



REPUBLIC OF LIBERIA  
**PUBLIC PROCUREMENT & CONCESSIONS COMMISSION**  
 EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA  
 WEBSITE: www.ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. PPCC/RL/ACEO/1183/25

November 27, 2025

Dr. Emmanuel K. Urey Yarkpawolo  
**EXECUTIVE DIRECTOR**  
 Environmental Protection Agency  
 Republic of Liberia

Dear Dr. Yarkpawolo:

Subject: RECEIPT AND APPROVAL OF THE ENVIRONMENTAL PROTECTION AGENCY  
 UPDATED PROCUREMENT PLAN AND REQUEST FOR "NO OBJECTION" – FISCAL  
 YEAR 2025

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Environmental Protection Agency (EPA) updated procurement Plan for Fiscal Year 2025 in accordance with Section 40 (1) of the PPCA, 2010. The Commission, upon review of your document wishes to inform you that your Procurement Plan has been approved and will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

Additionally, the Commission grants a "No Objection" for the Environmental Protection Agency (EPA) to award contract to the Monrone International Group of Companies for the Extension of the National Varney Massaquoi Kindergarten, Elementary and Junior High School under the Metropolitan Climate Resilience Project for a cost not exceeding US\$400,000.00.

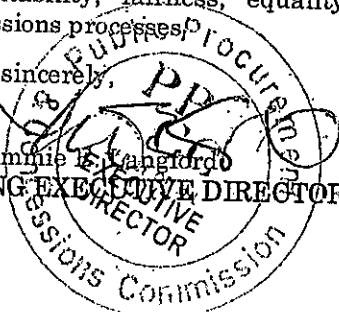
The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for finance should be notified in writing of any material changes in the procurement plan and provide with a copy of the updated procurement plan.

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Yours sincerely,

Mr. Himmie E. Kangford  
**ACTING EXECUTIVE DIRECTOR**





Office of the Executive Director

REPUBLIC OF LIBERIA  
ENVIRONMENTAL PROTECTION AGENCY

P.O. Box 4024  
Bright Building 302-A, Sekou Toure Avenue, Manba Point  
1000 Monrovia, 10 Liberia  
Cell #s: +231888608224/ +231777596220  
Email: info@epa.gov.lr/ www.epa.gov.lr



ED/EPA-01/2730/25/RL

Date: November 20, 2025

**Hon. Bodger Scott Johnson**  
Executive Director  
Public Procurement and Concessions Commission (PPCC)  
Monrovia, Liberia

**Subject: Response to PPCC Query on Updated Project Procurement Plan, Source of Funding and No Objection – Extension of Nathaniel Varney Massaquoi School under MMCRP**

Dear Hon. Johnson,

We present our compliments and write in response to the PPCC's query regarding the updated Project Procurement Plan for the Monrovia Metropolitan Climate Resilience Project (MMCRP).

We wish to confirm that the evidence of availability of funding to account for the variance highlighted in the updated Procurement Plan has been formally submitted to your office. This documentation details the budgetary provision supporting the relevant activity and addresses the financial clarification requested.

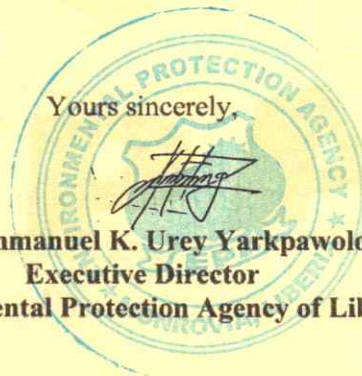
Additionally, we confirm that the PPCC's query on the updated Procurement Plan has been fully addressed, and all necessary adjustments and clarifications have been incorporated in line with your guidance.

We kindly request your acknowledgment and further guidance, should any additional information be required.

Thank you for your continuous cooperation and support.

Yours sincerely,

**Dr. Emmanuel K. Urey Yarkpawolo**  
Executive Director  
Environmental Protection Agency of Liberia




Received:  
Theophilus S. B. Kollie  
Nov. 21, 2025  
Time: 12:00 pm

**Name of Entity: Environmental Protection Agency  
Monrovia Metropolitan Climate Resilience Project in Liberia  
ANNUAL PROCUREMENT PLAN (Goods & Services)**

**Source of Funding: Green Climate Fund (GCF), United Nations Development Programme (UNDP), & Government of Liberia (GoL)**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES											
		Package number (Code)	Contract Package	Business Reg. Code	Qty.	Estimated Cost (USD)	Procure. Method	Technical specs. /BoQ/Drawings	Prepare Bid Doc.	PC Approval Bid Doc/Technical Specs	Bid Invitation & Release of Bid Doc.	Bid Subm. public Opening	Subm. of Bid Evaluation Report	PC Approval – Bid Evaluation Report	Contract Award & Signature	Advance payment (Mobilization)	Delivery Inspection (substantial Completion)	Accept. & Final Payment	
PLANNED	1	IFB NO. EPA/MMCRP/RFQ/002/2025	Datasets	J-6202	Assorted	\$7,750.00	RFQ	02/31/25	03/25/25	03/31/25	05/09/25	05/19/25	05/23/25	05/29/25	06/06/25	N/A	12/16/25	12/31/25	
UPDATE																			
ACTUAL																			
PLANNED	2	IFB NO. EPA/MMCRP/NCB/001/2025	Building Materials	G-4663	Assorted	\$100,000.00	NCB	02/31/25	03/25/25	03/31/25	05/09/25	05/19/25	05/23/25	05/29/25	06/06/25	N/A	12/16/25	12/31/25	
UPDATE		IFB NO. EPA/MMCRP/NCB/001/2025	Building Materials	G-4663	Assorted	10,560.00	NCB	02/31/25	03/25/25	03/31/25	05/09/25	05/19/25	05/23/25	05/29/25	06/06/25	N/A	12/16/25	12/31/25	
ACTUAL																			
PLANNED	3	IFB NO. EPA/MMCRP/RB/001/2025	Event Catering Services	I-5621	1 Firm	\$59,950.00	RB	02/31/25	03/25/25	03/31/25	05/09/25	05/19/25	05/23/25	05/29/25	06/06/25	N/A	12/16/25	12/31/25	
UPDATE		IFB NO. EPA/MMCRP/RB/001/2025	Event Catering Services	I-5621	1 Firm	59,050.00	RB	02/31/25	03/25/25	03/31/25	05/09/25	05/19/25	05/23/25	05/29/25	06/06/25	N/A	12/16/25	12/31/25	
ACTUAL																			
<b>SUB- TOTAL</b>						<b>77,360.00</b>													

Prepared by:   
Pescee T. Doe  
Assistant Director, Procurement

Approved by: Ais. Kollie  
  
Dr. Emmanuel Urey Yarkpawolo  
Executive Director (CEO) /Chairman Procurement Committee


Date: 03/11/2025

  
11/26/25




**Name of Entity: Environmental Protection Agency**  
**Monrovia Metropolitan Climate Resilience Project in Liberia**  
**ANNUAL PROCUREMENT PLAN (Goods & Services)**  
**Source of Funding: GCF, UNDP & GoL**

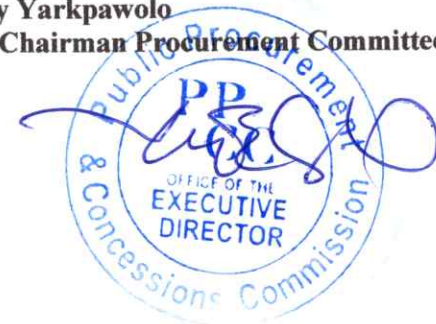
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	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES											
		Package number (Code)	Contract Package	Business Reg. Code	Qty.	Estimated Cost (USD)	Procure. Method	Technical specs./BoQ/Drawings	Prepare Bid Doc.	PC Approval Bid Doc/Tech Specs	Bid Invitation & Release of Bid Doc.	Bid Subm. public Opening	Subm. of Bid Evaluation Report	PC Approval - Bid Evaluation Report	Contract Award & Signature	Advance payment (Mobilization)	Delivery Inspection (substantial Completion)	Accept. & Final Payment	
PLANNED	4	IFB NO. EPA/MMCRP/RB/002/2025	Vehicle Rental	H-4922	1 Firm	\$22,600.00	RB	02/31/25	03/25/25	03/31/25	05/09/25	05/19/25	05/23/25	05/29/25	06/06/25	N/A	12/16/25	12/31/25	
UPDATE																			
ACTUAL																			
PLANNED	5	IFB NO. EPA/MMCRP/SS/001/2025	Billboards Maintenance	C-1811	1 Firm	\$7,260.00	SS	02/31/25	03/25/25	03/31/25	05/09/25	05/19/25	05/23/25	05/29/25	06/06/25	N/A	12/16/25	12/31/25	
UPDATE																			
ACTUAL																			
PLANNED	6	IFB NO. EPA/MMCRP/SS/002/2025	Hall Rental	L-6810	1 Hall	\$14,720.00	SS	02/31/25	03/25/25	03/31/25	05/09/25	05/19/25	05/23/25	05/29/25	06/06/25	N/A	12/16/25	12/31/25	
UPDATE		IFB NO. EPA/MMCRP/SS/002/2025	Hall Rental	L-6810	1 Hall	12,560.00	SS	02/31/25	03/25/25	03/31/25	05/09/25	05/19/25	05/23/25	05/29/25	06/06/25	N/A	12/16/25	12/31/25	
ACTUAL																			
PLANNED	7	IFB NO. EPA/MMCRP/RB/004/2025	Printing	C-1811	1 Firm	\$24,900.00	RB	02/31/25	03/25/25	03/31/25	05/09/25	05/19/25	05/23/25	05/29/25	06/06/25	N/A	12/16/25	12/31/25	
UPDATE		IFB NO. EPA/MMCRP/RB/004/2025	Printing	C-1811	1 Firm	23,100.00	RB	02/31/25	03/25/25	03/31/25	05/09/25	05/19/25	05/23/25	05/29/25	06/06/25	N/A	12/16/25	12/31/25	
ACTUAL																			
<b>SUB- TOTAL</b>						\$65,520.00													

Prepared by:   
**Pescee T. Doe**  
 Assistant Director, Procurement

  
 11/26/25

Approved by:   
**Dr. Emmanuel Urey Yarkpawolo**  
 Executive Director (CEO) /Chairman Procurement Committee


Date: 03/11/2025






**Name of Entity: Environmental Protection Agency**  
**Monrovia Metropolitan Climate Resilience Project in Liberia**  
**ANNUAL PROCUREMENT PLAN (Goods & Services)**  
**Source of Funding: GCF, UNDP & GoL**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES											
		Package number (Code)	Contract Package	Business Reg. Code	Qty.	Estimated Cost (USD)	Procure. Method	Technical specs. /BoQ/D drawings	Prepare Bid Doc.	PC Approval Bid Doc/Tech Specs	Bid Invitation & Release of Bid Doc.	Bid Subm. public Opening	Subm. of Bid Evaluation Report	PC Approval – Bid Evaluation Report	Contract Award & Signature	Advance payment (Mobilization)	Delivery Inspection (substantial Completion)	Accept. & Final Payment	
PLANNED	11	IFB NO. EPA/MMCRP/RFQ/004/2025	Maintenance of office premises	F-4100	Assorted	\$10,000.00	RFQ	02/31/25	03/25/25	03/31/25	05/09/25	05/19/25	05/23/25	05/29/25	06/06/25	N/A	12/16/25	12/31/25	
UPDATE																			
ACTUAL																			
PLANNED	12	IFB NO. EPA/MMCRP/RFQ/005/2025	Cleaning Materials	G-4773	Assorted	\$2,000.00	RFQ	02/31/25	03/25/25	03/31/25	05/09/25	05/19/25	05/23/25	05/29/25	06/06/25	N/A	12/16/25	12/31/25	
UPDATE																			
ACTUAL																			
PLANNED	13	IFB NO. EPA/MMCRP/RFQ/006/2025	Petroleum Products	G-4661	1 Firm	\$2,880.00	RFQ	02/31/25	03/25/25	03/31/25	05/09/25	05/19/25	05/23/25	05/29/25	06/06/25	N/A	12/16/25	12/31/25	
UPDATE																			
ACTUAL																			
PLANNED	14	IFB NO. EPA/MMCRP/RFQ/007/2025	Vehicle Insurance	K-6512	1 Firm	\$1,735.00	RFQ	02/31/25	03/25/25	03/31/25	05/09/25	05/19/25	05/23/25	05/29/25	06/06/25	N/A	12/16/25	12/31/25	
UPDATE																			
ACTUAL																			
<b>SUB- TOTAL</b>						<b>\$16,615.00</b>													

Prepared by:   
**Pescee T. Doe**  
 Assistant Director, Procurement

  
 11/26/25

Approved by:   
**Dr. Emmanuel Urey Yarkpawolo**  
 Executive Director (CEO) /Chairman Procurement Committee

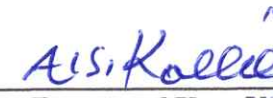
Date: 03/11/2025



**Name of Entity: Environmental Protection Agency**  
**Monrovia Metropolitan Climate Resilience Project in Liberia**  
**ANNUAL PROCUREMENT PLAN (Goods & Services)**  
**Source of Funding: GCF, UNDP & GoL**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES											
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PLANNED	15	IFB NO. EPA/MMCRP/RFQ/008/2025	Advertising and Public Relations	M-7310	Assorted	\$4,080.00	RFQ	02/31/25	03/25/25	03/31/25	05/09/25	05/19/25	05/23/25	05/29/25	06/06/25	N/A	12/16/25	12/31/25	
UPDATE																			
ACTUAL																			
PLANNED	16	IFB NO. EPA/MMCRP/RFQ/009/2025	Scratch cards	J-6190	1 Firm	\$3,420.00	RFQ	02/31/25	03/25/25	03/31/25	05/09/25	05/19/25	05/23/25	05/29/25	06/06/25	N/A	12/16/25	12/31/25	
UPDATE																			
ACTUAL																			
PLANNED	17	EOI NO. EPA/MMCRP/CON/NCB/002/2025	Construction of Public Buildings	F-4110	1 Firm	\$200,000.00	NCB	02/31/25	03/25/25	03/31/25	05/09/25	05/19/25	05/23/25	05/29/25	06/06/25	N/A	12/16/25	12/31/25	
UPDATE		EOI NO. EPA/MMCRP/CON/NCB/002/2025	Construction of Public Buildings	F-4110	1 Firm	\$400,000.00	NCB	02/31/25	03/25/25	03/31/25	05/09/25	05/19/25	05/23/25	05/29/25	06/06/25	N/A	12/16/25	12/31/25	
ACTUAL																			
<b>SUB- TOTAL</b>						\$407,500.00													
<b>GRAND TOTAL</b>						\$597,605.00													

Prepared by:   
**Pescee T. Doe**  
 Assistant Director, Procurement

Approved by:   
**Dr. Emmanuel Urey Yarkpawolo**  
 Executive Director (CEO) / Chairman Procurement Committee

Date: 03/11/2025

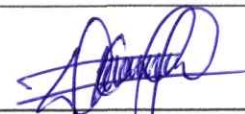
  
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**Environmental Protection Agency**  
**Monrovia Metropolitan Climate Resilience Project (MMCRP)**  
**Procurement Plan Explanatory Notes (Goods & Services)**

<b>Item No.</b>	<b>Contract Package Code</b>	<b>Contract Package</b>	<b>Content of Contract Package</b>
1.	<b>IFB NO.</b> EPA/MMCRP/RFQ/002/2025	<b>Dataset</b>	This line is meant to <i>procure datasets from recognized regional or global data collection companies/websites. This will include satellite imagery captured over several years – transformed into shoreline change rate data – and/or processed to show mangrove extent and changes over time.</i> The package comes from the budget line under activity 2.3.1.1
2.	<b>IFB NO.</b> EPA/MMCRP/NCB/001/2025	<b>Building Materials</b>	This package comes from the budget line under activity 3.1.1.3 and is being used to <i>procure materials with on-site construction or renovations to be conducted on a case-by-case basis by Ministry of Public Works under the supervision of UNDP.</i>
3.	<b>IFB NO.</b> EPA/MMCRP/RB/001/2025	<b>Event Catering Services</b>	This contract package will be used to hire a catering firm to provide catering services for various events and workshops over the period. An amount of 2,000 comes from the budget line under activity 1.1.2.1, 750 from the budget line under activity 2.1.3.1, 500 from the budget line under activity 2.2.1.1, 1,250 from the budget line under activity 2.2.2.1, 1,750 from the budget line under activity 2.2.4.1, 3,000 from the budget line under activity 2.5.3.2a, 9,900 from the budget line under activity 2.5.5.1, 22,500 from the budget line under activity 3.1.3.1, 3,000 from budget line under activity 3.1.4.1, 3,000 from the budget line under activity 3.2.2.1, and 2,400 from the Provision for organization of annual project board meetings budget line under Project Operationalization activity.
4.	<b>IFB NO.</b> EPA/MMCRP/NCB/002/2025	<b>Vehicle Rental</b>	This package will be used to secure vehicle rental contracts under the project. An amount of 5,000 comes from the budget line under activity 1.1.1.4a for PMU team members and technical experts; and 17,600 will be used to rent vehicle(s) for the development of an Integrated Coastal Zone Management Plan (ICZMP) and it comes from the budget line under activity 2.1.1.1b.
5.	<b>IFB NO.</b> EPA/MMCRP/SS/001/2025	<b>Billboards Maintenance</b>	This package will be used to maintain the 12 billboards which were erected during year one in each of the project areas. It comes from the budget line under activity 2.5.4.2.

Prepared by: \_\_\_\_\_

  
**Pescee T. Doe**  
 Assistant Director, Procurement

Approved by: \_\_\_\_\_

  
**Dr. Emmanuel Urey Yarkpawolo**  
 Executive Director (CEO) /Chairman Procurement Committee


  
 11/26/25



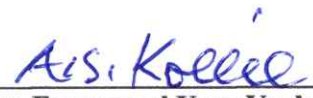
**Environmental Protection Agency**  
**Monrovia Metropolitan Climate Resilience Project (MMCRP)**  
**Procurement Plan Explanatory Notes (Goods & Services)**

<b>Item No.</b>	<b>Contract Package Code</b>	<b>Contract Package</b>	<b>Content of Contract Package</b>
6.	<b>IFB NO.</b> <b>EPA/MMCRP/SS/002/2025</b>	<b>Hall Rental</b>	This contract package will be used to procure a hall rental at different times in different places. An amount of 1,000 comes from the budget line under activity 1.1.2.1, 500 from the budget line under activity 2.1.3.1, 500 from the budget line under activity 2.2.1.1, 1,000 from a budget line under activity 2.2.2.1, 1,500 from the budget line under activity 2.2.4.1, 2,160 from the budget line under activity 2.5.5.1, 1,400 from the budget line under activity 3.1.4.1, 2,100 from budget line under activity 3.2.2.1, and 2,400 from the Provision for organization of annual project board meetings budget line under Project Operationalization activity
7.	<b>IFB NO.</b> <b>EPA/MMCRP/RB/002/2025</b>	<b>Printing</b>	This package will be used to print T-Shirts, banners, posters, and different souvenirs during launching programs and workshops in the various communities in the project areas. An amount of 500 comes from the budget line under activity 1.1.2.1, 500 from the budget line under activity 2.1.3.1, 500 from the budget line under activity 2.2.1.1, 1,000 from the budget line under activity 2.2.2.1, 1,500 from the budget line under activity 2.2.4.1, 600 from the budget line under activity 2.5.3.2a, 1,800 from the budget line under activity 2.5.5.1, 5,600 from the budget line under activity 3.1.3.1, 600 from the budget line under activity 3.1.4.1, 500 from the budget line under activity 3.2.2.1, 9,400 from the budget line under activity 3.2.3.1a, and 600 from the Provision for organization of annual project board meetings budget line under Project Operationalization activity.
8.	<b>IFB NO.</b> <b>EPA/MMCRP/RB/003/2025</b>	<b>Stationery</b>	This package is to be used to procure stationeries for the project office and workshops. An amount of 500 comes from the budget line under activity 1.1.2.1, 500 from the budget line under activity 2.1.3.1, 250 from the budget line under activity 2.2.1.1, 250 from the budget line under activity 2.2.2.1, 500 from the budget line under activity 2.2.4.1, 400 from budget line under activity 2.5.3.2a, 540 from the budget line under activity 2.5.5.1, 1,000 from budget line under activity 3.1.3.1, 400 from budget line under activity 3.1.4.1, 250 from the budget line under activity 3.2.2.1, 8,800 from two specific lines under Project Operationalization activity (Materials & Goods; and Office Supplies), and 600 from the Provision for organization of annual project board meetings budget line under Project Operationalization activity.

Prepared by: \_\_\_\_\_

  
**Pescee T. Doe**  
 Assistant Director, Procurement

Approved by: \_\_\_\_\_

  
**Dr. Emmanuel Urey Yarkpawolo**  
 Executive Director (CEO) /Chairman Procurement Committee

Date: \_\_\_\_\_

03/11/2025

  
 11/26/25



**Environmental Protection Agency**  
**Monrovia Metropolitan Climate Resilience Project (MMCRP)**  
**Procurement Plan Explanatory Notes (Goods & Services)**

<b>Item No.</b>	<b>Contract Package Code</b>	<b>Contract Package</b>	<b>Content of Contract Package</b>
9.	<b>IFB NO.</b> <b>EPA/MMCRP/RFQ/003/2025</b>	<b>Maintenance of Office Furniture</b>	This package is used to maintain the office furniture. It comes from the maintenance budget line under Project Operationalization activity.
10.	<b>IFB NO.</b> <b>EPA/MMCRP/RB/004/2025</b>	<b>Vehicle Repair &amp; Maintenance</b>	This package is intended to cover the cost of repairs and maintenance of the project vehicle and comes from the budget line Rental & Maintenance Premises (maintenance cost for office and project vehicle) under Project Operationalization activity.
11.	<b>IFB NO.</b> <b>EPA/MMCRP/RFQ/004/2025</b>	<b>Maintenance of office premises</b>	This package is intended to cover the cost of repairs and maintenance of the project's office space and comes from the budget line Rental & Maintenance Premises (maintenance cost for office and project vehicle) under Project Operationalization activity.
12.	<b>IFB NO.</b> <b>EPA/MMCRP/RFQ/005/2025</b>	<b>Cleaning Materials</b>	This package is intended to procure assorted cleaning materials for the project, and comes from the Office Supplies budget lines under Project Operationalization activity.
13.	<b>IFB NO.</b> <b>EPA/MMCRP/RFQ/006/2025</b>	<b>Petroleum Products</b>	This contract package is from the budget line Rental and Maintenance Premises (maintenance cost for office and project vehicle) under Project Operationalization activity, and is intended to procure petroleum products.
14.	<b>IFB NO.</b> <b>EPA/MMCRP/RFQ/007/2025</b>	<b>Vehicle Insurance</b>	This contract package is from the budget line Rental and Maintenance Premises (maintenance cost for office and project vehicle) under Project Operationalization activity, and is intended to cover the project vehicle's insurance cost.
15.	<b>IFB NO.</b> <b>EPA/MMCRP/RFQ/008/2025</b>	<b>Advertising and Public Relations</b>	This package is intended to publish the MMCRP activities in various Newspapers and is funded from the budget line Communication and Audio Visual under Project Operationalization activity.
16.	<b>IFB NO.</b> <b>EPA/MMCRP/RFQ/009/2025</b>	<b>Scratch cards</b>	This contract package is from the budget line Communication and Audio-visual under Project Operationalization activity, and is intended to procure scratch cards for MMCRP staff to carry out their daily calls.
17.	<b>IFB NO.</b> <b>EPA/MMCRP/NCB/002/2025</b>	<b>Construction of Public Buildings</b>	This contract package is from the budget line 3.1.1.2 to hire a local construction/engineering firm to carry out renovations work on existing building identified for the education and innovation centre operational.

Prepared by: \_\_\_\_\_

  
**Pescee T. Doe**  
**Assistant Director, Procurement**

Approved by: \_\_\_\_\_

  
**PP Dr. Emmanuel Urey Yarkpawolo**  
**Executive Director (CEO) / Chairman Procurement Committee**

Date: \_\_\_\_\_

03/11/2025

  
 11/26/25




**Name of Entity: Environmental Protection Agency  
Monrovia Metropolitan Climate Resilience Project in Liberia  
PROCUREMENT PLAN (Consultancy)**

**Source of Funding: Green Climate Fund (GCF), United Nations Development Programme (UNDP), & Government of Liberia (GoL) Fiscal Year: 2025**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
ITEM NO	BASIC DATA							IMPLEMENTATION DATES												
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Reg. Code	No. of FIRMS/PERSONS	ESTIMATED COST (USD)	SELECTION METHOD	REQUEST FOR EXPRESSION OF INTEREST, if applicable					REQUEST FOR PROPOSALS AND APPROVAL OF AWARD								
							PREP. OF TOR & PC APPROVAL	PUBLIC ACTION OF REOI	REOI CLOSING/OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL - EVALUATION REPORT/SHORTLIST	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL - FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL - COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING	COMPLETION (FINAL REPORT) AND PAYMENT	
PLANNED	1	EOI NO. EPA/MMCRP/CORN/QCBS/001/2025	Baseline Assessment	M-7490	1 Firm	\$20,000.00	QCBS	03/31/25	05/09/25	05/30/25	06/06/25	06/13/25	06/20/25	06/25/25	06/30/25	07/07/25	07/11/25	07/17/25	07/23/25	12/31/25
UPDATE																				
ACTUAL																				
PLANNED	2	EOI NO. EPA/MMCRP/CORN/QCBS/002/2025	Coast & Gender Management Consultancy	M-7490	2 Consultants	\$65,888.00	QCBS	03/31/25	05/09/25	05/30/25	06/06/25	06/13/25	06/20/25	06/25/25	06/30/25	07/07/25	07/11/25	07/17/25	07/23/25	12/31/25
UPDATE																				
ACTUAL																				
PLANNED	3	EOI NO. EPA/MMCRP/CORN/LCS/001/2025	Audit Services	M-7020	1 Firm	\$5,000.00	LCS	03/31/25	05/09/25	05/30/25	06/06/25	06/13/25	06/20/25	06/25/25	06/30/25	07/07/25	07/11/25	07/17/25	07/23/25	12/31/25
UPDATE																				
ACTUAL																				
<b>SUB- TOTAL</b>						<b>\$90,888.00</b>														

Prepared by:   
Pescee T. Doe  
Assistant Director, Procurement

Approved by:   
PP Dr. Emmanuel Urey Yarkpawolo  
Executive Director (CEO)/Chairman Procurement Committee

Date: 03/11/2025

  
11/26/23



**Name of Entity: Environmental Protection Agency  
Monrovia Metropolitan Climate Resilience Project in Liberia  
PROCUREMENT PLAN (Consultancy)**

**Source of Funding: Green Climate Fund (GCF), United Nations Development Programme (UNDP), & Government of Liberia (GoL) Fiscal Year: 2025**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
ITEM NO.	BASIC DATA							IMPLEMENTATION DATES												
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Reg. Code	No. of FIRMS/PERSONS	ESTIMATED COST (USD)	SELECTION METHOD	PREP. OF TOR & PC APPROVAL	PUBLIC ATION OF REOI	REOI CLOSING/ OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL - EVALUATION REPORT/ SHORTLIST	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL - FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL - COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING	COMPLETION (FINAL REPORT) AND PAYMENT	
PLANNED	4	EOI NO. EPA/MMCRP/CO N/LCS/002/2025	Community-level Assessments	M-7490	1 Firm	\$24,000.00	LCS	03/31/25	05/09/25	05/30/25	06/06/25	06/13/25	06/20/25	06/25/25	06/30/25	07/07/25	07/11/25	07/17/25	07/23/25	12/31/25
UPDATE		EOI NO. EPA/MMCRP/CO N/LCS/002/2025	Community-level Assessments	M-7490	1 Firm	\$22,500.00	LCS	03/31/25	05/09/25	05/30/25	06/06/25	06/13/25	06/20/25	06/25/25	06/30/25	07/07/25	07/11/25	07/17/25	07/23/25	12/31/25
ACTUAL																				
PLANNED	5	EOI NO. EPA/MMCRP/CO N/LCS/003/2025	Terms of Reference Development	M-7490	2 Consultants	\$10,000.00	LCS	03/31/25	05/09/25	05/30/25	06/06/25	06/13/25	06/20/25	06/25/25	06/30/25	07/07/25	07/11/25	07/17/25	07/23/25	12/31/25
UPDATE																				
ACTUAL																				
PLANNED	6	EOI NO. EPA/MMCRP/CO N/LCS/004/2025	Training Services	P-8449	2 Consultants	\$12,000.00	LCS	03/31/25	05/09/25	05/30/25	06/06/25	06/13/25	06/20/25	06/25/25	06/30/25	07/07/25	07/11/25	07/17/25	07/23/25	12/31/25
UPDATE																				
ACTUAL																				
<b>SUB- TOTAL</b>						<b>44,500.00</b>														

Prepared by:   
Pescee T. Doe  
Assistant Director, Procurement

Approved by:   
Dr. Emmanuel Urey Yarkpawolo  
Executive Director (CEO) /Chairman Procurement Committee

Date: 03/11/2025

  
11/26/25



**Name of Entity: Environmental Protection Agency  
 Monrovia Metropolitan Climate Resilience Project in Liberia  
 PROCUREMENT PLAN (Consultancy)**

**Source of Funding: Green Climate Fund (GCF), United Nations Development Programme (UNDP), & Government of Liberia (GoL) Fiscal Year: 2025**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
ITEM NO.	BASIC DATA							IMPLEMENTATION DATES												
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Reg. Code	No. of FIRMS/PERSONS	ESTIMATED COST (USD)	SELECTION METHOD	PREP. OF TOR & PC APPROVAL	PUBLICATION OF REOI	REOI CLOSING/ OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL - EVALUATION REPORT/ SHORTLIST	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL - FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL - COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING	COMPLETION (FINAL REPORT) AND PAYMENT	
PLANNED	7	EOI NO. EPA/MMCRP/CO N/LCS/005/2025	Awareness-raising campaign	M-7020	2 Consultants	\$3,500.00	LCS	03/31/25	05/09/25	05/30/25	06/06/25	06/13/25	06/20/25	06/25/25	06/30/25	07/07/25	07/11/25	07/17/25	07/23/25	12/31/25
UPDATE																				
ACTUAL																				
PLANNED	8	EOI NO. EPA/MMCRP/CO N/QCBS/003/2025	Vulnerability mapping	M-7490	1 Firm	\$577,740.00	QCBS	03/31/25	05/09/25	05/30/25	06/06/25	06/13/25	06/20/25	06/25/25	06/30/25	07/07/25	07/11/25	07/17/25	07/23/25	12/31/25
UPDATE		EOI NO. EPA/MMCRP/CO N/QCBS/003/2025	Vulnerability mapping	M-7490	1 Firm	\$500,000.00	QCBS	03/31/25	05/09/25	05/30/25	06/06/25	06/13/25	06/20/25	06/25/25	06/30/25	07/07/25	07/11/25	07/17/25	07/23/25	12/31/25
ACTUAL																				
<b>SUB- TOTAL</b>						<b>503,500.00</b>														
<b>GRAND TOTAL</b>						<b>\$638,888.00</b>														

Prepared by:   
**Pescee T. Doe**  
 Assistant Director, Procurement

Approved by:   
**Dr. Emmanuel Urey Yarkpawolo**  
 Executive Director (CEO) /Chairman Procurement Committee

Date: 03/11/2025

  
 11/26/25



**Name of Entity: Environmental Protection Agency  
 Monrovia Metropolitan Climate Resilience Project in Liberia  
 Procurement Plan (Consultancy) Explanatory Notes  
 Fiscal Year: 2025**

Item No.	Contract package code	Contract Package	Content of Contract Package
1.	RFP NO. EPA/MMCRP/CON/QCBS/001/2025	Baseline Assessment	This consultancy package comes from the budget line under activity 3.3.3.1 and will be used to assess the baseline of existing livelihood strategies (including income levels) in the four target communities to support livelihood development and the uptake of climate-resilient livelihoods
2.	RFP NO. EPA/MMCRP/CON/ICS/001/2025	Coastal & Gender Management Consultancy	This contract package comes from within the budget line under activity 2.1.2.2. This line is meant to procure 2 National consultants i) A national coastal management specialist; and ii) a national gender and social impact Consultant. The two national consultants will be contracted to work with the international expert in Sub-activity 2.1.2.1 to develop the Integrated Coastal Zone Management Plan (ICZMP) supporting data collection, coordination with relevant ministries and development of the ICZMP.
3.	RFP NO. EPA/MMCRP/CON/LCS/001/2025	Audit Services	This contract package comes from the budget line under Project Operationalization (PMU) and it is intended to hire an Audit Firm to audit the activities of the PMU.
4.	EOI NO. EPA/MMCRP/CON/QCBS/002/2025	Community-level Assessments	This consultancy package comes from the budget line under activity 3.3.2.1 and will be used to conduct community-level assessments in each of the four areas prioritised under the project.
5.	RFP NO. EPA/MMCRP/CON/ICS/002/2025	Terms of Reference Development	This contract package is intended to hire a local consultant to develop the Terms of Reference for an expert Trainer of Trainers consultant for ICZM mainstreaming purposes and comes from the budget line under activity 2.2.2.2. It is also meant to hire a local consultant to develop ToRs for an Information, Communications and Technology (ICT) firm, and comes from the budget line under activity 2.3.1.2.
6.	RFP NO. EPA/MMCRP/CON/ICS/003/2025	Training Services	This contract package comes from the budget line under activity 2.5.3.2. This line is meant to procure the services of 2 Facilitators to conducting training workshops to facilitate the dissemination of knowledge products.
7.	EOI NO. EPA/MMCRP/CON/ICS/004/2025	Awareness-raising campaign	This contract package comes from the budget line under activity 3.2.3.1 and is intended to design awareness-raising materials, campaign, and disseminate strategy for information on the benefits of Community-Based Natural Resource Management (CBNRM)
8.	EOI NO. EPA/MMCRP/CON/QCBS/004/2025	Vulnerability mapping	This contract package comes from the budget line under activity 3.2.3.1 and is intended to hire an international firm to conduct an institutional and vulnerability mapping of Liberia's coastal zone to inform the ICZMP development.

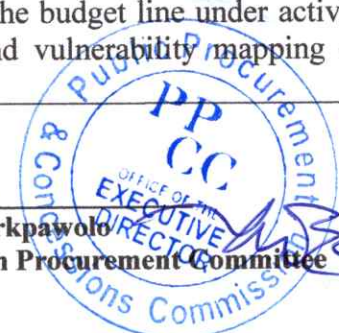
Prepared by: \_\_\_\_\_

  
**Pescee T. Doe**  
 Assistant Director, Procurement

*11/26/23*

Approved by: \_\_\_\_\_

*Aisi Kollie*  
 Dr. Emmanuel Urey Yarkpa  
 Executive Director (CEO) /Chairman Procurement Committee




Date: 03/11/2025

*[Handwritten signature]*

**Name of Entity: Environmental Protection Agency  
 Monrovia Metropolitan Climate Resilience Project in Liberia  
 PROCUREMENT PLAN (Consultancy)**

**Source of Funding: Green Climate Fund (GCF), United Nations Development Programme (UNDP), & Government of Liberia (GoL) Fiscal Year: 2025**

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PLANNED	1	EOI NO. EPA/MMCRP/CON/QCBS/001/2025	Baseline Assessment	M-7490	1 Firm	\$20,000.00	QCBS	03/31/25	05/09/25	05/30/25	06/06/25	06/13/25	06/20/25	06/25/25	06/30/25	07/07/25	07/11/25	07/17/25	07/23/25	12/31/25
UPDATE																				
ACTUAL																				
PLANNED	2	EOI NO. EPA/MMCRP/CON/QCBS/002/2025	Coast & Gender Management Consultancy	M-7490	2 Consultants	\$65,888.00	QCBS	03/31/25	05/09/25	05/30/25	06/06/25	06/13/25	06/20/25	06/25/25	06/30/25	07/07/25	07/11/25	07/17/25	07/23/25	12/31/25
UPDATE																				
ACTUAL																				
PLANNED	3	EOI NO. EPA/MMCRP/CON/LCS/001/2025	Audit Services	M-7020	1 Firm	\$5,000.00	LCS	03/31/25	05/09/25	05/30/25	06/06/25	06/13/25	06/20/25	06/25/25	06/30/25	07/07/25	07/11/25	07/17/25	07/23/25	12/31/25
UPDATE																				
ACTUAL																				
<b>SUB- TOTAL</b>						\$90,888.00														

Prepared by:   
 Pesce T. Doe  
 Assistant Director, Procurement

Approved by:   
 PP Dr. Emmanuel Urey Yarkpawolo  
 Executive Director (CEO) /Chairman Procurement Committee

Date: 03/11/2025

*inf/26/25*

