



REPUBLIC OF LIBERIA
PUBLIC PROCUREMENT & CONCESSIONS COMMISSION
 EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA
 WEBSITE: www.pccc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. PPCC/RL/CEO/079/26

February 9, 2026

Dr. Louise M. Kpoto
MINISTER
 Ministry of Health (Marshall Health Center)
 Republic of Liberia

Dear Dr. Kpoto:

Subject: PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2026

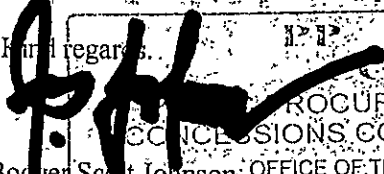
We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Ministry of Health (MOH – Marshall Health Center) SBA Procurement Plan for FY 2026, in accordance with Section 40(3) of the PPC Act. The Commission, however, wishes to inform you that your plan has been Provisionally Approved pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in framework agreements for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

Upon passage of the Fiscal Year 2026 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for MOH's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for Fiscal Year 2026 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended 2025 Fiscal Year, for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for Fiscal Year 2026.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2026, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards,

 ROGER SCOTT JOHNSON
 OFFICE OF THE
 CHIEF EXECUTIVE OFFICER



Republic of Liberia
Ministry of Health
Marshall Health Center
Kakata City, Margibi County



January 28, 2026

Hon. Bodger Scott Johnson
Chief Executive Officer
Public Procurement & Concessions Commission (PPCC)
Capitol Hill, Executive Mission
Monrovia, Liberia

Subject: Submission of Marshall Health Center FY 2026 Procurement Plan.

Dear **Hon. Johnson:**

We are pleased to present our compliments and to submit the **Marshall Health Center** Procurement Plan for your approval for Fiscal Year 2026. This is a plan submitted to your honorable office for the smooth operations of the **Marshall Health Center** Fiscal Year 2026. The plan is to support the health care delivery system in major priority areas such as capacity building in Health Service Provision, Administration, financial management, Monitoring, Evaluation, and EPI Service provision at the facility level.

The attached plans are consistent with the Amended Public Procurement & Concessions Act of 2010, Part-IV, Section 40(3),

“After review and any modification done by Marshall Health Center Procurement Committee, the Entity shall send a copy to your Commission for approval”.

Procurement process in the County will shortly commence if the plan is accepted and endorsed by the Commission.

Marshall Health Center also wants to inform you that your timely approval of this plan is highly needed in order to fast track the provision of quality health care services.


Attached is documentary evidence of budgets to authenticate the availability of funds from GOL allotment.

We look forward to a speedy response to enhance quality health care services.

Best regards,


Dr. Doryea F. W. Karbah
County Health Officer (CHO)/Chairman, Procurement Committee
Margibi County Health System




John Suro
02/04/2026
TIME 2:31pm



Ministry of Health
MARSHALL HEALTH CENTER SBA BUDGET PROCUREMENT PLAN
Source of Funding: GOL



Annual budget Period: January 1 TO DECEMBER 31, 2026

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
ITEM NO.	BASIC DATA							IMPLEMENTATION DATES										GOL Approval Status and Comment
	PACKAGE NUMBER (CODE)	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT		
PLANNED	1	IFB NO.MOH/MHC/SBA/RFQ/001/2026	Cleaning Materials & Services	G-4773	Assorted	\$2,000.00	RFQ	5-Mar-26	12-Mar-26	19-Mar-26	26-Mar-26	2-Apr-26	9-Apr-26	16-Apr-26	23-Apr-26	N/A	14-May-26	31-Dec-26
UPDATE																		
ACTUAL																		
PLANNED	2	IFB NO.MOH/MHC/SBA/RFQ/002/2026	Stationary and Office Supplies	G-4761	Assorted	\$2,500.00	RFQ	5-Mar-26	12-Mar-26	19-Mar-26	26-Mar-26	16-Apr-26	23-Apr-26	30-Apr-26	14-May-26	N/A	4-Jun-26	31-Dec-26
UPDATE																		
ACTUAL																		
Total						\$4,500.00												

Prepared by:
 Mr. Gehmue P. Doupah
 Procurement Officer

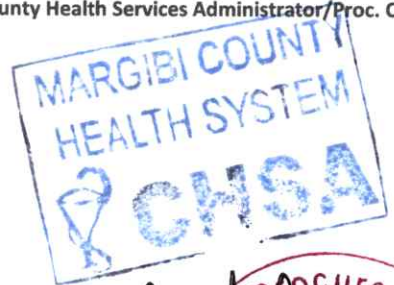
Signed by:
 Mrs. Dorothy M. Padmore
 OIC Marshall Health Center

Attested by:
 Ms. Yassah V. Sumo
 County Health Services Administrator/Proc. Committee Co-Chair

Approved by:
 Dr. Doryea F. W. Karbah
 County Health Officer/Procurement Committee Chair

Date: January 28, 2026

02/09/26



MARSHALL HEALTH CENTER PROCUREMENT PLAN EXPLANATORY NOTES Fiscal Year: 2026

SBA BUDGET

ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	PROCUREMENT CONTRACT PACKAGE CONTENT																																																																																				
1	IFB NO.MOH/MHC/SBA/RFQ/001/2 026	Cleaning Materials	<p>This package is intended to purchase the below listed items for cleaning of the Health Center; US\$2,000.00 will be used from the budget line “cleaning materials” to procure detergents and other household supplies for the proper maintenance of the Marshall Health Center compound. Below are lists of what we are to procure but not limited to the following:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;">No.</th> <th style="width: 65%;">Items Description</th> <th style="width: 10%;">Quantity</th> <th style="width: 20%;">Unit of Measure</th> </tr> </thead> <tbody> <tr><td>1</td><td>Hard broom</td><td style="text-align: center;">1</td><td>dozen</td></tr> <tr><td>2</td><td>Air freshener (48canes)300ml</td><td style="text-align: center;">2</td><td>cartons</td></tr> <tr><td>3</td><td>Hand towel m/s</td><td style="text-align: center;">1</td><td>dozen</td></tr> <tr><td>4</td><td>Laundry soap (60pcs) Blanco)</td><td style="text-align: center;">4</td><td>cartons</td></tr> <tr><td>5</td><td>Bath soap (Irish spring)</td><td style="text-align: center;">4</td><td>cartons</td></tr> <tr><td>6</td><td>Powder soap kilm</td><td style="text-align: center;">15</td><td>cartons</td></tr> <tr><td>7</td><td>Tissue (lovely) (1x36)</td><td style="text-align: center;">5</td><td>sacks</td></tr> <tr><td>8</td><td>Delta (Rexo-Guard 500ml)</td><td style="text-align: center;">1</td><td>carton</td></tr> <tr><td>9</td><td>Clora m/s (24pcs) 1 pint</td><td style="text-align: center;">4</td><td>cartons</td></tr> <tr><td>10</td><td>Garbage bag size #18 (1x10 pcs per pack)</td><td style="text-align: center;">1</td><td>Rolls</td></tr> <tr><td>11</td><td>Soft broom</td><td style="text-align: center;">2</td><td>dozens</td></tr> <tr><td>12</td><td>Mob Bucket set m/s</td><td style="text-align: center;">2</td><td>Sets</td></tr> <tr><td>13</td><td>Trash cane with tap m/s</td><td style="text-align: center;">5</td><td>pieces</td></tr> <tr><td>14</td><td>Liquid soap savon 500ml (1x24)</td><td style="text-align: center;">2</td><td>carton</td></tr> <tr><td>15</td><td>Commode Brush</td><td style="text-align: center;">1</td><td>dozen</td></tr> <tr><td>17</td><td>Rake</td><td style="text-align: center;">1</td><td>dozen</td></tr> <tr><td>18</td><td>Wheel Barrow</td><td style="text-align: center;">3</td><td>pcs</td></tr> <tr><td>19</td><td>File</td><td style="text-align: center;">1</td><td>dozen</td></tr> <tr><td>20</td><td>Floor Scrub brush</td><td style="text-align: center;">1</td><td>dozen</td></tr> <tr><td>21</td><td>Hand Sanitizer gel 99% alcohol 250ml</td><td style="text-align: center;">3</td><td>cartons</td></tr> </tbody> </table>	No.	Items Description	Quantity	Unit of Measure	1	Hard broom	1	dozen	2	Air freshener (48canes)300ml	2	cartons	3	Hand towel m/s	1	dozen	4	Laundry soap (60pcs) Blanco)	4	cartons	5	Bath soap (Irish spring)	4	cartons	6	Powder soap kilm	15	cartons	7	Tissue (lovely) (1x36)	5	sacks	8	Delta (Rexo-Guard 500ml)	1	carton	9	Clora m/s (24pcs) 1 pint	4	cartons	10	Garbage bag size #18 (1x10 pcs per pack)	1	Rolls	11	Soft broom	2	dozens	12	Mob Bucket set m/s	2	Sets	13	Trash cane with tap m/s	5	pieces	14	Liquid soap savon 500ml (1x24)	2	carton	15	Commode Brush	1	dozen	17	Rake	1	dozen	18	Wheel Barrow	3	pcs	19	File	1	dozen	20	Floor Scrub brush	1	dozen	21	Hand Sanitizer gel 99% alcohol 250ml	3	cartons
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02/09/26

MARSHALL HEALTH CENTER PROCUREMENT PLAN EXPLANATORY NOTES Fiscal Year: 2026

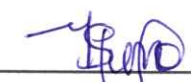
IFB NO.MOH/MHC/SBA/RFQ/002/2 026	Stationery & Office Supplies	This package is intended to Purchase the below listed items: US\$2,500.00 is the accumulated stationery supplies from the budget line “Stationery “to be used by all departments, units, and divisions etc. of the Health Center. Below are lists of what we are to procure but not limited to the following:					
		No	Item Description	Qty	No	Item Description	Qty
		1	Paper A4	20 ctns	12	Cartridge (728)	10 pcs
		2	Ball Pen Balama DF (Assorted color)	2 pks	13	Cartridge refill ink m/s	10 btls
		3	Stipple machine deli	4 pcs	14	Calculator 12 digits	4 pcs
		4	Manila Folder (A4 size)	1 pk	14	Stamp pad ink	1 box
		5	Ledger L/S (3Q psi manuscript book)	1 dozn	15	Permanent Maker (merit)	10 pks
		6	Staple Pin	1 dozn	16	White board marker	5 pks
		7	Correction Fluid	2 dzns	17	Eraser	1 dozn
		8	High lighter	2 pks	18	Extension cord	6 pcs
		9	Current Regular	4 pcs	19	Pencil	1 dozn
		10	Sharpener	1 dozn			
		11	Stamp pad	4 pcs			

Prepared by: 
Mr. Gehmue P. Doupah
 Procurement Officer



 02/09/26

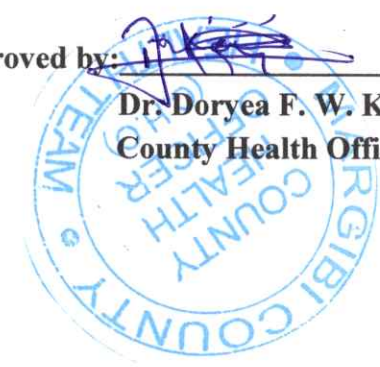
Signed by: 
Mrs. Dorothy M. Padmore
 OIC MarShall Health Center



Attested by: 
Ms. Yassah V. Sumo
 County Health Services Administrator



Approved by: 
Dr. Doryea F. W. Karbah
 County Health Officer/Proc. Committee Chair



Date: Jan. 28, 2026



Ministry of Health
MARSHALL HEALTH CENTER CORE BUDGET PROCUREMENT PLAN
Source of Funding: GOL



Annual budget Period: January 1 TO DECEMBER 31, 2025

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	GOL Approval Status and Comment
ITEM NO.	BASIC DATA							IMPLEMENTATION DATES										
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	
PLANNED	1	IFB NO.MOH/MHC/GOL/RFQ/001/2026	Rep. & Maintenance (Generator)	C-4659	Assorted	\$500.00	RFQ	5-Mar-26	12-Mar-26	19-Mar-26	26-Mar-26	9-Apr-26	16-Apr-26	23-Apr-26	7-May-26	N/A	28-May-26	31-Dec-26
UPDATE																		
ACTUAL																		
PLANNED	2	IFB NO.MOH/MHC/GOL/RFQ/002/2026	Repair & Maintenance (Civil)	G-4390	1 facility	\$6,500.00	RFQ	11-Mar-26	18-Mar-26	25-Mar-26	1-Apr-26	15-Apr-26	22-Apr-26	29-Apr-26	13-May-26	N/A	3-Jun-26	31-Dec-26
UPDATE																		
ACTUAL																		
PLANNED	3	IFB NO.MOH/MHC/GOL/RFQ/003/2026	Computer sup. & ICT Equipment & services	G-4741	Assorted	\$2,000.00	RFQ	11-Mar-26	18-Mar-26	25-Mar-26	1-Apr-26	8-Apr-26	15-Apr-26	22-Apr-26	29-Apr-26	N/A	6-May-26	31-Dec-26
UPDATE																		
ACTUAL																		
PLANNED	4	IFB NO.MOH/MHC/GOL/RFQ/004/2026	Communication (Scratch Cards)	J-6190	800 PCS @1.00	\$800.00	RFQ	11-Mar-26	18-Mar-26	25-Mar-26	1-Apr-26	22-Apr-26	29-Apr-26	6-May-26	13-May-26	N/A	20-May-26	31-Dec-26
UPDATE																		
ACTUAL																		
PLANNED	5	IFB NO.MOH/KHC/GOL/RFQ/005/2026	Furniture & Fixture	G-4659	Assorted	\$3,400.00	RFQ	16-Mar-26	23-Mar-26	1-Apr-26	8-Apr-26	15-Apr-26	22-Apr-26	29-Apr-26	6-May-26	N/A	13-May-26	31-Dec-26
UPDATE																		
ACTUAL																		
PLANNED	6	IFB NO.MOH/MHC/GOL/RFQ/006/2026	Petroleum Product (Diesel, Gas & Lubs)	G-4661	333.33 gals @4.50	\$1,500.00	RFQ	16-Mar-26	23-Mar-26	30-Mar-26	6-Apr-26	29-Apr-26	6-May-26	13-May-26	27-May-26	N/A	17-Jun-26	31-Dec-26
UPDATE																		
ACTUAL																		
Total						\$14,700.00												

Prepared by:
 Mr. Gelmud P. Doupah
 Procurement Officer

Signed by:
 Mrs. Dorothy M. Padmore
 OIC Marshall Health Center

02/19/26

Attested by:
 Ms. Passah V. Sumo
 County Health Services Administrator/Proc. Committee Co-Chair







Approved by:
 Dr. Doryea F. W. Karbah
 County Health Officer/Procurement Committee Chair




MARSHALL HEALTH CENTER PROCUREMENT PLAN EXPLANATORY NOTES Fiscal Year: 2026

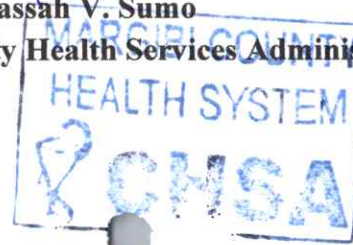
CORE BUDGET

ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	PROCUREMENT CONTRACT PACKAGE CONTENT
1	IFB NO.MOH/MHC/GOL/RFQ/001/2026	Repair & Maintenance (Generator)	This line item is intended for the acquisition of assorted lubricants and generators spare parts for Marshall Health Center generators through outsourcing the goods from Auto shops to supply generators spare parts to Marshall Health Center compound.
2	IFB NO.MOH/MHC/GOL/RFQ/002/2026	Repair & Maintenance (Civil)	US\$ 6,500.00 is taken from the budget line “Rep. & Maintenance (Civil)” intended for general renovation and partial fencing on the outside parts of the Health Center.
3	IFB NO.MOH/MHC/GOL/RFQ/003/2026	Computer sup. & ICT Equipment & services	US\$2,000.00 is taken from the budget line “Computer sup. & ICT Equipment & services” Meant for the purchase of assorted computer and ICT equipment for the Marshall Health Center.
4	IFB NO.MOH/MHC/GOL/RFQ/004/2026	Communication Cards	This contract package refers to the Purchase of Telecommunication cards which will be used for administrative function and Internet Subscription. US\$ 800.00 apportioned to communication cards is estimated at (800) pieces @ 1.00 USD per card.
5	IFB NO.MOH/KHC/GOL/RFQ/005/2026	Furniture & Fixture	US\$3,400.00 is taken from the budget line “Furniture & Fixture” gear toward the purchase of assorted Office Supplies of the Health Center’s inpatient feeding or staffs motivation for fiscal year 2026.
6	IFB NO.MOH/MHC/GOL/RFQ/006/2026	Petroleum Product (Diesel, Gas & Lubricants)	This line item refers to the acquisition of Petroleum product and lubricant for Marshall Health Center Motorbike and generators. US\$1,500.00 will be apportioned to the procurement of petroleum product (333.33 gallons) semiannually @ (4.50 per gallons).

Prepared by:  Signed by:  Attested by:  Approved by:  Date: Jan. 28, 2026

Mr. Geminio Doupah
 Procurement Officer


Mrs. Dorothy M. Padmore
 OIC MarShall Health Center

Ms. Yassah V. Sumo
 County Health Services Administrator


Dr. Doryea F. W. Karbah
 County Health Officer/Proc. Committee Chair
