



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. **PPCC/RL/CEO/0738/'19**

October 30, 2019

Atty. Sabastian Farr
DIGP FOR TRAINING AND MANPOWER DEVELOPMENT
Liberia National Police Academy and Training School
Republic of Liberia

Dear Atty. Farr:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Liberia National Police Academy and Training School SBA and Non SBA Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you **ascertain the availability of funding**. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for the LNPATS's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely Yours


Jangbe Roseline Nagbe Kywo (Atty).

CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

NATIONAL POLICE TRAINING ACADEMY
PROCUREMENT PLAN SBA CORE BUDGET
SOURCE OF FUNDING: GOVERNMENT OF LIBERIA
FISCAL YEAR: 2019/2020

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	BASIC DATA										IMPLEMENTATION DATES							
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/SOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)		
PLANNED 1	IFBNO NPTA/SBA/RB/00 1/19/20	PETROLEUM PRODUCTS (Gasoline & Diesel)	G-4661	10,250gals @4.00	41,000	RB	06/10/19	06/27/19	07/17/19	07/25/19	08/14/19	08/30/19	09/19/19	10/08/19	N/A	05/20/20		
UPDATE																		
ACTUAL																		
PLANNED 2	IFB No. NPTA/SBA/NCB/ 001/19/20	FOOD STUFFS	G-4711	ASSORTED	60,367	NCB	06/10/19	06/27/19	07/17/19	07/25/19	08/30/19	09/13/19	09/27/19	10/11/19	N/A	05/20/20		
UPDATE																		
ACTUAL																		
PLANNED 3	IFBNO NPTA/SBA/NCB/ 002/19/20	PRINTING & BINDING SERVICES	C-1811	1 FIRM	8,000	RFQ	06/10/19	06/22/19	07/17/19	07/25/19	08/14/19	08/30/19	09/19/19	10/08/19	N/A	05/20/20		
UPDATE																		
ACTUAL																		
	SUB TOTAL					109,367												

Prepared by: *[Signature]*
 Procurement Director/ Manager

Approved by: *[Signature]*
 Head of Training Academy Proc. Committee

Date: *Oct 14 2019*



[Signature]
 10/28/19

October 30 2019

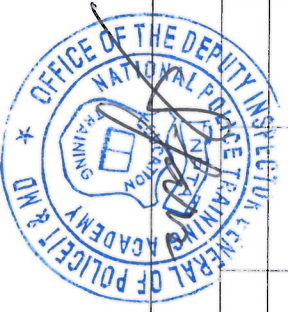
[Signature]
 10/30/19

NATIONAL POLICE TRAINING ACADEMY
PROCUREMENT PLAN SBA CORE BUDGET
SOURCE OF FUNDING: GOVERNMENT OF LIBERIA
FISCAL YEAR: 2019/2020

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
BASIC DATA										IMPLEMENTATION DATES									
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)			
PLANNED	4	IFBNo NPTA/SBA/RFQ/002/19/20	CLEANING MATERIALS	G-4773	ASSORTED	3,000	RFQ	06/19/19	06/26/19	07/03/19	07/11/19	07/18/19	07/25/19	08/01/19	08/08/19	N/A	05/20/20	0	
UPDATE																			
ACTUAL																			
PLANNED	5	IFBNo NPTA/SBA/RFQ/002/19/20	SCRATCH CARD	1-6190	200pcs	1,000	RFQ	06/19/19	06/26/19	07/03/19	07/11/19	07/18/19	07/25/19	08/01/19	08/08/19	N/A	05/20/20	0	
UPDATE																			
ACTUAL																			
SUB TOTAL																			
GRAND TOTAL																			
4,000																			
113,367																			

Prepared by: [Signature]
 Procurement Director/Manager

Approved by: _____
 Head of Entity/Chairman Proc. C'mttee



Date: Oct-14-2019

10/20/19

October 20, 2019

[Signature]

NAME OF ENTITY: NATIONAL POLICE TRAINING ACADEMY (NPTA)
 PROCUREMENT PLAN EXPLANATORY NOTES-SBA
 FISCAL YEAR: 2019/2020

Item NO.	Contract Package code	Contract Package	Content of the contract Package
1.	IFB. No. NPTA/SBA/ RB /001/19/20	Petroleum Products(Diesel & Gasoline)	This contract package is intended to procure petroleum products (Fuel & Lubricant) for both vehicle and generator from the budget line- fuel and lubricant.
2.	IFB No NPTA/SBA/NCB/001/19/20	Food Stuffs	<p>1. Diesel & Gasoline-----18,700 Gallons</p> <p>This contract package is intended to procure the following food Stuffs (Food Catering Services) (only supply of food items is required of vendors and catering /preparation will be done by the NPTA Kitchen Staff).</p> <ol style="list-style-type: none"> 1. Flour ----- 32 bags/ jar 2. Sugar ----- 40 bags/ jar 3. Butter -----64 buckets large 4. Flavors ----- 130 bottles 5. Mayonnaise ----- 100 jars 6. Milk ----- 100 tins 7. Luncheon meal ----- 100 cnts 8. Baking powder ----- 32 tins 9. Yeast ----- 32 tins 10. Ovaltine ----- 40 cnt Lar 11. Rice ----- 200 bags 12. Chicken ----- 700 cnts 13. Fish ----- 70 cnts 14. Cube ----- 32 cnt 15. Oil(arge&red oil) ----- 130 tins 16. Tomatoes paste ----- 32 cnts 17. Salt ----- 44 sac 18. Black pepper ----- 64 jars 19. Season all ----- 64 jars 20. Onions ----- 64 jars 21. Gallies ----- 32 bag 22. Spices ----- 32 cnt 23. Minerals water ----- 17940 bags 24. Sardine ----- 100cnt

[Handwritten signature]
10/22/19

Attbl
October 30, 2019

[Handwritten signature]
10/23/19

		<ul style="list-style-type: none"> 25. Sauces -----40cents 26. Eggs -----100cent 27. Mixed vegetables -----100cents 28. Benny season -----50cents 29. Chicken (Layer thigh)-----700cents 30. Soft Drinks-----150cents 31. Mineral water (Bottles)-----100sac 32. Crown Vita -----40cents 33. Foster Clarke-----40cents 34. Oaths -----20bags 35. Cream of wheat-----20bags 36. Butter beans -----30bags 37. Palm nut bags -----20bags 38. Potatoes green bags -----20bags 39. Bitter ball bags-----20bags 40. Butter beans -----20bags 41. Split peas -----20bags 42. Country beans-----20bag 43. Red oil -----20bag 44. Biscuit -----20cents 45. Pure heaven juice-----15cents
<p>3.</p> <p>IFB No NPTA/SBA/RFQ/003/19/20</p> <p>IFB No NPTA/SBA/NCB/002/19/20</p>	<p>Printing & Binding Services</p>	<p>This contract package is drawn from the budget line Educational Material packages is for the procurement of the following services:</p> <ul style="list-style-type: none"> 1. Call/business cards ----- 15 packs 2. Letterheads ----- 5 reams 3. Envelops ----- 5 cartons 4. Posters /flyers ----- 150 copies 5. Training manuals/booklets/brochure pamphlet----- 250 copies 6. Transmittal slips ----- 25 packs 7. Printed T- shirts ----- 400 pieces 8. Tactics Booklets -----340 pcs 9. Legal affairs (booklets) ----- 340 pcs 10. Criminal intelligence(booklets) ----- 340 pcs 11. Basics recruits manual ----- 450 pcs
<p>4.</p> <p>IFB No. NPTA/SBA/RFQ/001/19/20</p>	<p>Cleaning Materials</p>	<p>This contract package will be used to procure cleaning materials & serv The materials are provided by the vendors and services are provided by</p>

[Handwritten signature]
10/30/19

attest
04 Nov 2019

[Handwritten signature]
04/11/19

		Janitors: 1. Powder soap ----- 10 ctn 2. Washing soap ----- 10 ctn 3. Bathing soap ----- 10 ctn 4. Clorox (1L) ----- 10 ctn 5. Delfo ----- 10 ctn 6. Mosquito spray ----- 10 ctn 7. Brooms mixed ----- 100 ctn 8. Mops ----- 50 ctn 9. Mops buckets ----- 50 ctn 10. Towels ----- 50 ctn 11. Air fresheners ----- 5 ctn 12. Tissues ----- 100 ctn 13. Paper towel ----- 50 ctn 14. Napkins ----- 10 ctn 15. Chlorine ----- 5 ctn
5.	IFB No NPTA/RFQ/008/19/20	(Scratch Cards) This contract package is intended to procure the following: 1. Scratch card (Lone star) ----- 100 2. Scratch card (Cellcom) ----- 100

Prepared by: *[Signature]*
 Chief of Procurement

Date: *10/12/19*

[Signature]
 10/28/19

R. Magbetown
 10/28/19

Robertson