



Commissioner General



LRA/JDJ/CG/0319-500/25/RL

September 8, 2025

Honorable Bodger Scott Johnson
Executive Director
Public Procurement and Concession Commission (PPCC)
Capitol Hill
Monrovia, Liberia

Honorable Johnson,

Submission of Updated Procurement Plan and Request For "No Objection" For Sole Source Procurement Method

The Liberia Revenue Authority (LRA) presents its compliments and hereby submits an updated Manual Procurement Plan, seeking a "No Objection" for the use of the Sole Source Procurement Method to engage the Kwagei Group of Companies, Inc.

This submission revises the previously approved plan, specifically requesting to reallocate funds from the procurement of solar power for the LRA Headquarters to the procurement of **Microsoft 365 Office suites** and associated cloud migration services.

The justification for this amendment and the Sole Source request is twofold:

1. **Cloud Migration:** The LRA intends to migrate its on-premise Tomcat and e-services servers to a cloud environment to significantly enhance service delivery and security. The Kwagei Group of Companies, Inc. is a Microsoft-licensed partner uniquely qualified to execute this critical transition.
2. **Centralized System Management:** The procurement of Microsoft 365 Office is essential to provide our system administrators with a central portal to manage all LRA systems efficiently. Market analysis confirms that Kwagei Group of Companies, Inc. offers this application at the most advantageous terms.

Josephine Gelescio
Sept 10, 2025
2:43pm





REPUBLIC OF LIBERIA

PUBLIC PROCUREMENT & CONCESSIONS COMMISSION

EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: www.ppcc.gov.lr EMAIL: info@ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. PPCC/RL/CEO/0979/25'

September 25, 2025

Hon. James Dorbor Jallah
COMMISSIONER-GENERAL
Liberia Revenue Authority
Monrovia, Liberia

Dear Hon. Jallah:

Subj: **APPROVAL OF LIBERIA REVENUE AUTHORITY UPDATED PROCUREMENT PLAN FOR FISCAL YEAR 2025**

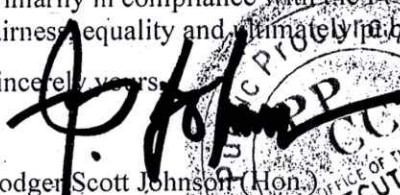
We present our compliments and wish to acknowledge receipt of your communication dated September 8, 2025, which sought the approval of the Commission for Liberia Revenue Authority (LRA) Updated Procurement Plan for Fiscal Year 2025

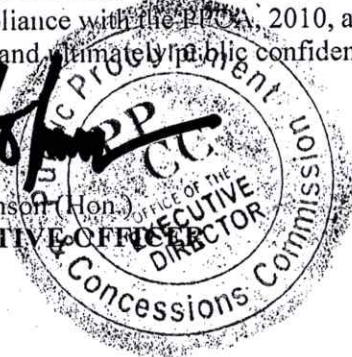
Following thorough review, the Commission hereby approves the Liberia Revenue Authority (LRA) Updated Procurement Plan for Fiscal Year 2025 in accordance with *Section 40 (3)* of the PPCA, 2010, and informs the Liberia Revenue Authority that its Updated Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved procurement plan. The Commission counsels that you observe *Section 40 (5) of the PPCA, 2010, which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission."*

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such, a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,


Bodger Scott Johnson (Hon.)
CHIEF EXECUTIVE OFFICER



Regulating Procurement Compliance for National Development



Updated Procurement Plan
Source of Funding: MEDTECH



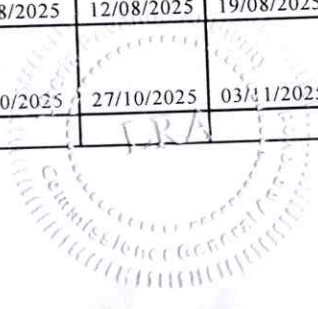
September 2, 2025

Fiscal Year: 2025

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA								IMPLEMENTATION DATES										
	Item No.	Package Number (code)	Contract Package	Business Activity Code	Qty	Estimated Cost (USD)	Procurement Method	Technical Specs/BOQ/Drawings	Prep. of Bid Document	PC Approval- Bid Doc./Tech. Specs.	Bid Invitation & Release of Bid Doc.	Bid submission/Public Opening	Submission of Bid Evaluation Report	PC Approval- Bid Evaluation Report	Contract Award & Signing	Advance Payment (Mobilization)	Delivery, Inspection (Substantial completion)	Acceptance & Final Payment
Planned	1	IFB No. LRA/MED/S/003/2025	Internet and Dark Fiber Connectivity	J6110	1 Firm	\$ 266,208.00	SS	01/07/2025	08/07/2025	15/07/2025	22/07/2025	29/07/2025	05/08/2025	12/08/2025	19/08/2025	N/A	02/12/2025	31/12/2025
Update																		
Act.																		
Planned	2	IFB No. LRA/MED/S/004/2025	Procurement of Billing Application	G4651	1 Firm	\$ 22,000.00	SS	01/07/2025	08/07/2025	15/07/2025	22/07/2025	29/07/2025	05/08/2025	12/08/2025	19/08/2025	N/A	02/12/2025	31/12/2025
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Planned	3	IFB No. LRA/MED/S/008/2025	Procurement of Software Subscriptions and Databases	G4651	2 Firms	\$ 150,000.00	SS	01/07/2025	08/07/2025	15/07/2025	22/07/2025	29/07/2025	05/08/2025	12/08/2025	19/08/2025	N/A	02/12/2025	31/12/2025
Update																		
Act.																		
Planned	4	IFB No. LRA/MED/S/009/2025	Solar system for TBO and CBO	D3510	1 Firm	\$ 185,000.00	SS	01/07/2025	08/07/2025	15/07/2025	22/07/2025	29/07/2025	05/08/2025	12/08/2025	19/08/2025	N/A	02/12/2025	31/12/2025
Update																		
Act.																		
Planned	5	IFB No. LRA/MED/S/010/2025	Solar system for LRA HQ	D3510	1 Firm	\$ (103,292.00)	SS	01/07/2025	08/07/2025	15/07/2025	22/07/2025	29/07/2025	05/08/2025	12/08/2025	19/08/2025	N/A	02/12/2025	31/12/2025
Update	5	IFB No. LRA/MED/S/010/2025	Microsoft office 365	G4651	1 Firm	\$ 226,586.16	SS	15/09/2025	22/09/2025	29/09/2025	06/10/2025	13/10/2025	20/10/2025	27/10/2025	03/11/2025	N/A	02/12/2025	31/12/2025
Act.																		

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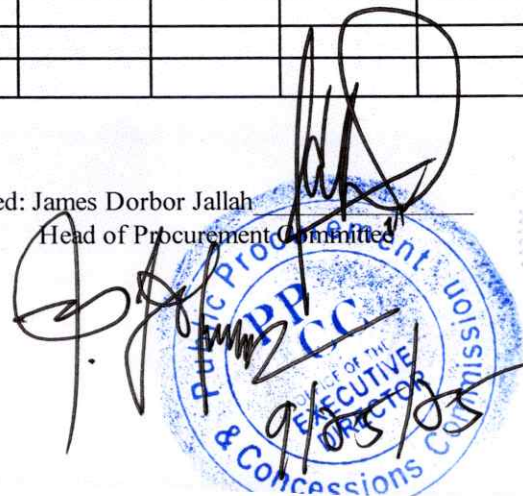
Planned	6	IFB No. LRA/MED/S S/012/2025	Oracle Cloud Migration for LITAS/ASYCU DA	G4651	1 Firm	\$ 239,582.68	SS	01/07/2025	08/07/2025	15/07/2025	22/07/2025	29/07/2025	05/08/2025	12/08/2025	19/08/2025	N/A	02/12/2025	31/12/2025
Update																		
Act.																		
Planned	7	IFB No. LRA/MED/S S/013/2025	Internet services for various MACs	J6120	1 Firm	\$ 26,600.00	SS	01/07/2025	08/07/2025	15/07/2025	22/07/2025	29/07/2025	05/08/2025	12/08/2025	19/08/2025	N/A	02/12/2025	31/12/2025
Update																		
Act.																		
Planned	8	IFB No. LRA/MED/S S/014/2025	Procurement of various Licences	G4651	1 firm	\$ 163,604.48	SS	01/07/2025	08/07/2025	15/07/2025	22/07/2025	29/07/2025	05/08/2025	12/08/2025	19/08/2025	N/A	02/12/2025	31/12/2025
Update																		
Act.																		
Planned	9	IFB No. LRA/MED/SS /001/2025	Procurement of Baggage Scanner	G4759	lpc	\$ 100,000.00	SS	01/07/2025	08/07/2025	15/07/2025	22/07/2025	29/07/2025	05/08/2025	12/08/2025	19/08/2025	N/A	02/12/2025	31/12/2025
Update																		
Act.																		
Planned	10	IFB No. LRA/MED/S S/005/2025	Procurement of Land	L6810		\$ 2,630,000.00	SS	01/07/2025	08/07/2025	15/07/2025	22/07/2025	29/07/2025	05/08/2025	12/08/2025	19/08/2025	N/A	02/12/2025	31/12/2025
Update																		
Act.																		
Planned	11	IFB No. LRA/MED/S S/015/2025	Cloud Migration	G4651		\$ 22,619.68	SS	15/09/2025	22/09/2025	29/09/2025	06/10/2025	13/10/2025	20/10/2025	27/10/2025	03/11/2025	N/A	02/12/2025	31/12/2025
Update																		
Act.																		
		Total				\$4,032,201.00												

Prepared By: Lovetta W. J. Williams
Manager/Procurement Section

Approved: James Dorbor Jallah
Head of Procurement Committee

Date: 8 Sept 2025

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09/25/25



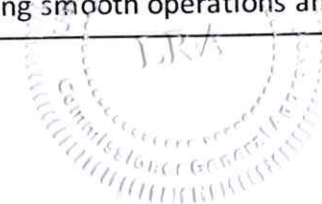
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Procurement Plan

Item	Contract Package	Description
1	Internet and Dark Fiber Connectivity	Payment for internet connection with a minimum speed of 150 Mbps per month to enhance the performance of the Data Center Processing Units. This service will be funded under the budget line Internet Provider Services. In accordance with Section 55 1(a) of the PPC Act 2010, the Sole Source Procurement Method will be used for this contract package. The service will be procured from Liberia Telecommunication Corporation (LTC), as the company has demonstrated superior capacity to provide high-quality internet services compared to other providers.
2	Procurement of Billing Application	The LRA will procure a Billing Application Software using Sole Source procurement method from Next Technology. This procurement will be funded from the budget line ICT Infrastructure & Equipment.
3	Procurement of Software Subscriptions & Databases	The LRA will pay subscriptions for database includes S&P Platts for determination of Royalty for Iron Ore and other base metals, CRU Cost Tools for determination of Iron Ore and Gold Costs for tax audit, Royalty Range for determination of the Arm's Length and transfer pricing, S & P Global Market Intelligence for the determination of price for base metals, & SICOM Rubber (Singapore Exchange) for natural rubber price determination. These determinations will be procure through a Sole Source Method because they are unique and Proprietary Technology specifically designed for royalty determination in the mining and natural resources sector.
4	Solar system for TBO and CBO	The LRA will procure solar system for the various Tax and Customs business offices in Monrovia and the various counties. This will be Sole Source from Solar Kponla A+ because this company was hired by APMT to supply and install solar system at Yekepah, Buchanan and Toes Town LRA offices. In accordance with Section 55 1(b) of the PPC Act 2010, we therefore request this method because of the quality of work that was done at the facilities and for uniformity
5	Microsoft office 365	The LRA will procure Microsoft 365 software that will be used by the it system administrators to manage all it system from a central admin portal. This will be Sole Source from Kwagei Group of companies, Inc. After a market resarch it was observed that they can provide the needed aplication at a better price as compaired to the others In accordance with Section 55 1(e) of the PPC Act 2010,.
6	Oracle Cloud Migration for LITAS/ASYCUDA	The LRA will procure Oracle Cloud solution for migrating its core systems LITAS/ASYCUDA to Oracle cloud using IPRAY Solution Oracle partner using Sole Source procurement method. They are the authorized dealer by Oracle to move our systems to the cloud. In accordance with Section 55 1(a) of the PPC Act 2010
7	Internet services for various MACs	The LRA intend to connect various revenue generating MACs to its system therefore, will need quality internet services to ensure that they are able to use the system in real-time. Therefore, we are requesting the use of Sole Source procurement method to procure this services from Next Technology
8	Procurement of various Licences	The provision of Licenses for Revenue Systems (SIGTAS, ASYCUDA, ORACLE) and Windows, Anti-virus, maintenance and professional support Services Next Technology is the firm that will provide the LRA License for (SIGTAS, ASYCUDA, ORACLE) they are required to maintain and provide support services. They will also provide the Microsoft offices, PABX, Cyberoam, Whatsapp Gold, ESET etc..... Therefore, as per Section 55 1a and 1b of the PPC Act 2010, the contract package will be procured using Sole Source Method.
9	Procurement of Bagge Scanner	The LRA will procure one baggage scanner for the RIA Customs operations, funded under the budget line item Machinery & Other Equipment. The Sole Source Procurement Method will be utilized to acquire the baggage scanner from Astrophysics, an international company renowned for its unique technology unavailable from other suppliers. This equipment is crucial for detecting specific materials and upholding high-security standards. Additionally, it is designed to integrate seamlessly with the LRA's existing security infrastructure, ensuring smooth operations and compatibility.

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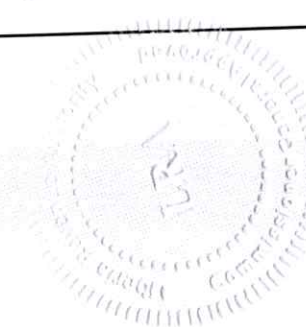
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10	Procurement of Land	The LRA will procure land for the construction of its headquarters. This acquisition is crucial for establishing a centralized office that will enhance operational efficiency and revenue generation. The Sole Source Procurement Method will be employed for this purchase, as the identified parcel of land is owned by a private individual, strategically located to support the LRA's objectives. The location offers significant advantages in terms of accessibility, visibility, and proximity to key stakeholders, making it uniquely suited for the headquarters' development. This procurement aligns with the LRA's strategic goals of optimizing infrastructure to better serve its mandate. Also to conclude the process of the land purchase, the LRA will hire the services of Land and Housing Development, Inc. to review all document, property valuation process and all legal document and processes up to probating of deed at the cost of \$130,000.00
11	Cloud Migration	The LRA will migrate it on-premise tomcat server and e-services servers to the cloud for better services and security. This will be done by Kwagei Group of Companies as they are licensed to render this service by Microsoft

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Updated Procurement Plan (Consultancy)
Source of Funding: Government of Liberia-National Budget
Fiscal Year: 2025



September 2, 2025

Fiscal Year: 2025																				
1	2	3	4		5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA								IMPLEMENTATION DATES												
	Item No.	Package Number (code)	Contract Package	Business Activity Code	No. of FIRMS/PERSONS	ESTIMATED COST (USD)	SELECTION METHOD	PREP. OF TOR & PC APPROVAL	PUBLICATION OF REOI	REOI CLOSING/ OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL EVALUATION REPORT/SHORTLIST	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL - FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL-COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING	COMPLETION (FINAL REPORT) AND PAYMENT
Planned	1	RFP No. LRA/SBA/QC BS/001/2025	Technical Advisory Consultancy	M7490	1 Firm	(\$48,000.00)	SSS	01/07/2025	08/07/2025	15/07/2025	22/07/2025	29/07/2025	05/08/2025	12/08/2025	19/08/2025	26/08/2025	02/09/2025	09/09/2025	16/09/2025	31/12/2025
Update		RFP No. LRA/SBA/QC BS/001/2025	Technical Advisory Consultancy	M7490	1 Firm	\$62,870.59	SSS	15/09/2025	22/09/2025	29/09/2025	06/10/2025	13/10/2025	20/10/2025	27/10/2025	03/11/2025	10/11/2025	17/11/2025	24/11/2025	01/12/2025	31/12/2025
Act.																				
			Grand Total			\$62,870.59														

Prepared By: Lovetta W.J. Williams
Manager/Procurement Section

Approved: James Dorbor Jallah
Head of Procurement Committee

Date: 8 Sept 2025

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09/25/25



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Revised Budget Notes to Procurement Plan

Item	Contract Package	Description
1	Technical Advisory Consultancy	This is a contract extension for VALOP plus Taxes. The LRA hired the services of VALOP to provide Technical, Legal and Advisory Services last fiscal year. This services included provision of Legal Services, information gathering, research and analysis, connectivity infrastructure and governance training empowerment. Due to the report received, it is recommended that they should provide additional services as their report is leading to huge revenue recovery. The contract package will be funded under the budget line Revenue Enhancement Initiative and will be done using Sole Source Selection as per section 551(e) of the PPC Act 2010.

Bill H
09/25/25

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Updated Procurement Plan (Non SBA)
Source of Funding: Government of Liberia-National Budget



June 23, 2025

Fiscal Year: 2025

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA								IMPLEMENTATION DATES										
	Item No.	Package Number (code)	Contract Package	Business Activity Code	Qty	Estimated Cost (USD)	Procurement Method	Technical Specs/BOQ/Drawings	Prep. of Bid Document	PC Approval-Bid Doc/Tech. Specs.	Bid Invitation & Release of Bid Doc.	Bid submission/Public Opening	Submission of Bid Evaluation Report	PC Approval-Bid Evaluation Report	Contract Award & Signing	Advance Payment (Mobilization)	Delivery, Inspection (Substantial completion)	Acceptance & Final Payment
Planned	1	IFB No. LRA/SS/007/2025	Procurement of Software and Licences	J6120	Assorted	104,225.00	SS	01/07/2025	08/07/2025	15/07/2025	22/07/2025	29/07/2025	05/08/2025	12/08/2025	19/08/2025	N/A	02/12/2025	31/12/2025
Update																		
Act.																		
Planned	2	IFB No. LRA/SBA/SS/004/2025	Internet Link and Connectivity	J6010	1 Firm	40,000.00	SS	01/07/2025	08/07/2025	15/07/2025	22/07/2025	29/07/2025	05/08/2025	12/08/2025	19/08/2025	N/A	02/12/2025	31/12/2025
Update																		
Act.																		
Planned	3	IFB No. LRA/SS/005/2025	Web Hosting and SSL Certificate	J6311	1 Firm	2,832.00	SS	01/07/2025	08/07/2025	15/07/2025	22/07/2025	29/07/2025	05/08/2025	12/08/2025	19/08/2025	N/A	02/12/2025	31/12/2025
Update																		
Act.																		
Planned	4	IFB No. LRA/SS/006/2025	Procurement of Baggage Scanner	G4759	1pc	\$ 100,000.00	SS	01/07/2025	08/07/2025	15/07/2025	22/07/2025	29/07/2025	05/08/2025	12/08/2025	19/08/2025	N/A	02/12/2025	31/12/2025
Update																		
Act.																		
		Grand Total				\$ 247,057.00												

Prepared By: Lovetta W. J. Williams
Manager/Procurement Section

Approved: James Dorbor Jallah
Head of Procurement Committee

Date:

8 Sept 2025

4/20/25
09/25/25

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Procurement Plan

Item	Contract Package	Description
1	Procurement of Software and Licences	The procurement of software & Licenses such as SSL, Veeme, Vcenter, windows Server 2019 licenses. Next Technology has been the firm providing these software & License to the LRA. SIP software will be provided by MTN. USSD messages services to be provided by MTN and Orange GSM. As per Section 55 1(a)(b) of the PPC Act 2010 , the contract package will be procured using Sole Source Method.
2	Internet Link and Connectivity	Payment for internet services from Starlink to enhance the performance of LRA services at the verious TBOs & CBOs. This service will be funded under the budget line Internet Provider Services. In accordance with Section 55 1(a) of the PPC Act 2010, the Sole Source Procurement Method will be used for this contract package. This service was procured by the world bank to support revenue collection, the company has provide high-quality internet services compared to other providers in the counties.
3	Web Hosting and SSL Certificate	Procurement of Desktops and Laptops including accessories for use by LRA Staff at HQ, TBO & CBO to be funded from the budget line ICT Infrastructure.
4	Procurement of Baggage Scanner	The LRA will procure one baggage scanner for the RIA Customs operations, funded under the budget line item Machinery & Other Equipment. The Sole Source Procurement Method will be utilized to acquire the baggage scanner from Astrophysics, an international company renowned for its unique technology unavailable from other suppliers. This equipment is crucial for detecting specific materials and upholding high-security standards. Additionally, it is designed to integrate seamlessly with the LRA's existing security infrastructure, ensuring smooth operations and compatibility.



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