



REPUBLIC OF LIBERIA
PUBLIC PROCUREMENT & CONCESSIONS COMMISSION
EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA
WEBSITE: www.ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/RL/CEO/1081/25'**

October 8, 2025

Hon. Myers K. Padma
ACTING SUPERINTENDENT
Sinoe County Administration
Greenville City
Republic of Liberia

Dear Hon. Padma:

Subj: **RECEIPT AND APPROVAL OF SINOE COUNTY ADMINISTRATION PROCUREMENT PLAN FOR THE FISCAL YEAR 2025**

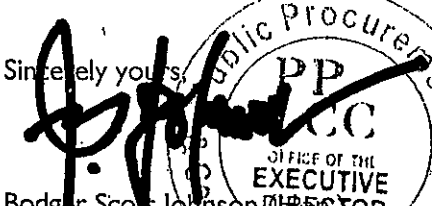
We present our compliments and wish to acknowledge receipt of your communication, which sought the approval of the Commission for the Sinoe County Administration (SCA) Procurement Plan. Following a thorough review, the Commission approves the Sinoe County Administration procurement plan for Fiscal Year 2025, per Section 40(3) of the Public Procurement and Concessions Act, PPCA, 2010. The Commission further informs the County Administration that the procurement plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP) and that the MFDP will process allotments in keeping with the approved procurement plan. However, the Commission requests that you submit your contract awards information report and contract copies for the fiscal year 2024.

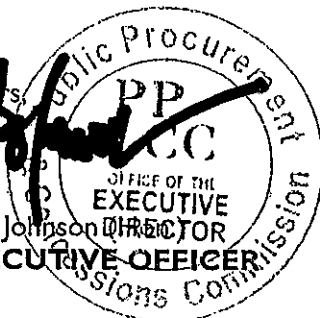
The Commission counsels that you observe *Section 40 (5) of the PPCA, 2010, which states that "each Procuring Entity, shall, quarterly and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission."*

Please note that the Commission's full approval of a method on the procurement plan is deemed to be the approval of the Procuring Entity. As such, the Procuring Entity will not be required to request the use of said approved method again.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily compliant with the PPCA 2010 as we jointly strive to achieve transparency, accountability, fairness, equality, and public confidence in our procurement and concession processes.

Sincerely yours,


Bodger Scott Johnson
CHIEF EXECUTIVE OFFICER





REPUBLIC OF LIBERIA
SINOE COUNTY ADMINISTRATION
SBA PROCUREMENT PLAN FY 2025 Jan.1,2025-Dec, 31,2025
Source of Funding: GOL. National Budget

	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
	ITEM NO.	BASIC DATA							IMPLEMENTATION DATES											REMARKS
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT		
ANNED	1	IFB NO. SCA/SBA/RB/001/2025	Petroleum Products	G4661	1 Firm	\$45,000.00	RB	9/17/2025	9/19/2025	9/21/2025	9/30/2025	10/13/2025	10/17/2025	10/17/2025	10/20/2025	N/A	11/24/2015	12/11/2025		
DATE																				
QUAL																				
ANNED	2	IFB NO.SCA/SBA/RB/002/2025	Construction & Rehabilitation Services	F4100	1 Firm	\$30,000.00	RB	9/17/2025	9/19/2025	9/21/2025	9/30/2025	10/13/2025	10/13/2025	10/17/2025	10/20/2025	N/A	11/24/2025	12/11/2025		
DATE																				
QUAL																				
ANNED	3	IFB NO.SCA/SBA/RB/003/2025	Modern water supply & Installation	F4290	1 Firm	\$20,000.00	RB	9/17/2025	9/19/2025	9/21/2025	9/30/2025	10/13/2025	10/13/2025	10/17/2025	10/20/2025	N/A	11/24/2021	12/11/2022		
DATE																				
QUAL																				
		SUB, TOTAL				\$95,000.00														

Prepared by: PTB 10/01/2025
Perry Tuesday.Boyee Sr.

Approved by: 10/01/2025

Date: 30th October 1st, 2025

Hon.Myers K.Padma/Acting County Superintendent

Procurement Officer

10/08/25

REPUBLIC OF LIBERIA
SINOE COUNTY ADMINISTRATION
SBA PROCUREMENT PLAN FY 2025 Jan.1,2025-Dec.31,2025
Source of Funding: GOL. National Budget

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UNNED	4	IFB NO. SCA/SBA/RB/004/2025	Solar System & Installation	F4321	1 Firm	\$30,000.00	RB	9/17/2025	9/19/2025	9/21/2025	9/30/2025	10/13/2025	10/14/2025	10/16/2025	10/18/2025	N/A	12/21/2025	12/11/2025	
DATE																			
FUAL																			
UNNED	5	IFB NO. SCA/SBARB/005/2025	Furniture & Installation	C3100	1 Firm	\$25,000.00	RB	9/17/2025	9/19/2025	9/21/2025	9/30/2025	10/13/2025	10/14/2025	10/16/2025	10/18/2025	N/A	12/21/2025	12/11/2025	
DATE																			
FUAL																			
UNNED	6	IFB NO. SCA/SBA/RB/006/2025	Basic Education	P8521	1 Firm	\$30,000.00	RB	9/17/2025		9/21/2025	9/30/2025	10/13/2025	10/14/2025	10/16/2025	10/18/2025	N/A	12/21/2025	12/11/2025	
DATE																			
FUAL																			
			Sub. Total			\$85,000.00													
			GRAND TOTAL			\$180,000.00													

Signed: PTB 10/01/2025
Perry Tuesday.Boyee Sr.
Procurement Officer/ Sinoe County

Approved: [Signature] 10/06/25
Hon. Myers K. Padma
Acting County Superintendent / Sinoe County

Date: October 1st, 2025

[Signature]
10/08/25





REPUBLIC OF LIBERIA
SINOE COUNTY ADMINISTRATION

SBA PROCUREMENT PLAN FY 2025 Jan.1,2025-Dec, 31,2025
Source of Funding: GOL. National Budget

Explanatory Note

Item NO.	Contract Package Code	Contract Package	Content of Contract Package explanations
1	IFB NO. SCA/SBA/RB/001/2025	Petroleum Products	This contract package is drawn from the budget line for fuel and lubricants and is intended to procure petroleum Products and mechanical services to support the creation of up to two farm-to-market access at the estimated cost of US \$ \$45,000.00 for the benefit of the people of Greenville City.
2	IFB NO. SCA/SBA/RB/002/2025	Construction & Rehabilitation Services	This contract package is drawn from the National Budget line of the Sinoe County Administration and is intended for consulting and construction services for the design and rehabilitation of primary streets in Greenville City to improve access to goods and services at the estimated cost of \$30,000.00US US for the benefit of the people of Greenville City.
3	IFB NO. SCA/SBA/RB/003/2025	Modern water supply & Installation	This contract package is drawn from the National budget line of Sinoe County Administration and is intended to engage a qualified firm to procure and construct a modern water supply in the county at the estimated cost of \$20,000.00US US for the use of the people of Greenville City.
4	IFB NO. SCA/SBA/RB/004/2025	Solar System & Installation	This contract package is drawn from the National budget line of the Sinoe County Administration and is intended for the procurement and installation of solar light systems in selected urban areas across the districts at the estimated cost of \$30,000.00US for the use of the people of Greenville City
5	IFB NO. SCA/SBA/RB/005/2025	Furniture & Installation	This contract package is drawn from the National budget line Fuel and Lubricants and is intended to procure, install furniture, carry out interior enhancement works for the Ministry of Internal Affairs in the Administration Building at the estimated cost of \$25,000.00US US for the use of the people of Greenville City
6	IFB NO. SCA/SBA/RB/006/2025	Basic Education	This contract package is drawn from the National budget line of the Sinoe County Administration and is intended to provide scholarships to support access to basic tertiary education for the people of Greenville City.

Signed:

Perry T.Boye
Procurement Officer/ Sinoe County

Approved:

Hon.Myers K.Padma
Acting County Superintendent / Sinoe County

Date:

October 1st, 2025