



REPUBLIC OF LIBERIA  
**PUBLIC PROCUREMENT & CONCESSIONS COMMISSION**  
EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA  
WEBSITE: www.ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. PPCC/RL/CEO/184/26

February 24, 2026

Hon. Teklo Maxwell Grigsby, II (Esq.)  
**Director**  
Witness Protection Agency  
Republic of Liberia

Dear Hon. Grigsby:

Subject: RECEIPT AND APPROVAL OF THE WITNESS PROTECTION AGENCY PROCUREMENT PLAN FOR FISCAL YEAR 2026

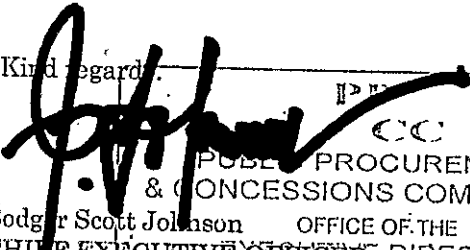
We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the **Witness Protection Agency Procurement Plan for Fiscal Year 2026** in accordance with Section 40 of the PPCA, 2026. The Commission wishes to inform you that your Procurement Plan has been approved and will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), which will process the relevant allotments in line with the approved Procurement Plans.

The Commission counsels that you observe Section 40(5) of the PPCA, 2026 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for finance should be notified in writing of any material changes in the procurement plan and provide with a copy of the updated procurement plan.

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2026, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards,

  
PUBLIC PROCUREMENT  
& CONCESSIONS COMMISSION  
Bodger Scott Johnson OFFICE OF THE  
CHIEF EXECUTIVE OFFICER DIRECTOR



REPUBLIC OF LIBERIA

WITNESS PROTECTION AGENCY

Mamba Point, Monrovia, Liberia
Cell: +231770-850-858 / 0886-850858

Email: witnessprotectionunitlib@gmail.com; tmgrigsbyii@gmail.com



OFFICE OF THE DIRECTOR

February 4, 2026

TMGH/WPA-01/013/2026

Hon. Bodger Scott Johnson

Executive Director, Public Procurement Concession Commission (PPCC)
Capitol Hill, Monrovia, Liberia

Dear Hon. Johnson,

Subject: Submission of Fiscal Year 2026 Procurement Plan for your review and approval

Compliments and best wishes to you and the Management Team of the Public Procurement and Concession Commission (PPCC). I am pleased to herewith submit the attached Fiscal Year 2026 Procurement Plan of the Agency for your approval.

The Witness Protection Agency remains committed to upholding the highest standards of integrity in procuring goods and services funded by the Government of Liberia through the National Budget.

I look forward to your timely approval of the submitted Procurement Plan and your continued technical assistance and support to the Agency.

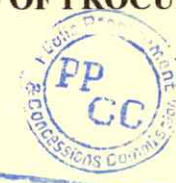
Attached are the budget and cash plan for the fiscal year 2026 for ease of reference.

Please accept, Hon. Johnson, the assurances of my highest consideration.

Respectfully,

Hon. Teklo Maxwell Grigsby, II - Esq.
DIRECTOR & HEAD OF PROCUREMENT COMMITTEE

Handwritten signature and date: 04/02/2026




Form with fields: Date, Time, Entity, Subject

Handwritten: John Sumo, 0776591767, 02/04/2026

Handwritten: TIME 2:20pm


■ WITNESS PROTECTION AGENCY (WPA)  
 - PROCUREMENT PLAN (Core Budget)  
 Source of Funding: GOL  
 Fiscal Year: 2026

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19		
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES												RE MARKS
		PACKAGE NUMBER (CODE)	CONTRACT PACKAG	Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT		
PLANNED	1	IFB No: WPA/RB/001/26	Transport Equipment Vehicles	G-4510	2 unit	\$ 76,000.00	RB	01/05/2026	01/14/2026	01/23/2026	01/30/2026	03/02/2026	03/16/2026	03/30/2026	04/20/2026	N/A	12/15/2026	12/30/2026		
UPDATE																				
ACTUAL																				
PLANNED	2	IFB No: WPA/RB/002/26	Fixture and Furniture	G-4659	Assorted	\$ 11,000.00	RB	01/05/2026	01/14/2026	01/23/2026	01/30/2026	03/02/2026	03/16/2026	03/30/2026	04/20/2026	N/A	12/15/2026	12/30/2026		
UPDATE																				
ACTUAL																				
<b>SUB TOTAL</b>						<b>\$ 87,000.00</b>														

Prepared by:   
 Hon. Varney Ali Sherif  
 Deputy Director

  
 02/09/26

Approved by:   
 Hon. Teklo Maxwell Grigsby, II - Esq  
 Head of Entity/Chairman Proc. Committee

Date: 04/02/26  


**WITNESS PROTECTION AGENCY (WPA)**  
**PROCUREMENT PLAN (Non-SBA-Core Budget)**  
**Source of Funding: GOL**  
**Fiscal Year: 2026**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19		
ITEM NO.	BASIC DATA							IMPLEMENTATION DATES											REMARKS	
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business activity code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT			
PLANNED	3	IFB No: WPA/SS/01/26	Office Building Rental and Lease	L-6810	1 Unit	\$ 90,000.00	SS	01/05/2026	01/14/2026	01/23/2026	01/30/2026	03/02/2026	03/16/2026	03/30/2026	04/20/2026	N/A	12/15/2026	12/30/2026		
UPDATE																				
ACTUAL																				
		<b>SUB TOTAL</b>				<b>\$ 90,000.00</b>														
<b>GRAND TOTAL</b>						<b>\$ 177,000.00</b>														

Prepared by: \_\_\_\_\_

Hon. Varney Ali Sherif  
**Deputy Director**

*[Signature]*  
02/02/26

Approved by: \_\_\_\_\_

Hon. Teklo Maxwell Grigsby, II - Esq  
**Head of Entity/Chairman Proc. Committee**

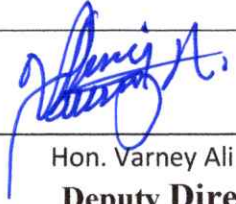


Date: 04/02/26



**WITNESS PROTECTION AGENCY (WPA) -Core Budget -PROCUREMENT PLAN EXPLANATORY- NOTES- FY2026**

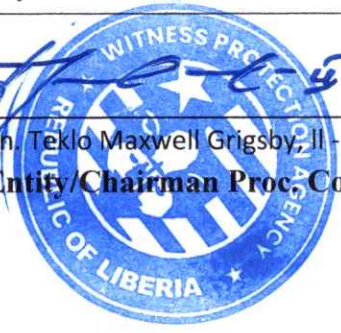
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	PROCUREMENT CONTRACT PACKAGE CONTENT
1.	IFB No: WPA/RB/001/26	Transport Equipment Vehicles	This contract package is funded from the budget line Transport Equipment which is intended to purchase Two (2) vehicles to be use by employees at the Agency.
2.	IFB No: WPA/RB/002/26	Fixture and Furniture	This contract package is funded from the budget line Fixture and Furniture which is intended to purchase furniture for the offices of the Agency.
3.	IFB No: WPA/SS/001/26	Office Building Rental and Lease	This contract package is funded from the budget line Office Building Rental and Lease which is intended to lease office space for the Agency.

Prepared by:   
 Hon. Varney Ali Sherif  
**Deputy Director**

Approved by:   
 Hon. Teklo Maxwell Grigsby, II - Esq  
**Head of Entity/Chairman Proc. Committee**

Date: 04/02/24

  
 02/09/26



**WITNESS PROTECTION AGENCY (WPA)  
- PROCUREMENT PLAN (SBA-Core Budget)**

**Source of Funding: GOL**

**Fiscal Year: 2026**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES											REMARKS
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business activity code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	
PLANNED	1	IFB No: WPA/SBA/RB/001/26	Petroleum Product	G-4661	3,002.30 gals	\$ 13,000.00	RB	01/05/2026	01/14/2026	01/23/2026	01/30/2026	03/02/2026	03/16/2026	03/30/2026	04/20/2026	N/A	12/15/2026	12/30/2026	
UPDATE																			
ACTUAL																			
PLANNED	2	IFB No: WPA/SBA/RFQ/001/26	Stationery and Office Supplies	G-4761	Assorted	\$ 4,000.00	RFQ	01/05/2026	01/14/2026	01/23/2026	01/30/2026	02/16/2026	03/2/2026	03/10/2026	03/16/2026	N/A	03/31/2026	12/30/2026	
UPDATE																			
ACTUAL																			
		<b>SUB TOTAL</b>				<b>\$ 17,000.00</b>													
<b>GRAND TOTAL</b>						<b>\$ 17,000.00</b>													

Prepared by: \_\_\_\_\_

Hon. Varney Ali Sherif  
**Deputy Director**

02/09/26

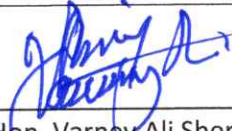
Approved by: \_\_\_\_\_

Hon. Teklo Maxwell Grigsby, II - Esq  
**Head of Entity/Chairman Proc. Committee**

Date: 04/02/26

**WITNESS PROTECTION AGENCY (WPA) – SBA-Core Budget-PROCUREMENT PLAN EXPLANATORY- NOTES- FY2026**

ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	PROCUREMENT CONTRACT PACKAGE CONTENT
1.	IFB No: WPA/SBA/RB/001/26	Petroleum Product	This line item refers to the procurement of Petroleum Product funded from the budget line Fuel and Lubricants – Vehicles which is intended to procure 3,002.30-gals worth of diesel @ a rate of \$ 4.33 for the Agency.
2.	IFB No: WPA/SBA/RFQ/001/26	Stationery	This contract package is funded from the budget line Stationery which is intended to procure assorted stationery materials for the Agency.

Prepared by:   
 Hon. Varney Ali Sherif  
**Deputy Director**

Approved by:   
 Hon. Teklo Maxwell Grigsby, II - Esq  
**Head of Entity/Chairman Proc. Committee**

Date: 04/02/26

  
 02/09/26

