



REPUBLIC OF LIBERIA
PUBLIC PROCUREMENT & CONCESSIONS COMMISSION
 EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: www.ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/RL/CEO/0097/26'**

February 4, 2026

Hon. Luke L. Bawo

MANAGING DIRECTOR

Liberia Medicines & Health Products Regulatory Authority
 Sekou Toure Avenue, Mamba Point
 Republic of Liberia

Dear Hon. Bawo:

Subj: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR THE FISCAL YEAR 2026**

We present our compliments and wish to acknowledge receipt of your letter, which sought the approval of the Commission for the Liberia Medicines & Health Products Regulatory Authority Draft Procurement Plans for FY 2026, in accordance with **Section 40(3)** of the PPC Act. The Commission, however, wishes to inform you that your plan has been Provisionally Approved pending the passage of the national budget.


Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan, culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the President approves the budget and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement.

Upon passage of the FY 2026 National Budget, you are required to submit a revised/updated procurement plan, a detailed budget for LMHPRA's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2026, and the staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year 2025, as stated. The said submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2026.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily compliant with the PPCA, 2026, as we jointly aspire to achieve transparency, accountability, fairness, equality, and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,


 PUBLIC PROCUREMENT & CONCESSIONS COMMISSION
 Rodgers Scott Johnson (Hon.)
 CHIEF EXECUTIVE OFFICER
 OFFICE OF THE EXECUTIVE DIRECTOR

Charles Jimmy Kaibanja
 Feb. 5, 2026
 0777-567601



REPUBLIC OF LIBERIA
LIBERIA MEDICINES & HEALTH PRODUCTS REGULATORY AUTHORITY (LMHRA)



P. O. Box 1994, 2nd & 3rd floor, Clay Building
Sekou Toure Avenue, Mamba Point
Monrovia, Liberia

Office of the Managing Director

January 21, 2026

REF/RL/MD/0010/2026

Hon. Bodger Scott Johnson
Executive Director /CEO
Public Procurement and Concession Commission
Executive Mansion Grounds, Capitol Hill
Monrovia, Liberia

Ref: SUBMISSION OF LMHRA'S PROCUREMENT PLAN: FY2026

I present my compliments and through this medium write to submit to your honourable office the Liberia Medicines and Health Products Regulatory Authority (LMHRA)'s Procurement Plan for FY2026 for your consideration.

Hon. Executive Director, as all contracts have expired on December 31, 2025 and we await the passage of the national budget for FY2026 we seek your kind approval of our Procurement Plan to enable us to initiate our bid processes for FY2026; thus, we kindly implore your timely consideration.

With the assurances of my highest esteem, I remain,

Yours Truly


Hon. Luke L. Bawo
Managing Director

John Senuo
01/21/2026
TIME 4:06PM

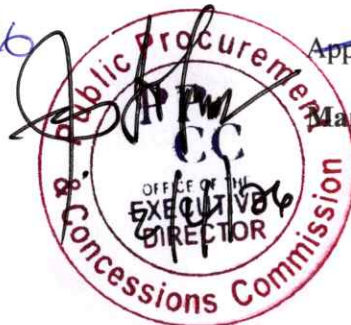
LIBERA MEDICINES AND HEALTH PRODUCTS REGULATORY AUTHORITY
PROCUREMENT PLAN (SBA)
SOURCE OF FUNDING: GOL, INTERNAL REVENUE GERNERATION & PARTNERS
FISCAL YEAR: 2026

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
BASIC DATA								IMPLEMENTATION DATES												
Item NO.	Package number (Code)	Contract Package	Business Reg. Code	Qty.	Estimated Cost (USD)	Procure Method	Technical specs./Boo/ Drawings	Prepare Bid Doc.	PC Approval Bid Doc/Tech Specs	Bid Invitation & Release of Bid Doc.	Bid Subm. public Opening	Subm. of Bid Evaluation Report	PC Approval – Bid Evaluation Report	Contract Award & Signature	Advance payment (Mobilization)	Delivery Inspection (substantial Completion)	Accept. & Final Payment	Remarks		
planned	1	IFBNO.LMHRA/SBA /RFQ/001/2025	Vehicle Rental	H4922	1 firm	7,200.00	RFQ	01/07/26	01/09/26	01/12/26	01/13/26	01/20/26	01/21/26	01/22/26	01/23/26	N/A	12/18/26	12/31/26		
update																				
Actual																				
Planned	2	IFBNO.LMHRA/SBA /SS/001/2026	Internet Connectivity	J6120	1 Firm	9,600.00	SS	01/07/26	01/14/26	01/16/26	N/A	N/A	N/A	01/23/26	01/27/26	N/A	12/18/26	12/31/26		
Update																				
Actual																				
Planned	3	IFBNO.LMJHRA/SBA /RB/001/2026	Scratch Cards	J6190	7,542 pcs@US \$4.80	36,200.00	RB	01/07/26	01/14/26	01/21/26	01/28/26	02/25/26	03/04/26	03/11/26	03/18/26	N/A	12/18/26	12/31/26		
Update																				
Actual																				
		Sub Total				\$53,000.00														

Submitted By: *Brenda K. Arzoaquoi-Jones*
 Mrs. Brenda K. Arzoaquoi-Jones
 Head of Procurement

BKA
 02/05/26

Date: 01/07/2026



Approved: *[Signature]*
 Hon. Luke L. Bawo
 Managing Director/Chairman Procurement Committee



LIBERA MEDICINES AND HEALTH PRODUCTS REGULATORY AUTHORITY
PROCUREMENT PLAN (SBA)
SOURCE OF FUNDING: GOL, INTERNAL REVENUE GERNERATION & PARTNERS
FISCAL YEAR: 2026

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
BASIC DATA								IMPLEMENTATION DATES												
	Item NO.	Package number (Code)	Contract Package	Business Reg. Code	Qty.	Estimated Cost (USD)	Procure Method	Technical specs./Boo/ Drawings	Prepare Bid Doc.	PC Approval Bid Doc/Tech Specs	Bid Invitation & Release of Bid Doc.	Bid Subm. public Opening	Subm. of Bid Evaluation Report	PC Approval – Bid Evaluation Report	Contract Award & Signature	Advance payment (Mobilization)	Delivery Inspection (substantial Completion)	Accept. & Final Payment	Remarks	
Planned	4	IFBNO.LMHRA/SBA/RB/002/2026	Petroleum Products	G4661	52,733 gals @ \$4.33	228,332.00	RB	01/07/26	01/14/26	01/21/26	01/28/26	02/25/26	03/04/26	03/11/26	03/18/26	N/A	12/18/26	12/31/26		
update																				
Actual																				
Planned	5	IFBNO.LMHRA/SBA/RFQ/002/2025	Generator Repair & Maintenance Services	C3314	1 Firm	9,120.00	RFQ	01/07/26	01/09/26	01/12/26	01/13/26	01/20/26	01/21/26	01/22/26	01/23/26	N/A	12/18/26	12/31/26		
Update																				
Actual																				
Planned	6	IFBNO.LMHRA/SBA/NCB/001/2026	Vehicle Repairs & Maintenance Services	G4520 G4530	1 firm	105,525.00	NCB	01/07/26	01/14/26	01/21/26	01/28/26	02/25/26	03/04/26	03/11/26	03/18/26	N/A	12/18/26	12/31/26		
Update																				
Actual																				
		Sub Total				\$342,977.00														

Submitted By: Braquoi-Jones
 Mrs. Brenda K. Arzoaquoi-Jones
 Head of Procurement

#BMAE
02/05/26

Date: 01/07/2026



Approved: [Signature]
 Hon. Luke L. Bawo
 Managing Director/Chairman Procurement Committee



LIBERA MEDICINES AND HEALTH PRODUCTS REGULATORY AUTHORITY
PROCUREMENT PLAN (SBA)
SOURCE OF FUNDING: GOL, INTERNAL REVENUE GERNERATION & PARTNERS
FISCAL YEAR: 2026

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA								IMPLEMENTATION DATES											
Item NO.	Package number (Code)	Contract Package	Business Reg. Code	Qty.	Estimated Cost (USD)	Procure Method	Technical specs./Boo/ Drawings	Prepare Bid Doc.	PC Approval Bid Doc/Tech Specs	Bid Invitation & Release of Bid Doc.	Bid Subm. public Opening	Subm. of Bid Evaluation Report	PC Approval – Bid Evaluation Report	Contract Award & Signature	Advance payment (Mobilization)	Delivery Inspection (substantial Completion)	Accept. & Final Payment	Remarks	
Planned	7	IFBNO.LMHRA/SBA /RFQ/003/2025	Printing and binding	C1812	1 Firm	10,000.00	RFQ	01/07/26	01/09/26	01/12/26	01/13/26	01/20/26	01/21/26	01/22/26	01/23/26	N/A	12/18/26	12/31/26	
update																			
Actual																			
Planned	8	IFBNO.LMHRA/SBA /RFQ/004/2025	Repair & Maintenance - Civil	F4100	Assorted	2,500.00	RFQ	01/07/26	01/09/26	01/12/26	01/13/26	01/20/26	01/21/26	01/22/26	01/23/26	N/A	12/18/26	12/31/26	
Update																			
Actual																			
Planned	9	IFBNO.LMHRA/SBA /NCB/002/2025	Furniture & fixtures	G4659	Assorted	17,665.00	NCB	01/07/26	01/14/26	01/21/26	01/28/26	02/25/26	03/04/26	03/11/26	03/18/26	N/A	12/18/26	12/31/26	
Update																			
Actual															0,560.35				
		Sub Total				\$30,165.00													

Submitted By: *Brenda K. Arzoaquoi-Jones*
 Mrs. Brenda K. Arzoaquoi-Jones
 Head of Procurement

Date: 01/07/2026

Approved: *[Signature]*
 Hon. Luke L. Bawo
 Managing Director/Chairman Procurement Committee

[Signature]
 02/05/26



**LIBERA MEDICINES AND HEALTH PRODUCTS REGULATORY AUTHORITY
PROCUREMENT PLAN (SBA)
SOURCE OF FUNDING: GOL, INTERNAL REVENUE GERNERATION & PARTNERS
FISCAL YEAR: 2026**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
BASIC DATA								IMPLEMENTATION DATES												
Item NO.	Package number (Code)	Contract Package	Business Reg. Code	Qty.	Estimated Cost (USD)	Procure Method	Technical specs./Boo/ Drawings	Prepare Bid Doc.	PC Approval Bid Doc/Tech Specs	Bid Invitation & Release of Bid Doc.	Bid Subm. public Opening	Subm. of Bid Evaluation Report	PC Approval – Bid Evaluation Report	Contract Award & Signature	Advance payment (Mobilization)	Delivery Inspection (substantial Completion)	Accept. & Final Payment	Remarks		
Planned	10	IFBNO.LMHRA/SBA /RB/003/2026	Publication and Media Relations	J5813 L8610	1 Firm	21,886.00	RB	01/07/26	01/14/26	01/21/26	01/28/26	02/25/26	03/04/26	03/11/26	03/18/26	N/A	12/18/26	12/31/26	01/07/26	
update																				
Actual																				
Planned	11	IFBNO.LMHRA/SBA /NCB/003/2026	Security Guards Services	N8010	1 firm	32,400.00	NCB	01/07/26	01/14/26	01/21/26	01/28/26	02/25/26	03/04/26	03/11/26	03/18/26	N/A	12/18/26	12/31/26		
Update																				
Actual																				
Planned	12	IFBNO.LMHRA.SBA /RFQ/005/26	Household Utensils	L8610	Assorted	1,250.00	RFQ	01/07/26	01/09/26	01/12/26	01/13/26	01/20/26	01/21/26	01/22/26	01/23/26	N/A	12/18/26	12/31/26		
Update																				
Actual																				
		Sub Total				\$55,536.00														

Submitted By: *Brenda K. Arzoaquoi-Jones*
Mrs. Brenda K. Arzoaquoi-Jones
Head of Procurement

Date: 01/07/2026

Approved: *[Signature]*
Hon. Luke L. Bawo
Managing Director/Chairman Procurement Committee

[Signature]
02/05/26



**LIBERA MEDICINES AND HEALTH PRODUCTS REGULATORY AUTHORITY
 PROCUREMENT PLAN (SBA)
 SOURCE OF FUNDING: GOL, INTERNAL REVENUE GERNERATION & PARTNERS
 FISCAL YEAR: 2026**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA								IMPLEMENTATION DATES											
Item NO.	Package number (Code)	Contract Package	Business Reg. Code	Qty.	Estimated Cost (USD)	Procure Method	Technical specs./Boo/ Drawings	Prepare Bid Doc.	PC Approval Bid Doc/Tech Specs	Bid Invitation & Release of Bid Doc.	Bid Subm. public Opening	Subm. of Bid Evaluation Report	PC Approval – Bid Evaluation Report	Contract Award & Signature	Advance payment (Mobilization)	Delivery Inspection (substantial Completion)	Accept. & Final Payment	Remarks	
Planned	13	IFBNO.LMHRA/SBA /RB/004/2026	Event Catering	I5621	1 firm	10,860.00	RB	01/07/26	01/14/26	01/21/26	01/28/26	02/25/26	03/04/26	03/11/26	03/18/26	N/A	12/18/26	12/31/26	
update																			
Actual																			
Planned	14	IFBNO.LMHRA/SBA /NCB/004/2026	Personnel Insurance Coverage	K6511	1 firm	60,000.00	NCB	01/07/26	01/14/26	01/21/26	01/28/26	02/25/26	03/04/26	03/11/26	03/18/26	N/A	12/18/26	12/31/26	
Update																			
Actual																			
Planned	15	IFBNO.LMHRA/SBA /RFQ/006/2026	Electrical Materials	G4759	Assorted	1,250.00	RFQ	01/07/26	01/09/26	01/12/26	01/13/26	01/20/26	01/21/26	01/22/26	01/23/26	N/A	12/18/26	12/31/26	
Update																			
Actual																			
		Sub Total				\$72,110.00													

Submitted By: *Brenda K. Arzoaquoi-Jones*
 Mrs. Brenda K. Arzoaquoi-Jones
 Head of Procurement

Bill
 02/05/26

Date: 01/07/2026



Approved: *Luke L. Bawo*
 Hon. Luke L. Bawo
 Managing Director/Chairman Procurement Committee



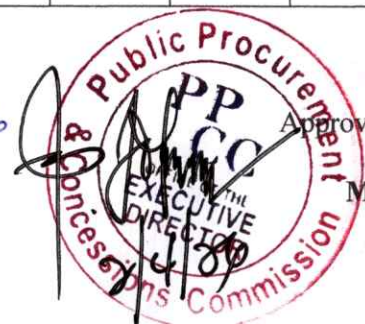
LIBERA MEDICINES AND HEALTH PRODUCTS REGULATORY AUTHORITY
PROCUREMENT PLAN (SBA)
SOURCE OF FUNDING: GOL, INTERNAL REVENUE GERNERATION & PARTNERS
FISCAL YEAR: 2026

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA								IMPLEMENTATION DATES											
Item NO.	Package number (Code)	Contract Package	Business Reg. Code	Qty.	Estimated Cost (USD)	Procure Method	Technical specs./Boo/ Drawings	Prepare Bid Doc.	PC Approval Bid Doc/Tech Specs	Bid Invitation & Release of Bid Doc.	Bid Subm. public Opening	Subm. of Bid Evaluation Report	PC Approval – Bid Evaluation Report	Contract Award & Signature	Advance payment (Mobilization)	Delivery Inspection (substantial Completion)	Accept. & Final Payment	Remarks	
Planned	16	IFBNO.LMHRA/SBA /NCB/005/2026	OFFICE Machinery and Equipment	C3312	Assorted	27,550.00	NCB	01/07/26	01/14/26	01/21/26	01/28/26	02/25/26	03/04/26	03/11/26	03/18/26	N/A	12/18/26	12/31/26	
update																			
Actual																			
Planned	17	IFBNO.LMHRA/SBA /RB/005/2026	Repair and maintenance - motorbikes	G4759	1 Firm	14,400.00	RB	01/07/26	01/14/26	01/21/26	01/28/26	02/25/26	03/04/26	03/11/26	03/18/26	N/A	12/18/26	12/31/26	
Update																			
Actual																			
Planned	18	IFBNO.;MHRA/SBA /RFQ/006/2026	Repair and maintenance – Machinery & Equipment	G4759	1 Firm	3,600.00	RFQ	01/07/26	01/09/26	01/12/26	01/13/26	01/20/26	01/21/26	01/22/26	01/23/26	N/A	12/18/26	12/31/26	
Update																			
Actual																			
Sub Total						\$45,550.00													
Grand Total						\$599,338.00													

Submitted By: *Brenda K. Arzoaquoi-Jones*
 Mrs. Brenda K. Arzoaquoi-Jones
 Head of Procurement

Brenda K. Arzoaquoi-Jones
 02/05/26

Date: 01/07/2026



Approved: *Luke L. Bawo*
 Hon. Luke L. Bawo
 Managing Director/Chairman Procurement Committee



LIBERIA MEDICINES AND HEALTH PRODUCTS REGULATORY AUTHORITY
EXPLANATORY NOTES
PROCUREMENT PLAN (SBA)
FY2026

SOURCE OF FUNDING: GOL, Internal Revenue Generation & Partners

Item No.	Contract package code	Contract Package	Content of Contract Package
1	IFBNO.LMHRA/SBA/RFQ/001/2026	Vehicle rental	This contract package is intended for vehicle rental and lease services for domestic means of travel by LMHRA staff. The rental and lease of vehicle is funded from the budget lines as follows: <ul style="list-style-type: none"> Vehicle rental and lease-----US\$5,000.00 Domestic means of travel - US\$2,200.00 <p style="text-align: right;">US\$7,200.00</p>
2	IFBNO.LMHRA/SBA/SS/001/2026	Internet Connectivity	This contract package is intended to provide internet services for LMHRA and the single source procurement method is being used to contract a vendor for the FY 2026. The estimated cost is \$9,600.00 and this contract package is funded from the budget line Tel, Internet and courier (US\$9,600.00)
3	IFBNO.LMHRA/SBA/RB/001/2026	Scratch Cards	This contract package is intended to procure scratch cards for the operation of LMHRA as follows: <ul style="list-style-type: none"> Lonestar cards-----3,771 pcs @ 4.80 Orange cards-----3,771 pcs @ 4.80 The estimated cost for this contract package is \$36,200.00 and it is being funded from the budget line Scratch cards (US\$36,200.00)
4	IFBNO.LMHRA/SBA/RB/002/2026	Petroleum Products	This contract package is intended to procure Petroleum Products (diesel and gasoline) for the operations of LMHRA. The estimated cost for this contract package is \$228,332.00 and this contract package is taken/funded from the following budget line: <p>Fuel and lubricant-vehicle ----- \$221,082.00 Fuel & lubricant –generators ----- \$7,250.00 Fuel & Lubricant motorbikes ---- \$7,300.00</p>
5	IFBNO.LMHRA/SBA/RFQ/002/2026	Generator repairs and maintenance	This contract package is intended to hire a firm for the supply of spare parts for of all of LMHRA’s generators. This is funded from the budget line Repair & Maintenance- Generator (\$9,120.00)
6	IFBNO.LMHRA/SBA/NCB/001/2026	Vehicle repairs and maintenance services	This contract package is intended to procure the services of a firm for the regular repairs and maintenance services of all of LMHRA’s vehicles. The estimated cost for this contract package is \$105,525.00 . This contract package is funded from the budget line: <p>Repair & Maintenance- Vehicles ----- US\$96,525.00 Repair & Maintenance- Vehicles (GOL) ----- US\$9,000.00</p> <p style="text-align: right;">US\$105,525.00</p>

Prepared by: *Brenda K. Arzoaquoi-Jones*
Mrs. Brenda K. Arzoaquoi-Jones
Head of Procurement

Bill
02/05/26

Approved by: *[Signature]*
Hon. Luke L. Bawo
Chairman/ Procurement Committee

Date: 01/07/2026



LIBERIA MEDICINES AND HEALTH PRODUCTS REGULATORY AUTHORITY
EXPLANATORY NOTES
PROCUREMENT PLAN (SBA)
FY2026

SOURCE OF FUNDING: GOL, Internal Revenue Generation & Partners

7	IFBNO.LMBHRA/SBA/RFQ/003/2026	Printing and Binding	This contract package is intended to hire the services of a firm for all printing and binding activities of LMHRA for FY2026 and has an estimated cost of \$10,000.00; Billboard, Flyers, flex banners, Stickers, flyers, t-shirts, certificates & reports This contract package is funded from the budget line Printing, binding and publication services (\$10,000.00).
9	IFBNO.LMHRA/SBA/RFQ/004/2026	Repair & Maintenance - civil	This contract package is taken from the budget line Repair & Maintenance - Civil (US\$2,500.00) and is intended to procure materials for the repair and maintenance of residential building. This contract package is taken from the budget line Repair & Maintenance - Civil (2,500.00)
9	IFBNO.LMHRA/SBA/NCB/002/2026	Office Furniture & Fixtures	This contract package is taken from the budget line Furniture & Fixtures (\$17,550.00) and it is intended to procure assorted office furniture & fixtures for the LMHRA. The estimated cost for this contract package is \$17,550.00.
10	IFBNO.LMHRA/SBA/RB/003/2026	Publication and media relations	This contract package is taken from the budget line Media Relations, intelligence (\$34,630.00-10,000=\$24,630.00) and it is intended to carry out awareness services against the use of the consumption by the public of substandard drugs being sold in buckets and streets corners and importation (newspaper & radio talk shows, drama, jingles and advertisements). The estimate cost for this contract package is \$24,630.00.
11	IFBNO.LMHRA/SBA/NCB/003/2026	Security Guard Services	This contract package is intended to procure the services of a firm to provide 12 security guards for a 24/7 security protection for LMHRA facilities for the FY 2026. This contract package is funded from the budget line Guard and Security service (\$32,400.00)

Prepared by: *Brenda K. Arzoaquoi-Jones*
 Mrs. Brenda K. Arzoaquoi-Jones
 Head of Procurement

[Handwritten Signature]
 02/03/26

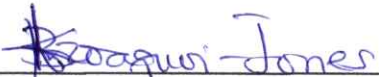
Approved by: *[Signature]*
 Hon. Luke L. Bawo
 Chairman/ Procurement Committee

Date: 01/07/2026


LIBERIA MEDICINES AND HEALTH PRODUCTS REGULATORY AUTHORITY
EXPLANATORY NOTES
PROCUREMENT PLAN (SBA)
FY2026

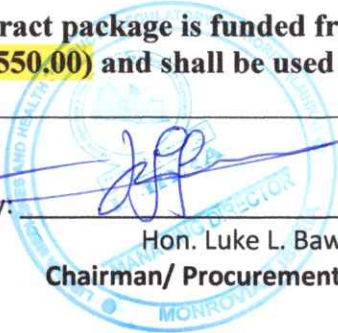
SOURCE OF FUNDING: GOL, Internal Revenue Generation & Partners

Item No.	Contract package code	Contract Package	Content of Contract Package
12	IFBNO.LMHRA/SBA/RFQ/005/2026	Household utensils	This contract package is taken from the budget line Small tools/equipment & household tools (\$2,500.00-1,250 = 1,250.00) and is intended to procure assorted household utensils to be used for LMHRA's workshops and conferences.
13	IFBNO.LMHRA/SBA/RB/004/2026	Event Catering	Event catering, this contract package is taken from the budget line Food and Catering Service (US\$ 10,860.00) and it is intended to hire catering services for LMHRA workshops, trainings and other conferences.
14	IFBNO.LMHRA/SBA/NCB/004/2026	Personnel Insurance Coverage	This contract package is intended to hire the services of a firm/ Insurance Company to provide medical insurance coverage for LMHRA staffs for FY 2026. This contract package is funded from the budget line Personnel Insurance which has the amount of \$60,000.00 , which is the estimated cost for this contract package.
15	IFBNO.LMBHRA/SBA/RFQ/006/2026	Electrical Materials	This package is intended to procure assorted electrical materials for all department and units of LMHRA and it is funded from the budget lines Small tools/equipment & household tools (\$2,500.00-\$1,250.00= \$1,250.00) and the estimated cost for this contract package is \$1,250.00.
16	IFBNO.LMHRA/SBA/NCB/005/2026	Office Machinery and Equipment	This contract package is funded from the budget line Machinery & Other Equipment (US\$27,550.00) and shall be used to procure accessories of office machineries & equipment for FY2026.

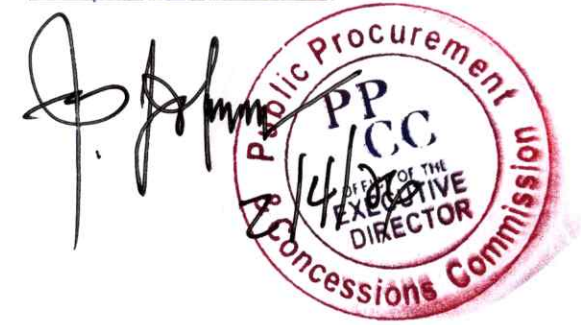
Prepared by: 
 Mrs. Brenda K. Arzoaquoi-Jones
 Head of Procurement


 02/05/26

Approved by: 
 Hon. Luke L. Bawo
 Chairman/ Procurement Committee



Date: 01/07/2026



**LIBERIA MEDICINES AND HEALTH PRODUCTS REGULATORY AUTHORITY
EXPLANATORY NOTES
PROCUREMENT PLAN (SBA)
FY2026**

SOURCE OF FUNDING: GOL, Internal Revenue Generation & Partners

Item No.	Contract package code	Contract Package	Content of Contract Package
17	IFBNO.LMHRA/SBA/RB/005/2026	Repair and maintenance - motorbikes	This contract package is taken from the budget line Repair & Maintenance- Motorbike \$14,400.00 (Fourteen Thousand Four Hundred United States Dollars) and is intended to hire a firm(s) to repair all of LMHRA's motorbikes.
18	IFBNO.LMHRA/SBA/RFQ/007/2026	Repair and maintenance – machinery & equipment	This contract package is intended to hire a firm for the repairs and maintenance for all machinery & equipment (A/Cs, printers, etc...) for the FY2026. The estimated contract value for this contract package is \$3,600.00 and it is funded from the budget line Repairs and maintenance, Machinery, Equipment (\$3,600.00)

Prepared by:

Brenda K. Arzoaquoi-Jones
Mrs. Brenda K. Arzoaquoi-Jones
Head of Procurement

Approved by:

Luke L. Bawo
Hon. Luke L. Bawo
Chairman/ Procurement Committee

Date:

01/07/2026

BKA
02/05/26

[Signature]
Public Procurement
& Concessions Commission
OFFICE OF THE
EXECUTIVE
DIRECTOR

LIBERA MEDICINES AND HEALTH PRODUCTS REGULATORY AUTHORITY
CONSULTANCY PROCUREMENT PLAN
SOURCE OF FUNDING: GOL, INTERNAL REVENUE GERNERATION & PARTNERS
FISCAL YEAR: 2026

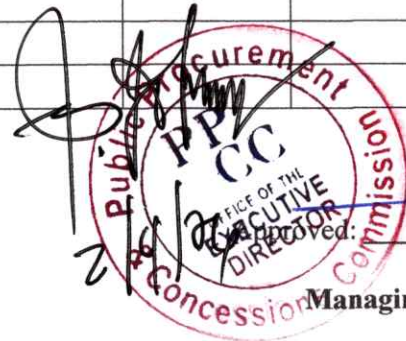
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
ITEM NO.	BASIC DATA							IMPLEMENTATION DATES												
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	No. of FIRMS /PERSONS	ESTIMATED COST (USD)	SELECTION METHOD	Business Activity Code	REQUEST FOR EXPRESSION OF INTEREST, if applicable					REQUEST FOR PROPOSALS AND APPROVAL OF AWARD								
							PREP. OF TOR & PC APPROVAL	PUBLICATION OF REOI	REOI CLOSING/ OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL-EVALUATION REPORT/SHORTLIST	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL-FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL-COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING	COMPLETION (FINAL REPORT) AND PAYMENT	
PLANNED	1	RFPNO.LM JHRA/LCS/001/2026	External audit of the Authority	1 firm	5,000.00	LCS	M6920	01/07/26	01/14/26	02/04/26	02/11/26	02/18/26	02/25/26	03/04/26	03/11/26	N/A	03/18/26	04/01/26	04/22/26	05/22/26
UPDATE																				
ACTUAL																				
PLANNED	2	RFPNO.LM HRA/QCBS/001/2026	Rectification of external audit of the Authority Consultancy	1 Firm	7,500.00	QCBS	C3312	01/07/26	01/14/26	02/04/26	02/11/26	02/18/26	02/25/26	03/04/26	03/11/26	N/A	03/18/26	04/01/26	04/22/26	05/22/26
UPDATE																				
ACTUAL																				
PLANNED	3																			
UPDATE																				
ACTUAL																				
Sub Total				USD\$12,500.00																
Grand Total				US\$12,500.00																

Submitted By:

Brenda K. Arzoaquoi-Jones
 Mrs. Brenda K. Arzoaquoi-Jones
 Head of Procurement

Date: 01/07/2026

[Signature]
 02/05/26



Hon. Luke L. Bawo
 Managing Director/Chairman Procurement Committee

**LIBERIA MEDICINES AND HEALTH PRODUCTS REGULATORY AUTHORITY
CONSULTANCY EXPLANATORY NOTES
CONSULTANCY PROCUREMENT PLAN
FY2026
SOURCE OF FUNDING: GOL, INTERNAL REVENUE GENERATION AND PARTNERS**

Item No.	Contract package code	Contract Package	Content of Contract Package
1	RFPNO.LMHRA/LCS/001/2026	External audit of the Authority	This contract package is taken from the budget line audit fees (\$5,000.00) and shall be used to hire a firm to conduct Audit Service for the LMHRA for the FY2025 period.
2	RFPNO.LMHRA/QCBS/001/2026	Rectification of External audit	This contract package is taken from the budget line Consultancy Services (US\$7,500.00). This is intended to hire the service of an expert firm to carry out the repairs, maintain and recalibrate some laboratory Equipment at the Quality Control Laboratory. The estimated cost for this package is \$10,800.00.

Prepared by:

B. Arzoaquoi-Jones
Mrs. Brenda K. Arzoaquoi-Jones
Head of Procurement

B. Arzoaquoi-Jones
02/05/26

Approved by:

Hon. Luke L. Bawo
Chairman/ Procurement Committee

Date:

01/07/2026



**LIBERA MEDICINES AND HEALTH PRODUCTS REGULATORY AUTHORITY
PROCUREMENT PLAN (NON-SBA)
SOURCE OF FUNDING: GOL, INTERNAL REVENUE GNERATION & PARTNERS
FISCAL YEAR: 2026**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA								IMPLEMENTATION DATES											
Item NO.	Package number (Code)	Contract Package	Business Reg. Code	Qty.	Estimated Cost (USD)	Procure Method	Technical specs./Boo/ Drawings	Prepare Bid Doc.	PC Approval Bid Doc/Tech Specs	Bid Invitation & Release of Bid Doc.	Bid Subm. public Opening	Subm. of Bid Evaluation Report	PC Approval – Bid Evaluation Report	Contract Award & Signature	Advance payment (Mobilization)	Delivery Inspection (substantial Completion)	Accept. & Final Payment	Remarks	
planned	1	IFBNO.LMHRA/NCB /001/2026	Vehicle purchase	G4510	1 unit	112,500.00	NCB	01/07/26	01/14/26	01/21/26	01/28/26	02/25/26	03/04/26	03/11/26	03/18/26	N/A	12/18/26	12/31/26	
update																			
Actual																			
Planned	2	IFBNO.LMHRA/RFQ /001/2026	Vehicle Insurance	K6512	1 Firm	5,200.00	RFQ	01/07/26	01/09/26	01/12/26	01/13/26	01/20/26	01/21/26	01/22/26	01/23/26	N/A	12/18/26	12/31/26	
Update																			
Actual																			
Planned	3	IFBNO.LMJHRA/NC B/002/2026	Laboratory Consumables	G4669 G4659	Assorted	299,541.00	NCB	01/07/26	01/14/26	01/21/26	01/28/26	02/25/26	03/04/26	03/11/26	03/18/26	N/A	12/18/26	12/31/26	
Update																			
Actual																			
		Sub Total				\$417,241.00													

Submitted By:

Brenda K. Arzoaquoi-Jones
Mrs. Brenda K. Arzoaquoi-Jones
Head of Procurement

Brenda K. Arzoaquoi-Jones
02/05/26

Date: 01/07/2026



Approved:

Luke L. Bawo
Hon. Luke L. Bawo
Managing Director/Chairman Procurement Committee



LIBERA MEDICINES AND HEALTH PRODUCTS REGULATORY AUTHORITY
PROCUREMENT PLAN (NON-SBA)
SOURCE OF FUNDING: GOL, INTERNAL REVENUE GERNERATION & PARTNERS
FISCAL YEAR: 2026

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA								IMPLEMENTATION DATES											
	Item NO.	Package number (Code)	Contract Package	Business Reg. Code	Qty.	Estimated Cost (USD)	Procure Method	Technical specs./Boo/ Drawings	Prepare Bid Doc.	PC Approval Bid Doc/Tech Specs	Bid Invitation & Release of Bid Doc.	Bid Subm. public Opening	Subm. of Bid Evaluation Report	PC Approval – Bid Evaluation Report	Contract Award & Signature	Advance payment (Mobilization)	Delivery Inspection (substantial Completion)	Accept. & Final Payment	Remarks
planned	4	IFBNO.LMHRA/NCB /003/2026	Stationery	G4761	Assorted	17,556.00	NCB	01/07/26	01/14/26	01/21/26	01/28/26	02/25/26	03/04/26	03/11/26	03/18/26	N/A	12/18/26	12/31/26	
update																			
Actual																			
Planned	5	IFBNO.LMHRA/NCB /004/2026	Network equipment	G4741	Assorted	27,200.00	NCB	01/07/26	01/14/26	01/21/26	01/28/26	02/25/26	03/04/26	03/11/26	03/18/26	N/A	12/18/26	12/31/26	
Update																			
Actual																			
Planned	6	IFBNO.LMJHRA/NCB /005/2025	Software and licenses	G4651	1 Firm	26,335.00	NCB	01/07/26	01/14/26	01/21/26	01/28/26	02/25/26	03/04/26	03/11/26	03/18/26	N/A	12/18/26	12/31/26	
Update																			
Actual																			
		Sub Total				\$71,091.00													

Submitted By: *Brenda K. Arzoaquoi-Jones*
 Mrs. Brenda K. Arzoaquoi-Jones
 Head of Procurement

[Handwritten Signature]
 02/05/26

Date: 01/07/2026



Approved: _____
 Hon. Luke L. Bawo
 Managing Director/Chairman Procurement Committee



LIBERA MEDICINES AND HEALTH PRODUCTS REGULATORY AUTHORITY
PROCUREMENT PLAN (NON-SBA)
SOURCE OF FUNDING: GOL, INTERNAL REVENUE GERNERATION & PARTNERS
FISCAL YEAR: 2026

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA								IMPLEMENTATION DATES											
Item NO.	Package number (Code)	Contract Package	Business Reg. Code	Qty.	Estimated Cost (USD)	Procure Method	Technical specs./Boo/ Drawings	Prepare Bid Doc.	PC Approval Bid Doc/Tech Specs	Bid Invitation & Release of Bid Doc.	Bid Subm. public Opening	Subm. of Bid Evaluation Report	PC Approval – Bid Evaluation Report	Contract Award & Signature	Advance payment (Mobilization)	Delivery Inspection (substantial Completion)	Accept. & Final Payment	Remarks	
planned	7	IFBNO.LMHRA/RFQ /002/2026	Cleaning Materials	G4773	Assorted	7,000.00	RFQ	01/07/26	01/09/26	01/12/26	01/13/26	01/20/26	01/21/26	01/22/26	01/23/26	N/A	12/18/26	12/31/26	
update																			
Actual																			
Planned	8	IFBNO.LMHRA/NCB /006/2026	Computer & Accessories	G4741	Assorted	12,000.00	NCB	01/07/26	01/14/26	01/21/26	01/28/26	02/25/26	03/04/26	03/11/26	03/18/26	N/A	12/18/26	12/31/26	
Update																			
Actual																			
Planned	9	IFBNO.LMHRA/SS/ 001/2026	Office building rental	L6810	1 firm	116,500.00	SS	01/07/26	01/14/26	01/16/26	N/A	N/A	N/A	01/23/26	01/27/26	N/A	12/18/26	12/31/26	
Update																			
Actual																			
		Sub Total				\$135,500.00													

Submitted By: Breagui-Jones
 Mrs. Brenda K. Arzoaquoi-Jones
 Head of Procurement

Bill-Jones
 02/05/26

Date: 01/07/2026



Hon. Luke L. Bawo
 Managing Director/Chairman Procurement Committee

LIBERA MEDICINES AND HEALTH PRODUCTS REGULATORY AUTHORITY
PROCUREMENT PLAN (NON-SBA)
SOURCE OF FUNDING: GOL, INTERNAL REVENUE GERNERATION & PARTNERS
FISCAL YEAR: 2026

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
BASIC DATA								IMPLEMENTATION DATES												
Item NO.	Package number (Code)	Contract Package	Business Reg. Code	Qty.	Estimated Cost (USD)	Procure Method	Technical specs./Boo/ Drawings	Prepare Bid Doc.	PC Approval Bid Doc/Tech Specs	Bid Invitation & Release of Bid Doc.	Bid Subm. public Opening	Subm. of Bid Evaluation Report	PC Approval – Bid Evaluation Report	Contract Award & Signature	Advance payment (Mobilization)	Delivery Inspection (substantial Completion)	Accept. & Final Payment	Remarks		
planned	10	IFBNO.LMHRA/RFQ /003/2026	Air Tickets	N7911	1 Firm	2,300.00	RFQ	01/07/26	01/09/26	01/12/26	01/13/26	01/20/26	01/21/26	01/22/26	01/23/26	N/A	12/18/26	12/31/26		
update																				
Actual																				
Planned	11	IFBNO.LMHRA/RFQ /004/2026	Website Hosting	J6311	1 Firm	7,015.00	RFQ	01/07/26	01/09/26	01/12/26	01/13/26	01/20/26	01/21/26	01/22/26	01/23/26	N/A	12/18/26	12/31/26		
Update																				
Actual																				
Planned	12	IFBNO.LMHRA/RFQ /005/2026	Repair and maintenance- ICT Equipment	C33121	Assorted	3,000.00	RFQ	01/07/26	01/09/26	01/12/26	01/13/26	01/20/26	01/21/26	01/22/26	01/23/26	N/A	12/18/26	12/31/26		
Update																				
Actual																				
		Sub Total																		
		GRAND TOTAL																		
						\$12,315.00														
						636,147.00														

Submitted By:

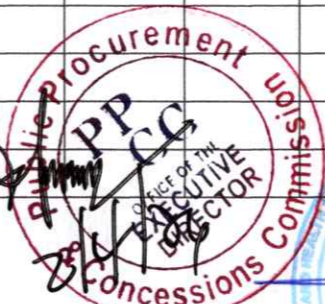
Brenda K. Arzoaquoi-Jones
 Mrs. Brenda K. Arzoaquoi-Jones
 Head of Procurement

Date:

01/07/2026

Brenda K. Arzoaquoi-Jones
02/05/26

[Signature]
 Approved: *[Signature]*

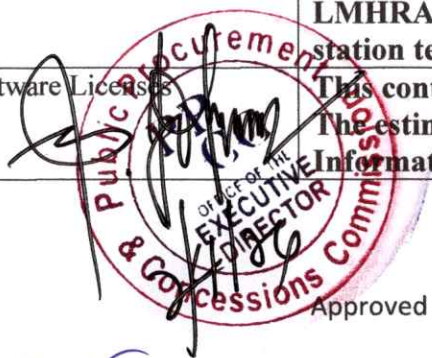


Hon. Luke L. Bawo
 Managing Director/Chairman Procurement Committee

LIBERIA MEDICINES AND HEALTH PRODUCTS REGULATORY AUTHORITY
EXPLANATORY NOTES
PROCUREMENT PLAN (NON-SBA)
FY2026

SOURCE OF FUNDING: GOL, Internal Revenue Generation & Partners

Item No.	Contract package code	Contract Package	Content of Contract Package
1	IFBNO.LMHRA/NCB/001/2026	Vehicle purchase	This contract package is taken from the budget line Transport Equipment and is intended to procure four (4) SUVs for the smooth operation of the LMHRA. This is taken from the budget line Transport Equipment and the estimated cost for this contract package is \$112,500.00.
2	IFBNO.LMHRA/RFQ/001/2026	Vehicle Insurance	This contract package is taken from the budget line Vehicle Insurance (\$5,200.00) and it is intended to hire an insurance firm to insure all of LMHRA's vehicles for the smooth running of LMHRA's operations. The estimated cost for this contract package is \$5,200.00.
3	IFBNO.LMHRA/NCB/002/2026	Laboratory Consumables	This contract package is intended to hire a firm to supply assorted laboratory reagents & equipment for LMHRA's Quality Control Laboratory. The estimated contract value for this contract package is US\$299,541.00 and this is funded from the following budget line; Laboratory consumables (\$15,537.00 from LMHRA IRG Budget & \$299,541.00 from GOL allocation)
4	IFBNO.LMHRA/NCB/003/2026	Stationery	This contract package is intended to procure assorted stationery materials (A4 Paper, cartridges/ink, staple machine, box files, manila folders, paper glue, Certificate paper, ledgers, pens, etc.) for LMHRA and is taken from the budget line Stationery (\$10,000.00-\$7,556.00=\$17,556.00).
5	IFBNO.LMHRA/NCB/004/2025	Network Equipment	This contract package is taken from the budget line Information Communication Technology (\$75,665.00-\$27,200.00=48,465.00) and is intended to procure assorted Network equipment for LMHRA ICT Section and other departments and units (ICT equipment, cables, server work station testers, etc.).
6	IFBNO.LMHRA/NCB/005/2025	Software Licenses	This contract package is intended to procure Software and Licenses for the use of the LMHRA. The estimated cost for this contract package is \$26,335.00 and this is funded from the budget line Information Communication Technology 75,665.00-26,335.00=49,330.00.



Prepared by: Brenda K. Arzoaquoi-Jones
 Mrs. Brenda K. Arzoaquoi-Jones
 Head of Procurement

[Handwritten signature]
 02/05/26

Approved by: Hon. Luke L. Bawo
 Chairman/ Procurement Committee

Date: 01/07/2026

**LIBERIA MEDICINES AND HEALTH PRODUCTS REGULATORY AUTHORITY
EXPLANATORY NOTES
PROCUREMENT PLAN (NON-SBA)
FY2026**

SOURCE OF FUNDING: GOL. Internal Revenue Generation & Partners

7	IFBNO.LMBHRA/RFQ/002/2026	Cleaning Materials	This contract package is funded from the budget line Cleaning materials & services (US\$9,000.00-7,000.00= 2,000.00) and intended to procure assorted cleaning materials (toilet tissues, napkins/ facial tissues, dusting tower, liquid hand soap, hand sanitizer, powder soap, air freshener, regular bleach, floor mop, soft broom, air freshener, paper towel, Dettol, etc.) for the LMHRA. The estimated contract value for this contract package is \$7,000.00.
8	IFBNO.LMHRA/NCB/006/2026	Computers & Supplies	This contract package is intended to procure assorted computers (desktops and laptops) and accessories for all of the LMHRA offices. It is funded from the budget line Computer Supplies and ICT Services US\$7,000.00 and Other Office Materials & Consumables \$5,000.00, The estimated cost for this contract package is \$12,000.00
9	IFBNO.LMHRA/SS/001/2026	Office Building Rental	This contract package is funded from the budget line Office Building rental & lease (\$6,500.00 + \$110,000.00 (GOL)=US\$116,500.00) and is intended to pay the rent/lease for LMHRA head office and regional offices (Region-2 & 3 offices).
10	IFBNO.LMHRA/RFQ/003/2026	Air tickets	This contract package is intended to procure air tickets for LMHRA staffs and guests of LMHRA for the FY 2026. The estimated contract value for this contract package is \$10,000.00. And it is taken from the budget lines Foreign Travel-Means f Travel (\$2,300.00) and Staff Training-Foreign (65,000.00-\$7,700.00=\$57,300.00).
11	IFBNO.LMHRA/RFQ/004/2026	Website Hosting	This contract package is funded from the budget line Information, Communication Technology (75,665.00-\$7,015.00=\$68,650.00) and it is intended to pay for the hosting of all domain of the LMHRA for the FY2026,

Prepared by: Brenda K. Arzoaquoi-Jones
Mrs. Brenda K. Arzoaquoi-Jones
Head of Procurement

Bill
02/03/26

Approved by: Hon. Luke L. Bawo
Chairman/ Procurement Committee

Date: 01/07/2026

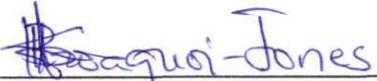
[Signature]

Public Procurement Commission
OFFICE OF THE EXECUTIVE DIRECTOR
2024/08

**LIBERIA MEDICINES AND HEALTH PRODUCTS REGULATORY AUTHORITY
EXPLANATORY NOTES
PROCUREMENT PLAN (NON-SBA)
FY2026**

SOURCE OF FUNDING: GOL. Internal Revenue Generation & Partners

12	IFBNO.LMHRA/RFQ/005/2026	Repair & Maintenance-ICT Equipment	This contract package is funded from the budget line Repair & Maintenance –ICT Equipment (US\$3,000.00) and for the LMHRA. And it is intended to procure the services of a firm for all repairs and maintenance services needed for all of LMHRA’s ICT equipment. The estimated contract value for this contract package is \$3,000.00.
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Prepared by: 
Mrs. Brenda K. Arzoaquoi-Jones
Head of Procurement

Approved by: 
Hon. Luke L. Bawo
Chairman/ Procurement Committee



Date: 01/07/2026


02/05/26



OFFICE OF EXECUTIVE DIRECTOR
4/2/26

**LIBERIA MEDICINES AND HEALTH PRODUCTS REGULATORY AUTHORITY
BUDGET NOTES
PROCUREMENT PLAN (NON-SBA)
FY2026**

1	Electricity	This is taken from the budget line Electricity and it has the estimated value of Twelve Thousand United States Dollars (US\$12,000.00) and it is intended for the payment of the Electricity used at the LMHRA Headquarters to the Liberia Electricity Corporation (LEC). The electricity will be paid for through prepaid LEC Tokens for the LMHRA head office.
2	Land Purchase	This contract is intended to purchase land for the LMHRA head office construction and this is from the budget line Land and this budget line has the amount of \$102,500.00 (One Hundred Two Thousand Five Hundred United States Dollars budgeted for this purpose.
3	Cleaning Service	This contract package is intended to hire a sanitation firm to dispose of our garbage / trash from the office ground of the head office of LMHRA. The estimated value for this contract package is US\$2,000.00 and it is funded from the budget line Cleaning Materials and services, \$9,000.00-\$7,000.00 = \$2,000.00 .

Prepared by: *Brenda K. Arzoaquoi-Jones*
Mrs. Brenda K. Arzoaquoi-Jones
Head of Procurement

Approved by: *[Signature]*
Hon. Luke L. Bawo
Chairman/ Procurement Committee

Date: 01/07/2026

[Signature]
02/05/26

[Signature]
Procurement Commission
EXECUTIVE DIRECTOR