30/26	05/08/26	N/A	12/31/26	12/31/26		
UPDATE																				
ACTUAL																				
PLANNED	2	IFB NO. NFAA/NCB/001/26	Internet Connectivity	J6120	1 firm	23,300	NCB	02/09/26	02/16/26	02/23/26	03/12/26	04/9/26	04/16/26	04/30/26	05/08/26	N/A	12/31/26	12/31/26		
UPDATE																				
ACTUAL																				
PLANNED	3	IFB NO. NFAA/RB/002/26	Vehicle Purchase	G4510	1 Unit	50,000	RB	02/09/26	02/16/26	02/23/26	03/12/26	04/9/26	04/16/26	04/30/26	05/08/26	N/A	12/31/26	12/31/26		
UPDATE																				
ACTUAL																				
<b>Sub Total</b>						<b>\$108,900</b>														

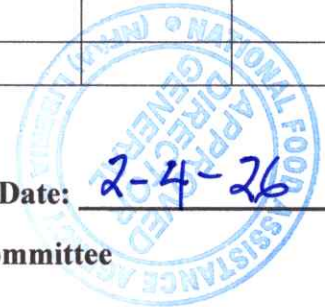


Prepared by: *[Signature]*  
**Lusu S. Zomah-Kamara/ Procurement Officer**

Approved By: *[Signature]*  
**Boakai A.M. Sirleaf / Director General / Chairman Proc. Committee**

Date: 2-4-26

*[Signature]*  
 02/10/26



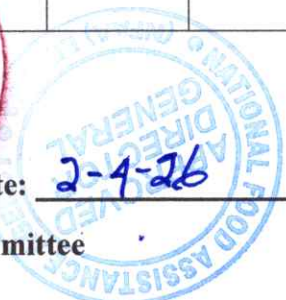
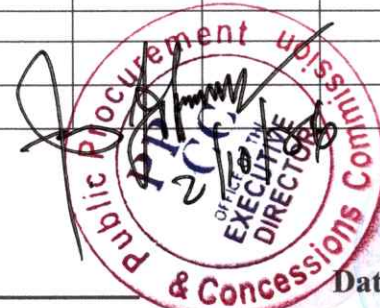


**REPUBLIC OF LIBERIA**  
**NATIONAL FOOD ASSISTANCE AGENCY**  
**GIBSON AVENUE, FIAMAH SINKOR**  
**1000 Monrovia 10 Liberia**  
[info@nfaa.gov.lr](mailto:info@nfaa.gov.lr)



**PROCUREMENT PLAN (NON-SBA)**  
**Source of Funding: GOL CORE BUDGET**  
**FISCAL YEAR: 2025**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES												REMARKS
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE (S)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT		
PLANNED	4	IFB NO. NFAA/RFQ/001/26	Repair and Maintenance vehicle	G-4520	1 firm	2,500	RFQ	02/06/26	02/13/26	02/20/26	02/27/26	03/06/26	03/13/26	03/20/26	03/27/26	N/A	03/31/26	12/31/26		
UPDATE																				
ACTUAL																				
PLANNED	5	IFB NO. NFAA/RFQ/002/26	Repair and Maintenance Generator	C-3312	1 firm	1,500	RFQ	02/06/26	02/13/26	02/20/26	02/27/26	03/06/26	03/13/26	03/20/26	03/27/26	N/A	12/31/26	12/31/26		
UPDATE																				
ACTUAL																				
<b>Sub Total</b>						<b>\$4,000</b>														
<b>Grand Total</b>						<b>\$112,900</b>														



Prepared by:   
**Lusu S. Zomah-Kamara/ Procurement Officer**

Approved By:  Date: 2-1-26  
**Boakai A.M. Sirleaf /Director General/Chairman Proc. Committee**

02/10/26



**REPUBLIC OF LIBERIA**  
**NATIONAL FOOD ASSISTANCE AGENCY**  
**GIBSON AVENUE, FIAMAH SINKOR**  
**1000 Monrovia 10 Liberia**



[info@nfaa.gov.lr](mailto:info@nfaa.gov.lr)

**PROCUREMENT PLAN (SBA)**  
**Source of Funding: GOL CORE BUDGET**  
**FISCAL YEAR: 2026**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES												REMARKS
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE (5)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT		
PLANNED	1	IFB NO. NFAA/SBA/RFQ/001/26	Scratch Cards	J-6190	Assorted	9000	RFQ	02/13/26	02/20/26	02/27/26	03/03/26	03/10/26	03/17/26	03/24/26	03/31/26	N/A	04/02/26	12/31/26		
UPDATE																				
ACTUAL																				
PLANNED	2	IFB NO. NFAA/SBA/RFQ/002/26	Printing and Binding Services	C-1812	Assorted	4,000	RFQ	02/13/26	20/20/26	02/27/26	03/03/26	03/10/26	03/17/26	03/24/26	03/31/26	N/A	04/02/26	12/31/26		
PLANNED	3	IFB NO. NFAA/SBA/NCB/001/26	Stationary	G-4761	Assorted	15,000	NCB	02/09/26	02/16/26	02/23/26	03/12/26	04/9/26	04/16/26	04/30/26	05/08/26	N/A	12/31/26	12/31/26		
UPDATE																				
ACTUAL																				
<b>Sub Total</b>						<b>\$88,000</b>														

Prepared by:

Lusu S. Zomah-Kamara/ Procurement Officer

Approved By:

Boakai A.M. Sirleaf / Director General / Chairman Proc. Committee

Date: 2-4-26

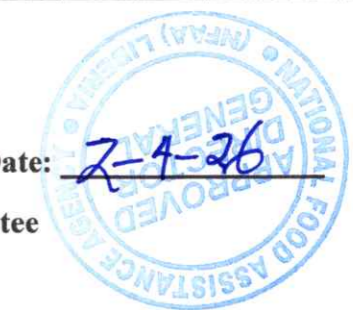


**REPUBLIC OF LIBERIA**  
**NATIONAL FOOD ASSISTANCE AGENCY**  
**GIBSON AVENUE, FIAMAH SINKOR**  
**1000 Monrovia 10 Liberia**  
[info@nfaa.gov.lr](mailto:info@nfaa.gov.lr)



20th Street, Gibson Avenue, Fiamah Monrovia.  
**PROCUREMENT PLAN (SBA)**  
**Source of Funding: GOL CORE BUDGET FISCAL YEAR: 2026**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
ITEM NO.	BASIC DATA							IMPLEMENTATION DATES												REMARKS
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE (S)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT			
PLANNED	4	IFB NO. NFAA/SBA/RFQ/003/26	Cleaning Materials	G-4773	Assorted	4,500	RFQ	02/06/26	02/13/26	20/20/26	02/27/26	03/03/26	03/10/26	03/17/26	03/24/26	N/A	12/31/26	12/31/26		
UPDATE																				
ACTUAL																				
PLANNED	5	IFB NO. NFAA/SBA/RFQ/004/26	Guard and Security Services	N-8010	1 firm	9,600	RFQ	02/06/26	02/13/26	20/20/26	02/27/26	03/03/26	03/10/26	03/17/26	03/24/26	N/A	12/31/26	12/31/26		
UPDATE																				
ACTUAL																				
<b>Sub Total</b>						<b>\$ 29,100</b>														



Prepared by:

Lusu S. Zomah-Kamara/ Procurement Officer

Approved By:

Boakai A.M. Sirleaf /Director General/Chairman Proc. Committee

Date: 2-1-26

02/10/26



**REPUBLIC OF LIBERIA**  
**NATIONAL FOOD ASSISTANCE AGENCY**  
**GIBSON AVENUE, FIAMAH SINKOR**  
**1000 Monrovia 10 Liberia**



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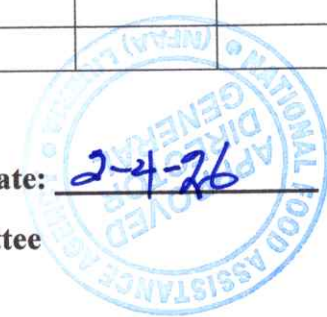
20th Street, Gibson Avenue, Fiamah Monrovia.  
**PROCUREMENT PLAN (SBA)**  
**Source of Funding: GOL CORE BUDGET**  
**FISCAL YEAR: 2026**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
ITEM NO.	BASIC DATA							IMPLEMENTATION DATES												REMARKS
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE (S)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT			
PLANNED	7	IFB NO. NFAA/SBA/RFQ/005/26	Employees ID Cards	C-1811	1 Firm	800	RFQ	02/13/26	02/20/26	02/27/26	03/03/26	03/10/26	03/17/26	03/24/26	03/31/26	N/A	04/02/26	04/10/26		
UPDATE																				
ACTUAL																				
<b>Sub Total</b>						<b>\$800</b>														
<b>Total</b>						<b>\$117,900</b>														

Prepared by:   
**Lusu S. Zomah-Kamara/ Procurement Officer**

Approved By:  Date: 2-4-26  
**Boakai A.M. Sirleaf/ Director General/Chairman Proc. Committee**

02/10/26



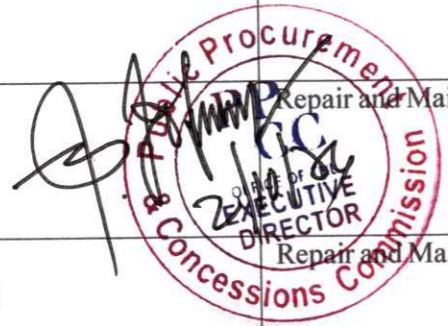


**REPUBLIC OF LIBERIA**  
**NATIONAL FOOD ASSISTANCE AGENCY**  
**GIBSON AVENUE, FIAMAH SINKOR**  
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[info@nfaa.gov.lr](mailto:info@nfaa.gov.lr)



**Explanatory Notes (Non-SBA)**  
**Source of Funding: GOL CORE BUDGET**  
**Fiscal Year: 2026**

Item No.	Contract Package Code	Contract Package	Contract Description
1	IFB NO. NFAA/RB/001/26	Petroleum Products	This Contract package is intended to procure gasoline and Fuel for NFAA vehicles at the estimated cost of \$ 35,600 for the period of 12 months. This contract package is drawn from budget lines Fuel and Lubricant vehicles
2	IFB NO. NFAA/NCB/001/26	Internet Connectivity	This contract package is intended to hire the services of an Internet Service Provider (ISP) to provide Internet infrastructure and services for period of 12 months at the annual cost of 23,300 USD for official use. This contract package is drawn from budget line Internet Provider Services
3	IFB NO. NFAA/RB/002/26	Vehicle Purchase	This contract package is intended to acquire mini truck vehicle for NFAA's operational use at the estimated cost of \$ 50,000. This contract package is drawn from budget line Transport equipment vehicle
4	IFB NO. NFAA/RFQ/001/26	Repair and Maintenance vehicle	This contract package is meant to be applied to vehicles repair and maintenance services for NFAA vehicles for the period of 12 months. At the annual cost of 2,500USD. This contract package is drawn from budget line Repair and maintenance vehicles
5	IFB NO. NFAA/RFQ/002/26	Repair and Maintenance Generator	This contract package is meant to be applied to Generator repair and maintenance services at the estimated cost of 1,500USD. This contract package is drawn from budget line Repair and maintenance Generator
6		Electricity	This budget line is meant for the payment of Liberia Electricity (LEC) bill to ensure the supply of constant electricity at NFAA office at the annual cost of \$41,400USD.



Prepared by:   
**Lusu S. Zomah-Kamara/ Acting Procurement Officer**

Approved By:  Date: 2-4-26  
**Boakai A.M. Sirleaf /Director General/Chairman Proc. Committee**



02/10/26



**REPUBLIC OF LIBERIA**  
**NATIONAL FOOD ASSISTANCE AGENCY**  
**GIBSON AVENUE, FIAMAH SINKOR**

**1000 Monrovia 10 Liberia**

[info@nfaa.gov.lr](mailto:info@nfaa.gov.lr)

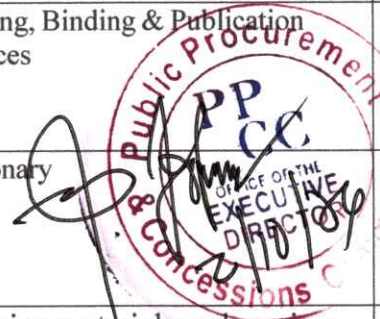


**Explanatory Notes (SBA)**

**Source of Funding: GOL CORE BUDGET**

**Fiscal Year: 2026**

Item No.	Contract Package Code	Contract Package	Contract Description
1	IFB NO. NFAA/SBA/SS/001/26	Office Building Rental	This budget line is intended to cover the annual rental payment for the use of office building for NFAA's operations. This payment is drawn from budget line Office Building Rental in the annual total of \$75,000USD.
2	IFB NO. NFAA/SBA/RFQ/001/26	Scratch Cards	This contract package is intended to acquire assorted scratch cards for staff to facilitate communication and information flow in NFAA's operations in the annual total of \$9,000USD. This contract package is drawn from budget line Scratch Cards.
3	IFB NO. NFAA/SBA/RFQ/002/26	Printing, Binding & Publication Services	This contract package is intended to be applied to all Printing, Binding & Publication Services all through the physical year in the annual total of \$4,000USD. This contract package is drawn from budget line Printing, Binding & Publication Services.
4	IFB NO. NFAA/SBA/NCB/001/26	Stationary	This contract package intended to be applied to the purchase of assorted Stationary Items for NFAA daily operational uses, in the annual total of 15,000USD. This contract package is drawn from budget line Stationary.
5	IFB NO. NFAA/SBA/RFQ/003/26	Cleaning materials and services	This Contract packages is meant to be applied to the purchase of cleaning materials and services for NFAA's facility for the period of 12 month, in the annual total of \$4,500USD. This contract package is drawn from budget line Cleaning Materials and Services.
6	IFB NO. NFAA/SBA/RFQ/004/26	Guard and Security Services	This contract package is meant to be applied to the hiring of five security guards from a recognized security firm to provide security services for NFAA facility during day and night hours. Each security guard will be paid the amount of \$160.00 monthly for five securities amounting to \$800 monthly for the five securities, and



*[Signature]*  
02/10/26

*[Signature]*  
2/4/26

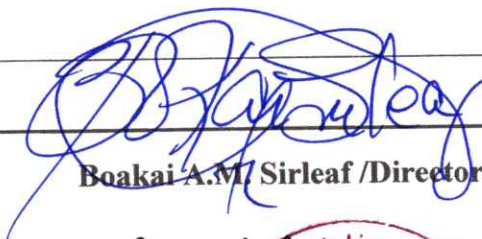
			9,600.00 annually. This contract package is drawn from budget line Guard and Security Services
7	IFB NO. NFAA/SBA/RFQ/005/26	Employees ID Card	This contract package is meant to facilitate the preparation of employees ID Cards at the estimated cost of US\$800.00. This contract package is drawn from the budget line Employee ID Card.
8		Conferences, workshops, symposia, seminars	This budget line is intended to facilitate trainings, conferences, workshops including catering services, and hall rentals for major events at NFAA. The amount of US\$15, 000 is allotted for this package. It is drawn from budget line Conferences, workshops, symposia, seminars.
9		Water and Sewage	This budget line is meant to hire the services of the Liberia Water and Sewage Cooperation (LWSC), for the provision of water and sewage services for the period of 12 months amounting to the total of \$1000.00USD annually.

Prepared by:



**Lusu S. Zomah-Kamara/ Acting Procurement Officer**


Approved By:



Date:

2-4-26

**Boakai A. Sirleaf /Director General/Chairman Proc. Committee**

  
02/10/26

