



Republic of Liberia  
**Public Procurement & Concessions Commission**  
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) | Email: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) | Phone Short Code: 4357

Ref. PPCC/RL/CEO/0983/'20

January 17, 2020

Hon. Archie N. Donmo  
**DIRECTOR GENERAL**  
Liberia Petroleum Regulatory Authority  
Republic of Liberia

Dear Hon. Donmo:

Subject: **RECEIPT AND APPROVAL OF SBA, NON SBA AND CONSULTANCY  
PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Liberia Petroleum Regulatory Authority (LPRA) SBA, Non SEA and Consultancy Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that after subsequent correction and amendments following its review, your Procurement Plan has been forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission advises that you observe **Section 40 (5)** of the PPCA, 2010 which states that a Procuring Entity shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for Finance should be notified in writing of any material changes in the procurement plan and be provided with a copy of the updated procurement plan. Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

  
Jargbe Roseanne Jagbe Kibwo (Acting),  
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia



LIBERIA PETROLEUM REGULATORY AUTHORITY  
 CONSULTANCY PROCUREMENT PLAN (CORE BUDGET)  
 SOURCE OF FUNDING: GOL  
 FY 2019/2020



1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA										IMPLEMENTATION DATES									
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	No. of FIRMS/PERSONS	ESTIMATED COST (USD)	BUSINESS ACTIVITY/ CODE	SELECTION METHOD	PREP. OF TOR & PC APPROVAL	PUBLICATION OF REOI	REO CLOSING/ OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL - EVALUATION REPORT/SHO RTLIST	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL - FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION	PC APPROVAL - COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING	COMPLETION (FINAL REPORT) AND PAYMENT
PLANNE D	RFP NO: LPRA/LC 15/001/2 019/202	Develop Strategic Plan 2019-2024	1 Firm	2,500	LCS		12/18/2019	1/9/2020	1/25/2020	2/3/2020	2/10/2020	2/17/2020	3/9/2020	3/23/2020	4/6/2020	N/A	4/13/2020	4/17/2020	6/30/2020
UPDATE																			
ACTUAL																			
GRAND TOTAL					2,500														

Prepared by: Willkie W. Myers  
 Procurement Officer

Date: Oct. 24, 2019  
 Approved by: [Signature]

Date: Oct. 24, 2019  
 Approved by: [Signature]

Date: Oct. 24, 2019  
 Approved by: [Signature]

Jamars Spas Kuro  
17/1/2020

[Signature]  
10/01/20



**LPRA**  
Liberia Petroleum Regulatory Authority

# LIBERIA PETROLEUM REGULATORY AUTHORITY

18<sup>th</sup> Street Sinkor, Monrovia-Liberia Phone- 0886522404/ 0770522404

Consultancy plan explanatory Note

CORE BUDGET

Fiscal Period: 2019/2020

No.	Package Number (Code)	Description	Explanatory Note
1	RFP NO: LPRA/LCS/001/2019/2020	Develop Strategic Plan for 2019-2024	This budget is intended to pay consultant to develop a strategic plan for LPRA fiscal year 2019-2024 at the estimated amount of US\$2,500.00

Prepared by: [Signature] Date: Oct. 24, 2019  
WILLITTE WAHÉE MYERS  
Procurement Officer

Approved by: [Signature] Date: Oct. 24, 2019  
Archie N. Donmo  
Head of Entity/ Chairman, Procurement Committee

[Signature]  
17-11-2020

[Signature]  
16/01/20





**LIBERIA PETROLEUM REGULATORY AUTHORITY  
CONSULTANCY PROCUREMENT PLAN (CORE BUDGET)  
SOURCE OF FUNDING (GOL)  
Budget Period/Fiscal year: 2019/2020**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	No. of FIRMS/ PERSON S	ESTIMATED COST (USD)	SELECTION METHOD	REQUEST FOR EXPRESSION OF INTEREST, IMPLEMENTATION DATES											
							PREP. OF TOR & PC APPROVAL	PUBLICATI ON OF REOI	REOI CLOSING/ OPENING	SUBMISSIO N OF EVALUATI ON REPORT	PC APPROVAL- EVALUATION REPORT/SHORTLI ST	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL- FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSI ON OF TECHNICAL & FINANCIAL EVALUATI ON REPORT	PC APPROVAL- COMBINED EVALUATIO N REPORT	CONTRACT AWARD & SIGNING
1	RFP No./L.P.R.A./ LCS/001/20 19/2020	Accounting Consultancy	M6920	1firm	125,000.00	LCS	8/23/2019	8/30/2019	9/27/2019	10/4/2019	10/11/2019	10/18/2019	11/1/2019	11/15/2019	12/13/2019	12/20/2019	12/27/2020	01/10/2021
GRAND TOTAL					125,000.00													

Prepared by: [Signature]  
 Willitte W. Myers  
 Procurement Officer

Approved by: [Signature]  
 Archie N. Donmo  
 Head of Entity/ Chairman, Procurement Committee

Date: Dec. 24, 2019

Jan 17, 2020  
[Signature]

[Signature]  
 12/10/19