



REPUBLIC OF LIBERIA  
**PUBLIC PROCUREMENT & CONCESSIONS COMMISSION**  
EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA  
WEBSITE: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/RL/CEO/1063/25'**

October 6, 2025

Hon. Nyekeh Y. Forkpa  
**ACTING MINISTER**  
Ministry of Education  
EJS Ministerial Complex  
Congo Town  
Republic of Liberia

Dear Hon. Forkpa:

Subj: **RECEIPT AND APPROVAL OF SPECIAL PROJECT PROCUREMENT PLAN FOR THE FISCAL YEAR 2025**

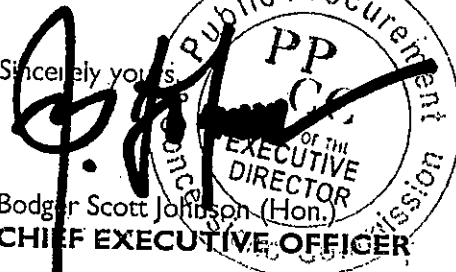
We present our compliments and wish to acknowledge receipt of your communication, which sought the approval of the Commission for the Ministry of Education (MoE) Special Project Procurement Plan. Following a thorough review, the Commission approves the Ministry of Education's special project procurement plan for Fiscal Year 2025, in accordance with Section 40(3) of the Public Procurement and Concessions Act, 2010. The Commission further informs the Ministry that the procurement plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP) and that the MFDP will process allotments in keeping with the approved procurement plan.

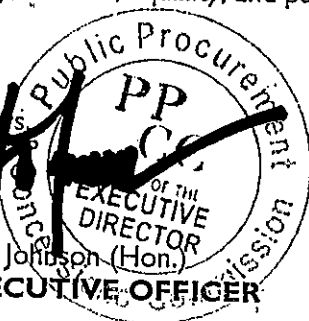
The Commission counsels that you observe **Section 40 (5) of the PPCA, 2010**, which states that **"each Procuring Entity, shall, quarterly and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission."**

Please note that the Commission's full approval of a method on the procurement plan is deemed to be the approval of the Procuring Entity. As such, the Procuring Entity will not be required to request the use of said approved method again.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily compliant with the PPCA 2010 as we jointly strive to achieve transparency, accountability, fairness, equality, and public confidence in our procurement and concession processes.

Sincerely yours,

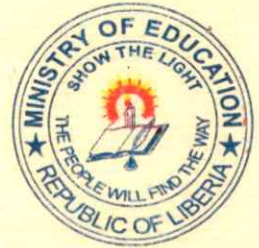
  
Bodger Scott Johnson (Hon.)  
**CHIEF EXECUTIVE OFFICER**





REPUBLIC OF LIBERIA  
**MINISTRY OF EDUCATION**

P. O. BOX 10 - 9012  
1000 MONROVIA 10, LIBERIA  
WEST AFRICA



Office Of The Minister

**Ref: RL/MOE-020/JMJ/485-PPCC/2025**

September 19, 2025

Bodger Scott Johnson (Hon.)

**Executive Director/Chief Executive Officer**

Public Procurement & Concession Commission (PPCC)

Capitol Hill, Monrovia

Dear Hon. Johnson:

**REF: FINAL APPROVAL OF PROCUREMENT PLAN FOR FISCAL YEAR**  
**JANUARY – DECEMBER 2025**

The Ministry of Education presents its compliments and hereby submits for your approval the attached Final Procurement Plan for the Fiscal Year January - December 2025. This submission includes requests for specific procurement methods for two (2) critical components:

**A. Single-Source Procurement:** For the provision of Educational Consultancy Services for French Language Training. **B. Restricted Bidding:** For the provision of school feeding services for students in five (5) counties.

The Ministry proposes to engage the Center for Foreign Language Studies for this critical training based on the following justification, which aligns with the Public Procurement Act:

The Center for Foreign Language Studies is the only institution in Liberia that utilizes the standardized International French language curriculum specific to the Moroccan educational system. This is a mandatory requirement for the scholarship recipients to succeed in their studies in Morocco. No other local service provider can demonstrate the use of this specific, required curriculum, making this a case of technical exclusivity.

This request is made under **Section 48(1)(a) of the Public Procurement Act**, which permits single-source procurement for consultancy services:

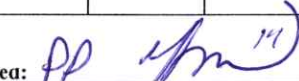
*John Sumo*  
*09/22/2025*  
*TIME 1:03PM*

MINISTRY OF EDUCATION  
PROJECT PLAN PROCUREMENT PLAN (-SBA CORE BUDGET)  
SOURCE OF FUNDING: NATIONAL BUDGET  
Fiscal Year: January 1, 2025- December 31, 2025

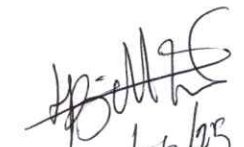
|         | Item No | BASIC DATA          |                   |                        |          |                 |                    |                               | IMPLEMENTATION DATES |                                 |                                     |                         |                                     |                                    |                          |                                   |                                                 |                            |
|---------|---------|---------------------|-------------------|------------------------|----------|-----------------|--------------------|-------------------------------|----------------------|---------------------------------|-------------------------------------|-------------------------|-------------------------------------|------------------------------------|--------------------------|-----------------------------------|-------------------------------------------------|----------------------------|
|         |         | Package Number Code | Contract Package  | Business Activity Code | Qty      | Est. Cost (USD) | Procurement Method | Technical Specs/BO Q/Drawin g | Prepare Bid Document | PC Approval- Bid Doc/Tech Specs | Bid Invitation & Relesae of Bid Doc | Bid Sub/ Public Opening | Submission of Bid Evaluation Report | PC Approval- Bid Evaluation Report | Contract Award & Signing | Advance Payme nt (Mobil ization ) | Delivery, Inspection (Substanti al Completion ) | Acceptance & Final Payment |
| Planned | 2       | MOE/RB/SBA 008/2025 | of School Feeding | H-15621                | Assorted | 300,000.00      | RB                 | 9/12/2025                     | 9/16/2025            | 9/17/2025                       | 9/24/2025                           | 10/8/2025               | 10/22/2025                          | 10/27/2025                         | 10/27/2025               | N/A                               | 1/31/2026                                       | 1/31/2026                  |
| Update  |         |                     |                   |                        |          |                 |                    |                               |                      |                                 |                                     |                         |                                     |                                    |                          |                                   |                                                 |                            |
| Actual  |         |                     |                   |                        |          |                 |                    |                               |                      |                                 |                                     |                         |                                     |                                    |                          |                                   |                                                 |                            |
|         |         |                     |                   |                        |          | Grand Total     | 300,000.00         |                               |                      |                                 |                                     |                         |                                     |                                    |                          |                                   |                                                 |                            |

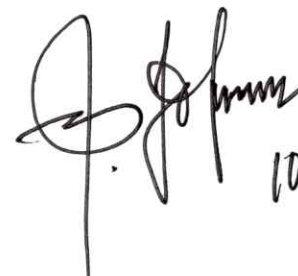
Prepared by:   
Morris F. Manobah  
Acting Procurement Director

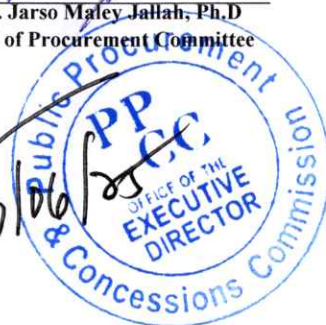
Reviewed by:   
Atty. Nyekah Y. Forkpa  
Deputy Minister/Administration

Approved:   
Hon. Jarso Maley Jallah, Ph.D  
Head of Procurement Committee

Date: 10/01/25

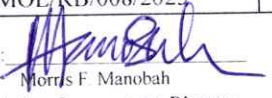
  
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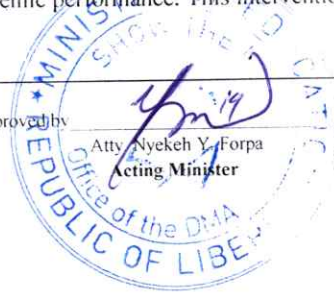
**MINISTRY OF EDUCATION  
PROCUREMENT PLAN EXPLANATORY NOTES  
FISCAL YEAR 2025**

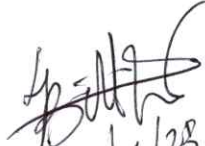
| Item No. | Contract Package Code      | Contract Package            | Content of Contract Package                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|----------|----------------------------|-----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1        | RFP No.<br>MOE/RB/008/2025 | Provision of School feeding | This contract package, funded under the National School Feeding Program budget line, aims to provide daily nutritious meals to students across five target counties. A significant number of students currently attend school without having eaten a morning meal, which adversely affects their concentration, cognitive function, and overall academic performance. This intervention is designed to address this critical need directly at the school level. |

Prepared by:   
Morris F. Manobah  
Acting Procurement Director

Approved by:   
Atty. Nyekeh Y. Forpa  
Acting Minister

Date: 09/19/25



  
09/06/25



