



REPUBLIC OF LIBERIA
MINISTRY OF HEALTH

P. O. BOX 10-9009
1000 MONROVIA 10, LIBERIA
WEST AFRICA

Office of the Deputy Minister
Chief Medical Officer
Ref. No.:

MOH/GOL/CTC/CMO/503/'25

October 10, 2025

Hon. Bodger Scott Johnson
Executive Director
Public Procurement & Concessions Commission
Capitol Hill
Monrovia, Liberia

Dear Hon. Johnson:

Ref: Submission of FARA Project Management Unit Procurement Plan, explanatory Notes and Budget summary for FY: 2025.

I present warm compliments on behalf of the Ministry of Health and herewith write to submit the above-mentioned Procurement Plan along with the attached narratives and budget summary for your approval for **FY: 2025**.

This plan is meant for the construction of the Montserrado County Health Team Head office which will be situated in **Bensonville City, Montserrado County**, procurement of building materials for the **Central Ministry**, office equipment and the **Belefania Health Center** annex construction.

The attached plan is consistent with the Amended Public Procurement & Concessions Act of 2010, Part-IV, Section 40(3) which states,

“After review and any modification by the Procurement Committee, the Procurement Committee shall furnish a copy of the annual procurement plan to the Commission for approval.”

Attached is documentary evidence of budget to authenticate the availability of funds for the above-mentioned activities.

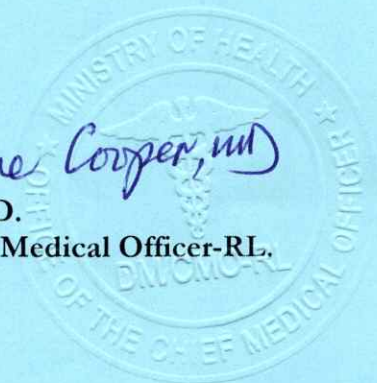
We look forward to a speedy response to enhance the process.

Sincerely,

Catherine Cooper, MD

Catherine T. Cooper, MD.
Acting Minister/Chief Medical Officer-RL.

*Received
Theophilus S. B. Kelle
Nov. 5, 2025
Time 11:01 AM*





REPUBLIC OF LIBERIA
PUBLIC PROCUREMENT & CONCESSIONS COMMISSION
EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: www.ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. PPCC/RL/CEO/1162/25'

November 12, 2025

Dr. Catherine T. Cooper
ACTING MINISTER
Ministry of Health
Monrovia, Liberia

Dear Dr. Cooper:

Subj: **APPROVAL OF FARA PROJECT PROCUREMENT PLAN FOR FISCAL YEAR 2025**

We present our compliments and wish to acknowledge receipt of your communication dated October 10, 2025, which sought the Commission's approval of the Ministry of Health (MOH) FARA Project Procurement Plan for Fiscal Year 2025.

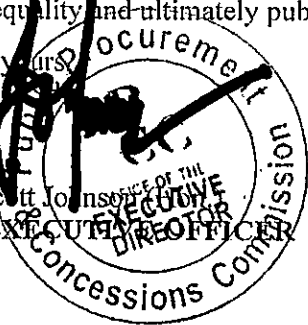
Following thorough review, the Commission hereby approves the Ministry of Health FARA Project Procurement Plan for 2025 in accordance with *Section 40 (3)* of the PPCA, 2010, and informs Ministry of Health that its FARA Project Procurement Plan for 2025 will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved procurement plan. The Commission counsels that you observe *Section 40 (5) of the PPCA, 2010, which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission."*

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such, a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,


Rodger Scott Johnson
CHIEF EXECUTIVE DIRECTOR



MINISTRY OF HEALTH FARA PROJECT MANAGEMENT UNIT PROCUREMENT PLAN EXPLANATORY NOTES

FISCAL YEAR: 2025

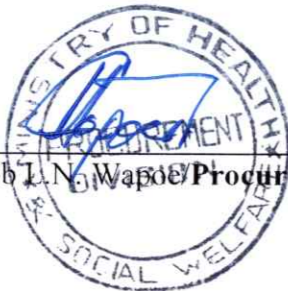
1.	IFB No. MOH/FARA/G2G/NCB/001/2025	Construction of the Montserrado County Health Team (MCHT) Office	This line refers to the hiring of contractor to construct the Montserrado County Health Team Office. The Ministry request to use National Competitive Bidding is in keeping with the PPC Act of 2010 which states that <i>"When national open competitive bidding is utilized, at least four (4) weeks shall be allowed for submission of bids in order to allow sufficient time for the invitation to reach candidates and to enable them to prepare and submit bids."</i>
2.	IFB No. MOH/FARA/G2G/NCB/002/2025	Construction of the Belefania Health Center	This line refers to the hiring of contractor to construct Belefania Health Center male & female walls. Ministry request to use National Competitive Bidding is in Keeping with the PPC Act 2010 Section 54 (1) which states <i>"When national open competitive bidding is utilized, at least four (4) weeks shall be allowed for submission of bids in order to allow sufficient time for the invitation to reach candidates and to enable them to prepare and submit bids."</i>
3.	IFB No. MOH/FARA/G2G/RB/001/2025	Purchase Office supplies & Equipment	This line refers to the procurement of 125 safe boxes for health facilitates and health centers within the 15 (Fifteen counties). The Ministry request is in keeping with the PPC Act 2010 section 55 PPC Act of 2010 which states that <i>"When restricted bidding is employed on the grounds referred to in Section 50(1)(b), the Procuring Entity shall solicit bids from at least five (5) bidders, if possible."</i>
4.	IFB No. MOH/FARA/G2G/RB/002/2025	Purchase of Building Materials	This line refers to the procurement of assorted building materials for the renovation of MOH Central Restrooms. The Ministry request is in keeping with the PPC Act of 2010 section 55, which states that <i>"When restricted bidding is employed on the grounds referred to in Section 50(1)(b), the Procuring Entity shall solicit bids from at least five (5) bidders, if possible."</i>

[Handwritten Signature]
11/11/25



Prepared by:

Jacob L.N. Waple Procurement Director



Approved by:

[Handwritten Signature: Catherine Cooper, MD]

Dr. Louise M. Kpoto

Minister of Health-Procurement Committee Chairperson