



REPUBLIC OF LIBERIA

PUBLIC PROCUREMENT & CONCESSIONS COMMISSION

EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: www.ppcc.gov.lr EMAIL: info@ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/RL/CEO/1001/25'**

September 26, 2025

Hon. D. Sam B. Elliott, Sr.
COUNTY ADMINISTRATOR
Bong County Administration
Gbarnga City
Republic of Liberia

Dear Hon. Elliott:

Subj: **QUERY ON REQUEST FOR APPROVAL OF ANNUAL PROCUREMENT PLAN AND REQUEST TO SINGLE SOURCE THE COMPLETION OF THE DAVID -TA HIGH SCHOOL AND BAYATA BRIDGE FOR THE FISCAL YEAR 2025**

We present our compliments and acknowledge receipt of your communication seeking the Commission's approval of the Bong County Administration's request as indicated above.

Following a thorough review of the documentation submitted, the Commission wishes to highlight the following observations:

- ❖ The Bong County Administration (BCA) partially submitted a procurement package consisting of transmittal letter, procurement plan and explanatory notes, and Cash plan. However, the Entity did not submit the drawings and Bill of Quantities for all of its works procurement packages.
- ❖ Further review showed that the Bong County Administration did not submit any justification to sole source the two contract packages. To conclude, it was noticed that there was no business activity code for item 15 (**Private Security**) on the SBA procurement plan

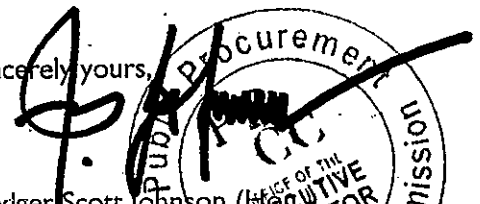
In view of the above, the Commission is unable to grant approval for the Bong County Administration request to at this time. Accordingly, the Entity is hereby requested to:

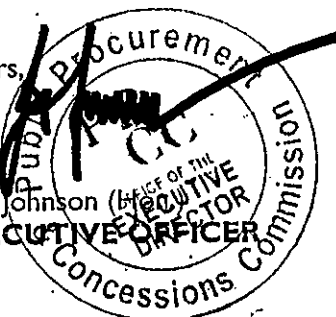
- ❖ Provide the missing documentation as stated in this query.

The Public Procurement and Concessions Commission reiterates the importance of full compliance with the PPCA, 2010, as we collectively strive to promote **transparency, accountability, fairness, and public confidence** in the national procurement and concessions processes.

We kindly anticipate your cooperation in addressing the above requirements at the earliest possible time.

Sincerely yours,


Bodger Scott Johnson (Chief Executive Officer)
CHIEF EXECUTIVE OFFICER



Regulating Procurement Compliance for National Development



REPUBLIC OF LIBERIA
MINISTRY OF INTERNAL AFFAIRS
Bong County



Office of the County Administrative
Officer

The Executive Director
Public Procurement and Concession Commission (PPCC)
Monrovia-Liberia (PPCC)

September 3, 2025

Ref: Submission Of Bong County Annual Procurement Plan For The Fiscal Year 2025 For Approval and Request for Letter Of No Objection.

Dear Hon. Director,

We present sincere compliment and herein submit the Bong county Annual Procurement Plan for the fiscal year 2025, in accordance with the requirements set forth by the Public Procurement and Concession Commission (PPCC). The attached procurement plan outlines our commitment to the county development goals. We have taken into account the needs of our people and have conducted thorough consultations to ensure that our plan aligns with both local priorities and national guideline.

In light of this procurement plan, we kindly request the usage of Restricted Bidding (RB) procurement method to be applied and reduction in Lead time to Two(2) weeks and further request the issuance of a letter of no objection from the PPCC. This letter will provide us with necessary approval to proceed efficiently with our procurement activities and ensure that we can meet the time line for implementation.

We appreciate your attention to this matter and look forward to your support. Thank you for your cooperation and assistance.

Sincerely yours,

Hon. D. Sam B. Elliott, Sr.
County Administrative Officer (CAO) Bong County

Cc : File



*Received:
Theophilus S.B. Kollie
September 5, 2025
Time: 12:50 pm*

Bong County Procurement Department