



REPUBLIC OF LIBERIA  
**PUBLIC PROCUREMENT & CONCESSIONS COMMISSION**  
EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA  
WEBSITE: www.ppcc.gov.lr EMAIL: info@ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. PPCC/RL/CEO/1074/25

October 22, 2025

Capt. Moses K. Weefur  
**COMMISSIONER**  
Liberia Aircraft Accident Investigation Bureau  
Republic of Liberia

Dear Capt. Weefur:

Subject: RECEIPT AND APPROVAL OF THE LIBERIA AIRCRAFT ACCIDENT INVESTIGATION  
PROCUREMENT PLAN FOR FISCAL YEAR 2025

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Liberia Aircraft Accident Investigation Bureau Procurement Plan for Fiscal Year 2025 in accordance with Section 40 of the PPCA, 2010. The Commission wishes to inform you that your Procurement Plan has been approved and will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), which will process the relevant allotments in line with the approved Procurement Plans.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for finance should be notified in writing of any material changes in the procurement plan and provide with a copy of the updated procurement plan.

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.


Yours sincerely,


  
Edger Scott-Johnson (Hon.)  
CHIEF EXECUTIVE OFFICER

## Inter-Office Memorandum

Public Procurement and Concessions Commission  
Executive Mansion Grounds,  
Capitol Hill

To: Bodger Scott Johnson  
Executive Director/ Chief Executive Office

Thru: Barsay M. Dowah   
Director, CMD

From: Emmanuel Z. Holder   
Manager, Monitoring and Evaluation CMD

Date: October 21, 2025

SUB: **Submission of Liberia Aircraft Accident Investigation Bureau Fiscal Year 2025 Updated Procurement Plan for approval.**

The Aircraft Accident Investigation Bureau (AAIB) submitted its fiscal year 2025 updated procurement plan for review and subsequent approval by the Commission consistent with **Section 40** of the restated PPCA 2010.

For review the following documents were presented:

- Cover Letter
- Procurement Plan
- Explanatory Note
- Copy of its previously approved procurement plan

*John Sumo*  
*Oct 21/2025*  
*TIME 5:43PM*

### Findings:

**During the review it was observed that:**

The AAIB requested a two weeks reduction in the lead time for its Repair and Maintenance Non-Residential Building.

The plan is in compliance with **Section 40** of the restated PPCA 2010.

### Recommendation:

After a thorough review and analysis of the documents presented and general analysis, it is recommended:

- That the Commission approves Fiscal Year 2025 updated Procurement Plan for the Aircraft Accident Investigation Bureau (AAIB) and the two weeks reduction in lead time request.



# REPUBLIC OF LIBERIA

## AIRCRAFT ACCIDENT INVESTIGATION BUREAU



REF#: AAIB/CEO/10/15/25/107

October 15, 2025

Hon. Bodger Scott Johnson  
EXECUTIVE DIRECTOR  
Public Procurement and Concession Commission  
Executive Mansion Ground  
Monrovia, Liberia

RE: Request for Two (2) Weeks Lead Time to Redo Procurement Process for the Repair Maintenance Non-Resident Building

Dear Hon. Johnson:

I present my compliments and kindly request the indulgence of your honorable office for an extension of **two (2) weeks lead time** to redo the procurement process for the ongoing **Repair Maintenance Building** project.

This request is necessitated due to **changes in the scope of work and building for our Operational Needs**, which require adjustments to the procurement documents to ensure accuracy, transparency, and compliance with the Public Procurement and Concessions Commission Act.

Granting this extension will allow us to realign the process properly and avoid potential implementation challenges. We assure the Commission of our continuous commitment to upholding the principles of accountability and transparency in the execution of this procurement activity.

I therefore kindly seek your approval for the requested extension.

Thank you for your usual cooperation.

Sincerely,

  
Capt. Moses K. Weefur  
COMMISSIONER/CEO  
Chairman, Procurement Committee

*John Sumo*  
*Oct 15/2025*  
*TIME 3:27PM*

(+231) 773 667 900

mweefur@aaib.gov.lr

James Spriggs Payne Airport,  
Sinkor, Monrovia, Liberia

**AIRCRAFT ACCIDENT INVESTIGATION BUREAU  
PROCUREMENT PLAN (NON-SBA CORE BUDGET)  
Source of funding: GOL NATIONAL BUDGET  
Fiscal Year: 2025**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
ITEM NO.	BASIC DATA							IMPLEMENTATION DATES												REMARKS
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE (S)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PPC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PPC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT			
PLANNED	1	IFB No: AAIB/RFQ/001/25	Stationery	G4761	Assorted	5,000	RFQ	12/31/24	1/10/24	1/17/25	1/20/25	2/5/25	2/12/25	2/19/25	2/25/25	N/A	3/4/25	12/30/25		
UPDATE																				
ACTUAL																				
PLANNED	2	IFB No: AAIB/RFQ/002/25	Computer Supplies	G4741	Assorted	5,000	RFQ	12/31/24	1/10/24	1/17/25	1/20/25	2/5/25	2/12/25	2/19/25	2/25/25	N/A	3/4/25	12/30/25		
UPDATE																				
ACTUAL																				
PLANNED	3	IFB No: AAIB/RFQ/003/25	Office Materials and Consumables	G4741	Assorted	4,000	RFQ	12/31/24	1/10/24	1/17/25	1/20/25	2/5/25	2/12/25	2/19/25	2/25/25	N/A	3/4/25	12/30/25		
UPDATE																				
ACTUAL																				
<b>Sub Total</b>						<b>14,000</b>														

Prepared by:

*J.V. Kollie*

**Jestina V. Kollie  
Procurement Director**

Approved by:

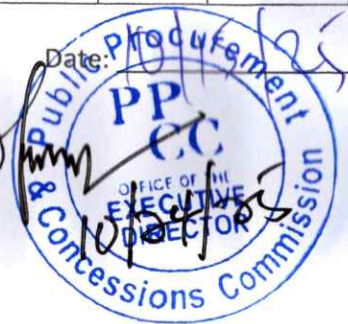
*Moses K. Weefur*

**Capt. Moses K. Weefur  
Commissioner / Chair. Proc. Committee**

*[Signature]*  
10/21/25



*[Signature]*



**AIRCRAFT ACCIDENT INVESTIGATION BUREAU  
PROCUREMENT PLAN (NON-SBA CORE BUDGET)  
Source of funding: GOL NATIONAL BUDGET  
Fiscal Year: 2025**

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PLANNED	4	IFB No: AAIB/RB/001/25	Vehicle Purchase	G4510	1 Firm	45,000	RB	12/31/24	1/10/24	1/17/25	2/6/25	2/27/25	3/6/25	3/13/25	3/20/25	N/A	4/17/25	12/30/25		
UPDATE																				
ACTUAL																				
<b>Sub Total</b>						<b>45,000</b>														
<b>Grand Total</b>						<b>59,000</b>														

Prepared by: J. V. Kollie  
**Jestina V. Kollie**  
 Procurement Director

[Signature]  
 10/21/25

Approved by: [Signature]  
**Capt. Moses K. Weefur**  
 Commissioner/ Chair. Proc. Committee



Date: 10/15/25



**AIRCRAFT ACCIDENT INVESTIGATION BUREAU  
PROCUREMENT PLAN EXPLANATION NOTE (NON-SBA CORE BUDGET)  
Fiscal Year: 2025**

No.	Contract Package Code	Contract Package	Content of Contract Package
1	IFB No: AAIB/RFQ/001/25	Stationery	This contract package is intended to purchase A.728—4pieces, B.05A--- 2pieces, C.61/61--- 4pieces, D. Canon T---2pieces, E.1133---1piece, F.A4---20cartoons, G. Legal Paper---5cartoons, H. Manila Folder---5 boxes, I.305A---2pieces, J. Staple Machine---5pieces, K. Staple Pin--- 10boxes, etc. From the Budget Line Stationery
2	IFB No: AAIB/RFQ/002/25	Computer Supplies	This contract package is intended to Purchase assorted computer peripheral items such as memory cards, external hard drive, wireless mouse, blank disc and some other material for direct office use. From the Budget Line Computer Supplies and ICT Services
3	IFB No: AAIB/RFQ/003/25	Office Materials and Consumables	This contract package is intended to Purchase assorted office material such as Office Desks, Office Chairs, Desk Organizers, Mouse Pads Dustbins, Cleaning Spray and some other material for direct office use. From the Budget Line Other Office Mat. and Consumables.
4	IFB No: AAIB/NCB/001/25	Transport Equipment-Vehicle	This contract package is intended to purchase one SUV for the office of the commissioner. From the Budget Line Transport Equipment-Vehicle

Prepared by:   
**Jestina V. Kollie**  
 Procurement Director

  
 10/21/25

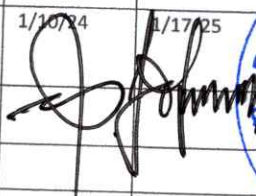

Approved by:   
**Capt. Moses K. Weefur**  
 Commissioner/ Chair, Proc. Committee

Date: 10/15/25



**AIRCRAFT ACCIDENT INVESTIGATION BUREAU  
PROCUREMENT PLAN (SBA)  
Source of funding: GOL NATIONAL BUDGET  
Fiscal Year: 2025**

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PLANNED	1	IFB No: AAIB/SBA/RB/001/25	Petroleum Products	G4661	3,000gals @ \$5.00 per gal	15,000	RB	12/31/24	1/10/24	1/17/25	2/6/25	2/27/25	3/6/25	3/13/25	3/20/25	N/A	4/17/25	12/30/25		
UPDATE																				
ACTUAL																				
PLANNED	2	IFB No: AAIB/SBA/RFQ/001/25	Cleaning Materials	G4773	Assorted	3,000	RFQ	12/31/24	1/10/24	1/17/25	2/20/25	2/5/25	2/12/25	2/19/25	2/25/25	N/A	3/4/25	12/30/25		
UPDATE																				
ACTUAL																				
PLANNED	3	IFB No: AAIB/SBA/RFQ/002/25	Repair & Maint. Vehicle	G4520	1 Firm	4,000	RFQ	12/31/24	1/10/24	1/17/25	1/20/25	2/5/25	2/12/25	2/19/25	2/25/25	N/A	3/4/25	12/30/25		
UPDATE																				
ACTUAL																				
<b>SUB TOTAL</b>						<b>22,000</b>														

  
  
 PUBLIC PROCUREMENT CONCESSIONS COMMISSION  
 OFFICE OF THE DIRECTOR

Prepared by:   
**Jestina V. Kollie**  
 Procurement Director

Approved by:   
**Capt. Moses K. Weefur**  
 Commissioner/ Chair. Proc. Committee

Date: 10/19/25

  
 10/21/25

**AIRCRAFT ACCIDENT INVESTIGATION BUREAU  
PROCUREMENT PLAN (SBA)  
Source of funding: GOL NATIONAL BUDGET  
Fiscal Year: 2025**

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PLANNED	4	IFB No: AAIB/SBA/RB/002/25	Repair Maintenance-Non-Resident Building	F4100	1 Firm	50,000	RB	12/31/24	1/10/24	1/17/25	2/6/25	2/27/25	3/6/25	3/13/25	3/20/25	N/A	4/17/25	12/30/25		
UPDATE		IFB No: AAIB/SBA/RB/002/25	Repair Maintenance-Non-Resident Building	F4100	1 Firm	50,000	RB	12/31/24	1/10/24	1/17/25	10/20/25	11/3/25	11/10/25	11/17/25	11/20/25	N/A	12/2/25	12/30/25		
ACTUAL																				
PLANNED	5	IFB No: AAIB/SBA/RFQ/003/25	Repair Maint. Office Machinery & Equipment	C3312	1 Firm	4,000	RFQ	12/31/24	1/10/24	1/17/25	1/20/25	2/5/25	2/12/25	2/19/25	2/25/25	N/A	3/4/25	12/30/25		
UPDATE																				
ACTUAL																				
PLANNED	6	IFB No: AAIB/SBA/RFQ/004/25	Air Ticket	N7911	1 Firm	10,000	RFQ	12/31/24	1/10/24	1/17/25	1/20/25	2/5/25	2/12/25	2/19/25	2/25/25	N/A	3/4/25	12/30/25		
UPDATE																				
ACTUAL																				
<b>Sub Total</b>						<b>64,000</b>														

*Handwritten signature*  
10/21/25

Public Procurement Commission  
PPCC  
Executive Director  
10/24/25

Prepared by:



**Jestina V. Kollie**  
Procurement Director

Approved by:



**Capt. Moses K. Weefur**  
Commissioner/ Chair. Proc. Committee

Date:

10/15/25

  
10/21/25



**AIRCRAFT ACCIDENT INVESTIGATION BUREAU  
PROCUREMENT PLAN (SBA)  
Source of funding: GOL NATIONAL BUDGET  
Fiscal Year: 2025**

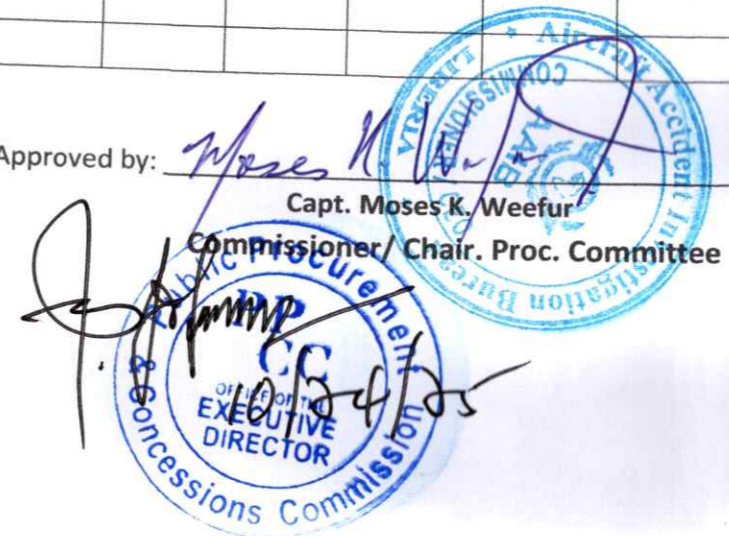
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PLANNED	7	IFB No: AAIB/SBA/RFQ/005/25	Vehicle Rental	H4922	1 Firm	2,500	RFQ	12/15/24	12/20/24	12/25/22	1/20/25	2/3/25	2/10/25	2/17/25	2/24/25	N/A	3/24/25	12/30/25			
UPDATE																					
ACTUAL																					
PLANNED	8	IFB No: AAIB/SBA/SS/001/25	Internet Connectivity	J6120	1 Firm	3,500	SS	12/15/24	12/20/24	12/25/22	N/A	N/A	N/A	2/17/25	2/24/25	N/A	3/24/25	12/30/25			
UPDATE																					
ACTUAL																					
Sub Total						6,000															
GRAND TOTAL						92,000															

Prepared by: J. V. Kollie  
Jestina V. Kollie  
Procurement Director

[Signature]  
10/21/25


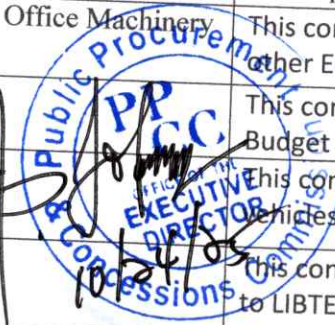
Approved by: Moses K. Weefur  
Capt. Moses K. Weefur  
Commissioner/ Chair. Proc. Committee

Date: 10/15/25



**AIRCRAFT ACCIDENT INVESTIGATION BUREAU  
SBA PROCUREMENT PLAN EXPLANATION NOTE  
Fiscal Year: 2025**

No.	Contract Package Code	Contract Package	Content of Contract Package
1	IFB No: AAIB/SBA/RB/001/25	Petroleum Product	This package is intended to Purchase 3,000gals Fuel through the Restricted Bid Method. From the Budget Lines Fuel and Lubricants Vehicles and Generator.
2	IFB No: AAIB/SBA/RFQ/001/25	Cleaning Materials	This contract package is intended for Procuring Detergents---100cartoons, Toilet Tissue---5sacs, C. Towels---5dozens, Brooms---10 pieces, Brushes---5pieces, Heavy Duty Gloves---100pieces, Chlora---10cartoons, Tide soap---10cartoon, etc. From the Budget Line Cleaning Materials and Services
3	IFB No: AAIB/SBA/RFQ/002/25	Vehicle Repair and Maintenance	This Contract Package is intended for servicing and Provision of Spare parts for our vehicles. From the Budget Line Repair and Maintenance-Vehicle
4	IFB No: AAIB/SBA/RB/002/25	Repair & Maintenance-Non-Residential Building	This contract package is intended to carry out renovation of AAIB main office building. From the Budget Line Repairs Maintenance Civil. A two weeks lead time reduction is requested for approval to enable the AAIB to redo the procurement process to meet up with its timeline.
5	IFB No: AAIB/SBA/RFQ/003/25	Repair Maintenance Office Machinery & Equipment	This contract package is intended for servicing and provision of spare parts for our Air conditioners, Printers and other Equipment. From the Budget Line Repair Maintenance Machinery and Equipment
6	IFB No: AAIB/SBA/RFQ/004/25	Air Ticket	This contract package is intended to procure the services of airline through ticketing for foreign travels. From the Budget Line Foreign Travel-Means of travel
7	IFB No: AAIB/SBA/RFQ/005/25	Vehicle Rental	This contract package is intended to procure the services of vehicle rental for domestic travels. The rental of 2 vehicles for 20days. From the Budget Line Domestic Travel-Means of travel
8	IFB No: AAIB/SBA/SS/001/25	Internet Connectivity	This contract package is drawn from the budget line Internet provider services. It is intended to paid internet bill to LIBTECO
9		Water & Sewer	The amount UD\$2,500 payment is made directly to single provide Liberia Water Sewer Corporation.

  
  
 10/24/25  
 Procurement

Prepared by:   
**Jestina V. Kollie**  
 Procurement Director

  
 10/21/25

Approved by:   
**Capt. Moses K. Weefur**  
 Commissioner/ Chair. Proc. Committee



Date: 10/15/25