



Ref. PPCC/RL/CEO/0433/'19

July 24, 2019

Hon. Tolbert G. Nyenswah

**DIRECTOR GENERAL**

National Public Health Institute of Liberia

Republic of Liberia

Dear Hon. Nyenswah:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter dated July 22, 2019 which sought the approval of the Commission for the National Public Health Institute of Liberia SBA and Non SBA Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you **ascertain the availability of funding**. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for NPHIL's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely Yours

Jargbe Rosefine Magbe Kowo (Atty).  
**CHIEF EXECUTIVE OFFICER**

**NATIONAL PUBLIC HEALTH INSTITUTE OF LIBERIA (NPHIL)  
PROCUREMENT PLAN (Core Budget)**

[illegible]

Prepared by: H. Mohammed Kindii  
H. Mohammed Kindii  
PROCUREMENT DIRECTOR

Approved by: \_\_\_\_\_  
Hon. Tolbert G. Nyenswah, Director General  
CHAIRMAN, PROCUREMENT COMMITTEE

Date:

Date: July 22


all  
July 24, 2013

Provisioned  
07/24/19



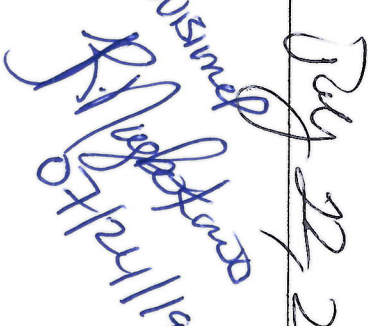
PROCUREMENT PLAN Explanatory Note  
SOURCE OF FUNDING: GOL  
FISCAL YEAR: 2019/20

NO	CODE	ITEMS	DESCRIPTION
1	IFB NO. NPHIL/GOL/ NCB/001/19/20	Vaccines & Vaccination Supplies	This contract Package is intended to be used to procure various kinds of vaccines to be used for the purpose of the Entity. Some of these vaccines include Pediatric/VFC Vaccine, Adult Vaccine, Pediatric Influenza Vaccine and Adult Influenza Vaccine, Hepatitis B, etc. A reputable Pharmaceutical Company will be selected by the Entity through a competitive selection process for Fiscal Year 2019/2020.
2	IFB NO. NPHIL/GOL/ RFQ/001/19/20	Stationery	This contract package is intended to procure assorted stationery such as but not limited to the following: ream of sheets (A4, Legal, A3), pens, markers poster sheets, inks, manila & hanging files, box folders, staple machines & pins, calculators, perforators, etc. to be used for the Entity's operation for fiscal year 2019/20. The acquisition of said contract package will be done in line with procedures and provisions as provided for by the PPCA, 2010. This contract package is drawn from the budget line stationery.
3	IFB No. NPHIL/GOL/ RB/001/19/20	Medical Consumables	This contract package is drawn from the budget line Drugs & Medical Consumables. The Entity intends to use this budget line to procure assorted Medical Consumables such as Syringes, needles, sutures, staples, packaging, tubing, catheters, medical gloves, gowns, masks, adhesives and sealant for Fiscal Year 2019/20. The mode of acquiring this contract package will be done in line with provision as provided for in the PPCA of Liberia 2010.

Prepared by:   
H. Mohammed Kialliti  
PROCUREMENT DIRECTOR

Approved by:   
Tolbert G. Nyenswah - Director General  
CHAIRMAN, PROCUREMENT COMMITTEE



Date: July 22, 2019  
  
Tolbert G. Nyenswah  
CHAIRMAN, PROCUREMENT COMMITTEE

attest  
July 24, 2019