



Republic of Liberia  
**Public Procurement & Concessions Commission**  
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) | Email: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) | Phone Short Code: 4357

Ref. PPCC/RL/CEO/0499/'19

September 11, 2019

Dr. Saybeh Vanyanbah

**CHIEF EXECUTIVE OFFICER**

Jackson F. Doe Memorial Regional Referral Hospital  
Republic of Liberia

Dear Dr. Vanyanbah:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Jackson F. Doe Memorial Regional Referral Hospital SBA, Non SBA and Consultancy Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you **ascertain the availability of funding**. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

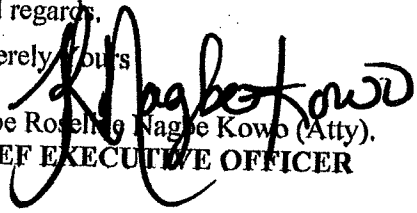
Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for JFDMRRH's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

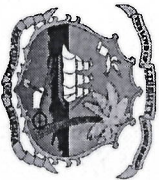
The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards,

Sincerely, Yours

  
Jargbe Rosehag Nagbe Kowo (Atty).  
**CHIEF EXECUTIVE OFFICER**

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia



Jackson F. Doe Memorial Regional Referral Hospital  
Core Budget Procurement Plan (SBA)  
Government of Liberia National Budget  
Fiscal Year July 1 2019- June 30 2020



1	2	3	4	5	6	7	8	9	11	13	14	15	16	17	18	
	ITEMS NO	BASIC DATA			IMPLEMENTATION DATES											
		Package number (code)	Contract package	Business Activity Code	QTY	Estimated cost (USD)	Procurement method	Technical SPECS/BOQ/Drawings	PC Approval Bid DOC/TECH SPECS	Bid submission/public Opening	Submission of Bid Evaluation Report	PC Approval-Bid Evaluation Report	Contract award & Signing	Advance Payment (Mobilization)	Delivery, Inspection (substantial Completion)	Acceptance & Final Payment
PLANNED	1	IFB NO. JFDH/SBA/RB/001/19/20	Petroleum Product	G4661	41,192 gallons	205,961	RB	7/4/2019	7/25/2019	8/22/2019	9/19/2019	10/3/2019	10/24/2019	N/A	6/12/2020	6/23/2020
UPDATE																
ACTUAL																
PLANNED	2	IFB NO. JFDH/SBA/RFQ/001/19/20	Printing Binding Services	C1811	Assorted	4,500	RFQ	7/5/2019	7/19/2019	8/2/2019	8/16/2019	8/30/2019	9/6/2019	N/A	4/8/2020	4/28/2020
UPDATE																
ACTUAL																
PLANNED	3	IFB NO. JRDH/SBA/RFQ/002/19/20	EVENT CATERING	I5621	1firm	5,000	RFQ	7/5/2019	7/19/2019	8/9/2019	9/6/2019	9/20/2019	10/4/2019	N/A	6/12/2020	6/23/2020
UPDATE																
ACTUAL																
		SUB. TOTAL				215,461										

SIGNED BY: C. Iormie

Procurement Officer  
Doe Memorial Regional Referral Hospital  
Liberia

Approved  
September 11, 2019

APPROVED: [Signature]

Dr. Sagbeh Vanvanshah/Head of Procurement Committee



[Signature]





Jackson F. Doe Memorial Regional Referral Hospital  
Core Budget Procurement Plan (SBA)  
Government of Liberia National Budget  
Fiscal Year July 1 2019- June 30 2020



1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEMS NO	BASIC DATA			IMPLEMENTATION DATES														
		Package number (code)	Contract package	Business Activity Code	QTY	Estimated cost (USD)	Procurement method	Technical Specs/BO Q/Drawings	Prep. Of Bid Document	Bid Invitation & Release of Bid Doc	Submission of Bid Evaluation Report	PC Approval-Bid Evaluation Report	Contract award & Signing	Advance Payment (Mobilization)	Delivery, Inspection (substantial Completion)	Acceptance & Final Payment	Remarks		
PLANNED		IFB NO. 4 JFDH/SBA/RFQ /003/19/20	Publication Services	J5813	1 firm		RFQ	2,000	7/5/2019	7/28/2019	8/18/2019	8/16/2019	8/30/2019	9/6/2019 N/A			4/8/2020	4/28/2020	
UPDATE																			
ACTUAL																			
PLANNED		IFB NO. 5 JFDH/SBA/RFQ /004/19/20	Security Uniforms	G4771	22		1,500 RFQ		7/2/2019	7/9/2019	7/16/2019	7/30/2019	8/6/2019	8/13/2019 N/A			8/20/2019	8/27/2019	
UPDATE																			
ACTUAL																			
PLANNED		IFB NO. 6 JFDH/SBA/RFQ /004/19/20	Patient Gowns	G4772	Assorted		1,000 RFQ		7/2/2019	7/9/2019	7/16/2019	7/30/2019	8/6/2019	8/13/2019 N/A			8/20/2019	8/27/2019	
UPDATE																			
ACTUAL																			
PLANNED		IFB NO. 7 JFDH/SBA/NCF/0 01/19/20	Stationery	G4761	Assorted		13,500 NCB		7/4/2019	7/18/2019	8/1/2019	8/29/2019	9/12/2019	10/3/2019 N/A			6/12/2020	6/29/2020	
UPDATE																			
ACTUAL																			
PLANNED		IFB NO. 8 JFDH/SBA/RFQ /005/19/20	Scratch cards	J6190	Assorted		3,000 RFQ		7/2/2019	7/9/2019	7/16/2019	7/30/2019	8/6/2019	8/13/2019 N/A			8/20/2019	8/27/2019	
UPDATE																			
ACTUAL																			
SUB TOTAL						21,000													

EXECUTIVE

1000

SIGNED BY:

Liamon C. Lormie / Head of Procurement

**Liamon C. Lormie**  
Procurement Officer  
Core Budget Procurement Plan (SBA)  
Government of Liberia National Budget  
Fiscal Year July 1 2019- June 30 2020  
Lower Nimba County, Liberia

APPROVED:

Dr. Stephen Yanyanah / Head of Procurement Committee



*Approved*  
8/11/19  
*Signature*



Jackson F. Doe Memorial Regional Referral Hospital  
Core Budget Procurement Plan (SBA)  
Government of Liberia National Budget  
Fiscal Year July 1 2019- June 30 2020



1	2	3	4	5	6	7	8	9	11	13	14	15	16	17	18	19	20	
	ITEMS NO	Package number (code)	Contract package	Business Activity Code	QTY	Estimated cost (USD)	Procurement method	IMPLEMENTATION DATES										Remarks
								Technical SPECS/BOQ/Drawings	PC Approval Bid DOC/TECH SPECS	Bid submission/public Opening	Submission of Bid Evaluation Report	PC Approval-Bid Evaluation Report	Contract award & Signing	Advance Payment (Mobilization)	Delivery, Inspection (substantial Completion)	Acceptance & Final Payment		
PLANNED	9	IFB NO. JFDH/SBA/ RFQ/006/1 9/20	OFFICE BUILDING INSURANCE	K6512	1-central building & housing unit	10,000	RFQ	7/10/2019	8/5/2016	8/26/2016	8/28/2019	9/11/2019	9/25/2019	N/A	12/17/2019	1/31/2019		
UPDATE																		
ACTUAL																		
PLANNED	10	IFB NO. JFDH/SBA/ RFQ/ 007/19/20	AIR TICKETS	H5110	1 Person	500	RFQ	7/2/2019	7/16/2019	7/30/2019	8/14/2019	8/282019	9/6/2019	N/A	9/13/2019	9/20/2019		
UPDATE																		
ACTUAL																		
PLANNED	11	IFB NO. JFDH/RFQ/ 008/19/20	REPAIRS & MAINTENANCE OF FURNITURE	S9524	ASSORTED	5000	RFQ	7/4/2019	7/18/2019	8/1/2019	8/29/2019	9/12/2019	10/3/2019	N/A	6/19/2020	6/29/2020		
UPDATE																		
ACTUAL																		
	GRAND TOTAL					251,461												

SIGNED BY:

*[Signature]*

LIAMON C. LORMIE/ HEAD OF PROCUREMENT

APPROVED:

Dr. Sagbeh Vanyanbah/Head of Procurement Committee



*[Signature]*  
9/11/19

*October  
September 11, 2019*



Jackson F. Doe Memorial Regional Referral Hospital

Procurement Plan Explanatory Note (SBA)

Fiscal Year 2019/2020

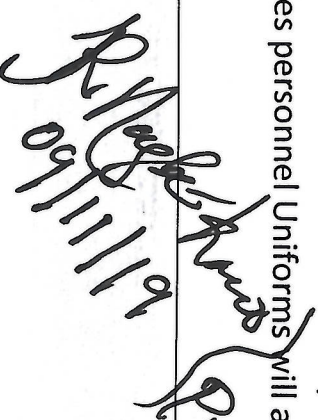
ITEMS NO	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	CONTENT OF CONTRACT PACKAGE
1	IFB NO. JFDH/SBA/RB/OO1/19/20	PETROLEUM PRODUCT	<p>This contract Package is intended to procure following Petroleum Product :</p> <p>A. Thirty Seven thousand Six Hundred Ninety- two Gallons of Diesel/gasoline (37,692gals. And the amount for this quantity of petroleum product is \$188,461 United States dollars)</p> <p>B. Twenty Drums of Engine oil (13 drums at this amount goes as \$7,000 United States dollars)</p> <p>C. 10 cartoons of Brake fluid (10ctns as the amount of \$2,000 United States dollars</p> <p>D. 2 drums of gear oil for vehicles. (1000)</p> <p>This contract Package is intended to procure following food Items:</p>
2	IFB NO. JFDH/SBA/RFO/OO1/19/20	PRINTING , BINDING	<p>A. Printing of Doctors order sheets-----10cartoon</p> <p>B. printing of bid information both in the print media &amp; electronic media,</p> <p>C. Printing of warehouse request forms-----10cartoons</p>

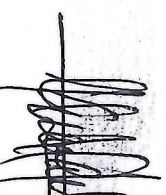
added  
on 11, 2019

12/11/19  
[Signature]  
[Signature]

			<p>D. printing of Laboratory request forms-----15cartoons</p> <p>E. printing of binders for special occasions,</p> <p>F. publication of health talk both in the print &amp; electronic media,</p> <p>G. printing of Admission summary sheet -----15cartoons</p> <p>H. printing of Fluid intake-output chart-----15cartoons</p> <p>I. Printing of in-patients medication forms-----10cartoons.</p> <p>The amount of \$5,000 will be used for printing and binding purpose</p>
3	IFB NO.JFDH/SBA/RFQ/002/19/20	Catering Services	<p>Catering for Special Guest visiting the hospital and special occasions. This could also work when there are some local training being conducted for the Jackson F. Doe Staff, etc. And this amount \$ 5,000 will be allotted base on entertainments, and staff training local.</p>
4	IFB NO.JFDH/SBA/RFQ/003/19/20	PUBLICATION SERVICES	<p>Publishing of bill boards, newspaper and other publication work. The amount of \$1,500 united States dollars.</p>
5	IFB NO.JFDH/SBA/RFQ/004/19/20	SECURITY UNIFORMS	<p>The Jackson F. Doe Hospital has a total number of Security Personnel in their employed(Sewing of 22 Securities personnel Uniforms will amount to \$ 1,500 dollars)</p>

Accepted  
September 11, 2019

  
 Bill G. Williams  
 Director of Finance  
 Jackson F. Doe Hospital

  
 [illegible]

6	IFB NO.JFDH/SBA/RFQ/005/19/20	PATIENTS GOWNS	Sewing of Patients Gowns, Sewing of Doctors coats, Nurses Scrubs, Caps, Sewing of all these other medical materials will amount to \$1,000.00
7	IFB NO. JFDH/NCB/001/19/20	Stationary	<p>This contract Package is intended to procure following stationary Items and also to procurement some other Items for Staff Training wish is also pivotal to the growth of the Institution,(FROM THE STAFF TRAINING LOCAL BUDGET WE ADDED \$1500.00)TO STATIONARY</p> <p>A. Envelops-----3 cartoons</p> <p>B. Pens -----5 cartoons</p> <p>C. A4 sheet----- 50cartoons</p> <p>D. Writing pads -----4 cartoons</p> <p>E. Desk tray-----25 sets</p> <p>F. Laptop -----5pieces</p> <p>G. Box File-----10cartoons</p> <p>H. Office Cabinets -----6 pieces</p> <p>I. Hanging Folders -----10cartoons</p> <p>J. Printers-----5 pieces</p> <p>K. Cartridges-----100pieces</p> <p>L. Computers Print Papers-----20 cartoons</p>

auth  
September 11, 2019

Approved  
Provisional



			<p>M. Markers-----5cartoons</p> <p>N. Ledgers-----7 cartoons, etc.</p> <p>O. Office Chairs----- 10 pcs</p> <p>P. Desktop Computers----- 5pcs</p> <p>Q. Office Chairs----- 10pcs</p> <p>R. Binding Machine----- 2pcs</p> <p>S. binding rings-----4pks</p> <p>t. Note Pad ----- 2ctns</p>
8	IFB NO. JFDH/SBA/RFO/005/19/20	SCRATCH CARDS	This amount will be used to purchase scratch cards for management and for the various wards that have phones to call doctors who may be on call and to carry out other activities while at job.
7	IFB NO.JFDH/SBA/RFO/007/19/20	Office Building Insurance	The Jackson F. Doe will go through a regular procurement process so as to help them higher a firm who will do all of their Insurance on their houses and the Hospitals there is any damage by fire, wind or storms etc.
8	IFB NO.	Air Tickets	Senior, Junior and other staff of the Institution that travel to foreign Countries for Studies, making contact with some foreigners in the Hospital. In a year our Institution will

*Accepted  
September 11, 2019*

*9/11/19*

*20000000*

*[Signature]*



	JFDH/SBA/RFO/008/19/20		consider two (1) person traveling from Liberia to other Foreign Country on Official duties.
9	IFB NO. JFDH/SBA/RFO/009/19/20	Repairs and maintenance of furniture	The repairs of furniture like, Office Desk, Patients chairs, office Cabinets, shelves for filing of documents, Hospital beds, Bed side cover, rails for drip. (10,000)

PREPARED BY::

Liamon C. Lo

Procurement Officer

Liamon C. Lo

Procurement Officer

Liandrosf, Don Mervin Regional Referr.

Tapitta, Lower Nimba County.

Liberia

DATE:

09/03/19

APPROVED:

Dr. Saybeh Vanyanbah

CHAIRMAN/ PROCUREMENT COMMITTEE

DATE:

SEPT 6, 2019

Agreement Provisional

09/11/19

09/11/2019